



Howell Area Parks & Recreation Authority  
Regular Meeting  
Oceola Community Center  
Tuesday, June 14, 2022 7:00 p.m.

Call to Order

Pledge of Allegiance (all stand)

Call to the Public (for any items not on the agenda)

Staff Comments

Consent Agenda

1. Check Register Report Ending May 31, 2022
2. Bank Statements Ending May 31, 2022
3. Financial Reports Ending May 31, 2022
4. Regular Board Meeting Minutes dated Tuesday, May 17, 2022

Regular Agenda

5. Discussion- Budget Schedule for 2023
6. Discussion- Melon Ball/ Golf Outing
7. Directors Report
  - a. Community Survey
  - b. Vacation
8. Committee Report: Dog Park
9. Old Business
10. New Business
11. Next Meeting: Tuesday, July 19, 2022 - 7:00 PM – **OCEOLA COMMUNITY CENTER**
12. Adjournment



**Howell Area Parks & Recreation Authority**  
Oceola Community Center

Regular Board Meeting Minutes

May 17, 2022

**Call to Order**

Chairman Sean Dunleavy called the meeting to order at 7:00 pm.

**Attendance**

**Board Members:** Chairman Sean Dunleavy, Vice Chair Diana Lowe, Secretary Nikolas Hertrich, Treasurer Jean Graham, and Trustee Tammy Beal.

**HAPRA Staff:** Tim Church, Kyle Tokan, Jordan Jones, Jen Savage, Sam Gibbs, Chris Techentin

**Public:** None

**Call to the Public**

None Present

**Staff Comments**

- Jordan Jones reminded the board that the Flip N' Flop Fishing Tournament is quickly approaching. 30 kids have registered for the fishing portion of the event and an additional 15 individuals have registered for the breakfast.

**Approval of Consent Agenda**

Vice Chair Diana Lowe made a motion to approve the agenda, supported by Trustee Tammy Beal. **Motion carried 5 – 0.**

**Introduction – HAPRA Intern**

The board was introduced Sam Gibbs of Hartland. Sam will be assisting HAPRA Staff as a summer intern; she is a Central Michigan University senior whose studies focus on public relations and planning.

**Presentation – 62<sup>nd</sup> Howell Melon Festival**

Jordan Jones gave the board a presentation on the upcoming 62<sup>nd</sup> Howell Melon Festival. Highlights of the presentation included a summary of the events that are scheduled to occur, notice that Grand River will not

be shut down as outside vendors are not being brought in, and that staff is working with other organizations such as the First Presbyterian Church and The Historic Howell Theatre who are also having events occur this weekend. Of note, both the Melon Classic and the Melon Ball will occur in July as these events raise funds to support the festival.

#### **Discussion/Approval – Civic Event Application Howell Melon Festival**

A Motion to Approve the Civic Event Application for the Howell Melon Festival was made by Vice Chair Diana Lowe and supported by Secretary Nikolas Hertrich. **Motion carried 5 – 0.**

#### **Discussion/Approval – Resolution 22-1 Melon Festival Liquor License**

Jordan Jones reviewed with the board the Melon Festival Liquor License. Differences between this year's event and past festivals is the use of bike rack fencing instead of dual fencing and the addition of Mimosas and Brunch on Sunday morning. Jordan shared with the board that since the Mimosas and Brunch event occurs on a Sunday there is an additional fee required. Secretary Nikolas Hertrich inquired if there were additional requirements with the event occurring within a Social District. Jordan informed Nikolas that the event does not actually occur within the Cities' Social District, the Social District markings on the west side of Center Street are located incorrectly and should be on the east side. A motion to approve Resolution 22-1 Melon Festival Liquor License was made by Treasurer Jean Graham and supported by Trustee Tammy Beal. **Motion carried 5 – 0.**

#### **Presentation – HAPRA Community Survey**

Director Church provided a presentation on the HAPRA Community Survey. Director Church indicated that staff will be working with Sally Palto-Wheeler to fine tune the survey and that this is only a draft; previous versions contained 45 questions. The purpose of the survey is to identify what the community wants and would support for a mileage. Sam Gibbs and Chris Techentin are developing ways to spread the word to the public. Trustee Lowe recommended that the incentive to complete the survey be moved from the end of the survey to the beginning. A discussion was had on how to share the survey with the public. Ideas included attending Farmers Markets, discussing during local board and council meetings, posting a link on the township's and cities webpages, including information on tax letters/notices, and as a last resort sending post card mailers.

#### **Discussion/Approval – Revised Refund and Cancellation Policy**

Director Church informed the board that the current policy allows up to three (3) years for the use of any credits, the recommended change requires utilization within one (1) year. The update will encourage use of the credit as the longer people have the more likely they are to forget they have a credit. A motion to Revise the Refund and Cancellation Policy as presented was made by Trustee Tammy Beal and supported by Treasurer Jean Graham. **Motion carried 5 – 0.**

## Discussion/Approval – Revised Employee Discount Policy

It was proposed by Director Church to remove mention of Scofield/Howell City Park Pass and Scofield/Howell City Park Pavilions from the Employee Discount and Membership Policy Statement. A Motion to make the proposed Revision to the Employee Discount Policy was made by Vice Chair Diana Lowe and supported by Secretary Nikolas Hertrich. **Motion carried 5 – 0.**

## Directors Report

- Strategic Planning Committee

Director Church requested a formal committee be formed to continue the work that was set in place during the April 15th meeting and be a part of the process moving forward. As part of the committee Director Church asked if two board members would be willing to participate. Chair Sean Dunleavy and Vice Chair Diana Lowe volunteered to assist. The remaining committee's seats will be filled by 2 to 3 other stakeholders and 2 staff. It is anticipated that the group will meet once a month. The goal for the committee is to help steer the ship with the public survey and lay the foundation for the final strategic plan. Sally Palto- Wheeler will be a part of this process as well through the end of 2022.

- Event Sign-up

Director Church has a list of upcoming events through Melon Festival for board members to use to sign-up to attend and help volunteer at. He encouraged that board members assist with at least two (2) different events. By volunteering board members will have the opportunity to see the full impact HAPRA has and how hard working and dedicated our staff truly is. Director Church will provide the list via email

- Department of Natural Resources (DNR) American Rescue Plan Act (ARPA) Funds

The DNR is working on a funding processes for Parks and Recreation departments to apply for ARPA funds. There is roughly \$65 Million dollars that will be focused mainly on infrastructure needs. They are still in the processes of finalizing how the application process will go. They are working on simplifying the process. Director Church sent an inquiry if Rec Authorities would qualify or if the municipalities would need to submit the request. Response received indicated that Rec Authorities are eligible to apply with a letter of support from the municipality. The minimum grant amount is \$100,000 and the maximum is \$1,000,000. To prepare for the opportunity a list of potential projects needs to be developed.

- IT transition update

BS&A- the full transfer will take place June 1-June 6th. On June 6th- 10th a representative will be on sight to train Jen Savage and Director Church on the new cloud system. Microsoft licenses have been switched over from the City of Howell and by July 1<sup>st</sup>, 2022, the IT separation will be complete.

- Upcoming Events

- Hive Late Night- 5/27. Will be seeing Dr. Strange in the Multiverse of Madness
- Preschool Graduation – 6/1
- Summer Event Series
  - Potter Park Zoo- 6/11

- Flip N Flop- 6/12
- Items Not on the Agenda  
During upgrades being completed at the Bennett Center for the Hive asbestos tiles were discovered. A backup plan to use Southwest Elementary School for Summer Camp was developed however will not be needed. Abatement of the tiles was completed and a huge thank you goes out to City Staff for their assistance an authorization on short notice.

#### **Committee Report: Dog Park**

- The group has not met since the last meeting. The attorney recommended certifying the current agreement and then entering into a new agreement to address construction and improvements. It was mentioned that Tony (Friend of the Park) would be the fiduciary in charge of gathering support. Director church indicated he would follow-up.
- Estimates for the new gate at the dog park were received and the cost is expected to be less than \$5,000.00. Technology used will be cloud based and the fobs from the old gate will still work.

#### **Old Business**

None

#### **New Business**

- Trustee Tammy Beal reminded everyone that the Livingston County Planning Department will be discussing Livingston County's High-Quality Natural Area Assessment, Land Preservation and Conservation as part of their Brown Bag Lunch Series on May 19<sup>th</sup>.
- Chair Sean Dunleavy informed the board that Oceola Township has moved the location of their voting to the Oceola Center. Additionally there have been drainage issues, he has met with both the developer and engineer to address down spout problems.
- Trustee Tammy Beal shared that her grandson's soccer game went well.

#### **Next Meeting**

Tuesday, June 14, 2022, at 7:00 PM at the Oceola Community Center

#### **Adjournment**

Motion to adjourn meeting at 7:59 PM by Treasurer Jean Graham and supported by Trustee Tammy Beal.

**Motion carried 5-0**

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Approved

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Date

Respectfully Submitted by: Nikolas Hertrich, Secretary

HAPRA  
Regular Meeting  
May 17, 2022

ACCOUNT: 205138  
DOCUMENTS: 61

BOAA  
May 2022

HOWELL AREA PARKS AND  
RECREATION AUTHORITY  
1661 N LATSON RD  
HOWELL MI 48843

BOAA Sonic Lunch Concert Series IS BACK! Every Thursday June 2 - Aug 25, except for July 21. Join us for the 15th annual concert series, complete with food vendors, bubbles and fun! Shows begin at 11:30 in Liberty Plaza in Ann Arbor. Visit [www.soniclunch.com](http://www.soniclunch.com) for the full lineup of artists!

COMMUNITY INTEREST ACCOUNT ACCOUNT 205138

DOCUMENTS-DEBITS: 61 CREDITS: 0 LAST STATEMENT 04/29/22 162,277.91  
AVG AVAILABLE BALANCE 167,724.14 100 CREDITS 105,342.29  
66 DEBITS 124,040.13  
THIS STATEMENT 05/31/22 143,580.07

DEPOSITS					
REF #	DATE	AMOUNT	REF #	DATE	AMOUNT
	05/02	231.00		05/12	199.00
	05/05	77.00		05/12	219.00
	05/05	142.00		05/19	96.00
	05/05	394.00		05/19	140.00
	05/05	39,302.00		05/19	155.00
	05/12	86.00		05/19	254.00
	05/12	159.00		05/19	255.00
	05/12	160.00		05/19	3,065.75
	05/12	168.00		05/26	84.00
				05/26	85.00
				05/26	105.00
				05/26	174.00
				05/26	642.00
				05/26	2,120.44
				05/31	64.00
				05/31	199.00
				05/31	592.00

OTHER CREDITS					
DESCRIPTION				DATE	AMOUNT
GLOBAL PAYMENTS	GLOBAL	DEP	8788240022289	05/02	5.00
GLOBAL PAYMENTS	GLOBAL	DEP	8788240022289	05/02	10.00
GLOBAL PAYMENTS	GLOBAL	DEP	8788240022289	05/02	20.00
GLOBAL PAYMENTS	GLOBAL	DEP	8788240022289	05/02	45.00
GLOBAL PAYMENTS	GLOBAL	DEP	8788240022289	05/02	275.00
GLOBAL PAYMENTS	GLOBAL	DEP	8788240022289	05/02	1,015.00
GLOBAL PAYMENTS	GLOBAL	DEP	8788240022289	05/02	1,480.00
TIVITY HEALTH	042922	CLU	25779728	05/02	1,591.00
GLOBAL PAYMENTS	GLOBAL	DEP	8788240022289	05/03	960.00

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HOWELL AREA PARKS AND

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COMMUNITY INTEREST ACCOUNT ACCOUNT 205138

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- - - - - OTHER CREDITS - - - - -

DESCRIPTION				DATE	AMOUNT
GLOBAL PAYMENTS	GLOBAL	DEP	8788240022289	05/04	50.00
GLOBAL PAYMENTS	GLOBAL	DEP	8788240022289	05/04	545.00
GLOBAL PAYMENTS	GLOBAL	DEP	8788240022289	05/05	1,528.00
GLOBAL PAYMENTS	GLOBAL	DEP	8788240022289	05/06	305.00
GLOBAL PAYMENTS	GLOBAL	DEP	8788240022289	05/06	475.00
GLOBAL PAYMENTS	GLOBAL	DEP	8788240022289	05/09	150.00
GLOBAL PAYMENTS	GLOBAL	DEP	8788240022289	05/09	225.00
GLOBAL PAYMENTS	GLOBAL	DEP	8788240022289	05/09	645.00
GLOBAL PAYMENTS	GLOBAL	DEP	8788240022289	05/09	1,520.00
GLOBAL PAYMENTS	GLOBAL	DEP	8788240022289	05/10	5.00
GLOBAL PAYMENTS	GLOBAL	DEP	8788240022289	05/10	605.00
GLOBAL PAYMENTS	GLOBAL	DEP	8788240022289	05/11	125.00
GLOBAL PAYMENTS	GLOBAL	DEP	8788240022289	05/11	565.00
GLOBAL PAYMENTS	GLOBAL	DEP	8788240022289	05/12	280.00
GLOBAL PAYMENTS	GLOBAL	DEP	8788240022289	05/12	303.00
GLOBAL PAYMENTS	GLOBAL	DEP	8788240022289	05/13	5.00
GLOBAL PAYMENTS	GLOBAL	DEP	8788240022289	05/13	1,208.00
GLOBAL PAYMENTS	GLOBAL	DEP	8788240022289	05/13	3,110.00
GLOBAL PAYMENTS	GLOBAL	DEP	8788240022289	05/16	75.00
GLOBAL PAYMENTS	GLOBAL	DEP	8788240022289	05/16	105.00
GLOBAL PAYMENTS	GLOBAL	DEP	8788240022289	05/16	200.00
GLOBAL PAYMENTS	GLOBAL	DEP	8788240022289	05/16	268.00
GLOBAL PAYMENTS	GLOBAL	DEP	8788240022289	05/16	275.00
GLOBAL PAYMENTS	GLOBAL	DEP	8788240022289	05/16	620.00
GLOBAL PAYMENTS	GLOBAL	DEP	8788240022289	05/16	640.00
GLOBAL PAYMENTS	GLOBAL	DEP	8788240022289	05/16	995.00
GLOBAL PAYMENTS	GLOBAL	DEP	8788240022289	05/17	75.00
GLOBAL PAYMENTS	GLOBAL	DEP	8788240022289	05/17	90.00
GLOBAL PAYMENTS	GLOBAL	DEP	8788240022289	05/17	220.00
PAYOUT RunSignUp	TRN*1*	TX16459963900XT**444NB75UWXX3SKQA\RM		05/18	87.57
R*IK*TX164					
GLOBAL PAYMENTS	GLOBAL	DEP	8788240022289	05/18	571.00
GLOBAL PAYMENTS	GLOBAL	DEP	8788240022289	05/18	1,285.00
GLOBAL PAYMENTS	GLOBAL	DEP	8788240022289	05/19	200.00
GLOBAL PAYMENTS	GLOBAL	DEP	8788240022289	05/20	65.00
GLOBAL PAYMENTS	GLOBAL	DEP	8788240022289	05/20	260.00
GLOBAL PAYMENTS	GLOBAL	DEP	8788240022289	05/20	9,865.00
GLOBAL PAYMENTS	GLOBAL	DEP	8788240022289	05/23	5.00
GLOBAL PAYMENTS	GLOBAL	DEP	8788240022289	05/23	10.00
GLOBAL PAYMENTS	GLOBAL	DEP	8788240022289	05/23	10.00
GLOBAL PAYMENTS	GLOBAL	DEP	8788240022289	05/23	265.00
GLOBAL PAYMENTS	GLOBAL	DEP	8788240022289	05/23	440.00
GLOBAL PAYMENTS	GLOBAL	DEP	8788240022289	05/23	600.00
GLOBAL PAYMENTS	GLOBAL	DEP	8788240022289	05/23	835.00

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HOWELL AREA PARKS AND

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COMMUNITY INTEREST ACCOUNT ACCOUNT 205138

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- - - - - OTHER CREDITS - - - - -

DESCRIPTION	DATE	AMOUNT
GLOBAL PAYMENTS GLOBAL DEP 8788240022289	05/24	100.00
GLOBAL PAYMENTS GLOBAL DEP 8788240022289	05/24	160.00
GLOBAL PAYMENTS GLOBAL DEP 8788240022289	05/25	35.00
PAYOUT RunSignUp TRN*1*TX16717146600XT**3S5U1V5UZPXYE2GC\RM R*IK*TX167	05/25	99.18
GLOBAL PAYMENTS GLOBAL DEP 8788240022289	05/25	115.00
GLOBAL PAYMENTS GLOBAL DEP 8788240022289	05/25	285.00
GLOBAL PAYMENTS GLOBAL DEP 8788240022289	05/26	5.00
GLOBAL PAYMENTS GLOBAL DEP 8788240022289	05/26	1,575.00
GLOBAL PAYMENTS GLOBAL DEP 8788240022289	05/26	1,775.00
GLOBAL PAYMENTS GLOBAL DEP 8788240022289	05/27	505.00
GLOBAL PAYMENTS GLOBAL DEP 8788240022289	05/27	1,130.00
GLOBAL PAYMENTS GLOBAL DEP 8788240022289	05/27	1,658.00
INTEREST	05/31	7.35
GLOBAL PAYMENTS GLOBAL DEP 8788240022289	05/31	20.00
GLOBAL PAYMENTS GLOBAL DEP 8788240022289	05/31	30.00
GLOBAL PAYMENTS GLOBAL DEP 8788240022289	05/31	50.00
GLOBAL PAYMENTS GLOBAL DEP 8788240022289	05/31	73.00
GLOBAL PAYMENTS GLOBAL DEP 8788240022289	05/31	95.00
GLOBAL PAYMENTS GLOBAL DEP 8788240022289	05/31	260.00
GLOBAL PAYMENTS GLOBAL DEP 8788240022289	05/31	3,055.00
GLOBAL PAYMENTS GLOBAL DEP 8788240022289	05/31	4,790.00
GLOBAL PAYMENTS GLOBAL DEP 8788240022289	05/31	5,240.00

- - - - - CHECKS - - - - -

CHECK #..DATE.....AMOUNT	CHECK #..DATE.....AMOUNT	CHECK #..DATE.....AMOUNT
13683*05/17 90.00	14002 05/18 160.00	14020 05/16 74.00
13934*05/05 250.00	14003 05/17 275.00	14021 05/19 80.00
13987 05/13 968.00	14004 05/26 340.00	14022 05/17 169.26
13988 05/11 3,250.00	14005 05/19 293.87	14023 05/20 180.00
13989 05/11 1,700.00	14006 05/23 1,145.00	14024 05/24 170.64
13990 05/11 946.74	14007 05/23 1,601.43	14025 05/19 40.00
13991 05/09 8,572.95	14008 05/23 1,761.72	14026 05/26 140.00
13992 05/23 20.30	14009 05/24 452.20	14027 05/17 498.00
13993 05/10 296.00	14010 05/18 45.00	14028 05/19 1,518.30
13994 05/11 2,916.00	14011 05/26 80.00	14029 05/17 360.48
13995 05/10 77.00	14012*05/19 35.00	14030 05/25 9,350.00
13996 05/11 2,224.25	14014 05/17 149.80	14031*05/24 12,500.00
13997 05/10 138.31	14015 05/18 206.20	14033 05/24 299.11
13998 05/16 806.50	14016 05/20 600.00	14034 05/24 297.32
13999 05/18 32.00	14017 05/31 180.00	14035 05/31 337.10
14000 05/17 100.00	14018 05/19 1,909.98	14036 05/25 839.78
14001 05/24 160.00	14019 05/17 306.00	14037 05/27 100.00

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HOWELL AREA PARKS AND

COMMUNITY INTEREST ACCOUNT ACCOUNT 205138

CHECKS					
CHECK #..DATE.....	AMOUNT	CHECK #..DATE.....	AMOUNT	CHECK #..DATE.....	AMOUNT
14038*05/26	4,141.91	14045*05/23	2,210.17	14050 05/31	170.64
14040 05/25	98.85	14047 05/25	46.00	14051 05/25	3,073.82
14041*05/25	965.34	14048 05/24	289.18		
14044 05/24	100.00	14049 05/31	180.00		

(\* ) INDICATES A GAP IN CHECK NUMBER SEQUENCE

OTHER DEBITS		
DESCRIPTION	DATE	AMOUNT
GLOBAL PAYMENTS GLOBAL STL 8788240022289	05/02	834.76
PAYCHEX EIB INVOICE X97187300000364	05/11	27,142.73
GLOBAL PAYMENTS GLOBAL DEP 8788240022289	05/19	135.00
PAYCHEX-OAB INVOICE 97279700022504X	05/20	142.50
PAYCHEX EIB INVOICE X97383700000046	05/26	25,465.99

I N T E R E S T

AVERAGE LEDGER BALANCE:	170,053.67	INTEREST EARNED:	7.35
AVERAGE AVAILABLE BALANCE:	167,724.14	DAYS IN PERIOD:	32
INTEREST PAID THIS PERIOD:	7.35	ANNUAL PERCENTAGE YIELD EARNED:	.05%
INTEREST PAID 2022:	77.66		

DAILY BALANCE					
DATE.....	BALANCE	DATE.....	BALANCE	DATE.....	BALANCE
05/02	166,115.15	05/11	166,219.17	05/20	182,803.60
05/03	167,075.15	05/12	167,793.17	05/23	178,229.98
05/04	167,670.15	05/13	171,148.17	05/24	164,221.53
05/05	208,863.15	05/16	173,445.67	05/25	150,381.92
05/06	209,643.15	05/17	171,882.13	05/26	126,779.46
05/09	203,610.20	05/18	173,382.50	05/27	129,972.46
05/10	203,708.89	05/19	173,536.10	05/31	143,580.07

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HOWELL AREA PARKS AND

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MONEY MARKET CHECKING FOR ORGANIZATIONS ACCOUNT 820936

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DOCUMENTS-DEBITS: 0 CREDITS: 0 LAST STATEMENT 04/29/22 49,609.89  
 AVG AVAILABLE BALANCE 49,609.89 1 CREDITS .87  
 DEBITS .00  
 THIS STATEMENT 05/31/22 49,610.76

----- OTHER CREDITS -----

DESCRIPTION	DATE	AMOUNT
INTEREST	05/31	.87

----- I N T E R E S T -----

AVERAGE LEDGER BALANCE: 49,609.89 INTEREST EARNED: .87  
 AVERAGE AVAILABLE BALANCE: 49,609.89 DAYS IN PERIOD: 32  
 INTEREST PAID THIS PERIOD: .87 ANNUAL PERCENTAGE YIELD EARNED: .02%  
 INTEREST PAID 2022: 7.33

----- DAILY BALANCE -----

DATE.....	BALANCE	DATE.....	BALANCE	DATE.....	BALANCE
05/31	49,610.76				

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STATEMENT SAVINGS - BUSINESS ACCOUNT 95076204

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BOAA Sonic Lunch Concert Series IS BACK! Every Thursday June 2 - Aug 25, except for July 21. Join us for the 15th annual concert series, complete with food vendors, bubbles and fun! Shows begin at 11:30 in Liberty Plaza in Ann Arbor. Visit [www.soniclunch.com](http://www.soniclunch.com) for the full lineup of artists!

DESCRIPTION	DEBITS	CREDITS	DATE	BALANCE
BALANCE LAST STATEMENT .....			04/29/22	22,641.94
BALANCE THIS STATEMENT .....			05/31/22	22,641.94
TOTAL CREDITS (0)	.00			
TOTAL DEBITS (0)	.00			

----- I N T E R E S T -----

AVERAGE LEDGER BALANCE: 22,641.94 INTEREST EARNED: .99  
 INTEREST PAID THIS PERIOD: .00 DAYS IN PERIOD: 32  
 INTEREST PAID 2022: .83 ANNUAL PERCENTAGE YIELD EARNED: .05%

## HOWELL AREA PARKS & RECREATION AUTHORITY

1661 N LATSON RD  
HOWELL MI 48843-9007

**MEMBER ID: 110099341**

### Statement Period

May 01, 2022 to May 31, 2022

### Account Balances at a Glance

Total Savings **\$5,084.16**

### Commercial Membership Savings

Account Number: 10006221590

#### Summary

<b>Beginning Balance (05/01)</b>	<b>\$5,083.94</b>
Deposits & Additions	\$0.00
Withdrawals	\$0.00
Interest	\$0.22
<hr/>	
<b>Ending Balance (05/31)</b>	<b>\$5,084.16</b>

#### Additional

Average Daily Balance	\$5,083.94
Annual % Yield Earned This Period	0.05%
Interest Paid Year-to-Date	\$1.06

### Transactions

DATE	DESCRIPTION	AMOUNT	BALANCE
5/1/2022	<b>Beginning Balance</b>		<b>\$5,083.94</b>
5/31/2022	Credit Interest/Dividend	\$0.22	\$5,084.16
5/31/2022	<b>Ending Balance</b>		<b>\$5,084.16</b>

## **You have the power of options.**

Check your account balances or transfer funds anytime, anywhere with Text Banking or with the Lake Trust app, available on the App Store or on Google Play. Or set up alerts in Online Banking to get notifications about low balances, large deposits, or other activity on your account. Visit [laketrust.org/managemyaccount](https://laketrust.org/managemyaccount) to get started.

If you ever have a question or need help with your account, remember that we're here for you. Start a secure chat with us in Online Banking or give us a call at **888.267.7200**.

## HAPRA COUNT REPORTS May 2022

### FACILITY USAGE BY LOCATION

Row Labels	Count of User
Bennett Recreation Center Room A	1
Genoa Soccer Complex Field 1	2
Genoa Soccer Complex Field 2	14
Oceola Community Center Main Meeting Room 1	18
Oceola Community Center Meeting Room 2	9
Oceola Community Center Meeting Room 3	5
(blank)	
<b>Grand Total</b>	<b>49</b>

### FACILITY USAGE BY MUNICIPALITY

Row Labels	Count of User
City of Brighton	14
City of Howell	1
Genoa Township	5
Hartland Township	1
Howell Township	2
Marion Township	3
Oceola Township	17
Other Area	6
(blank)	
<b>Grand Total</b>	<b>49</b>

### POINT OF SALE REPORTS

#### BY SECTION

Row Labels	Sum of Total
POS Item: (NON RESIDENT) Community Center Drop-In	570
POS Item: Community Center Drop-In Pass	2930
POS Item: Fitness Class/ Yoga Drop in	160
POS Item: Senior Fitness Class (non Senior Center meml	45
POS Item: Senior Fitness Class (Senior Center Member)	264
<b>Grand Total</b>	<b>3969</b>

#### BY QUANTITY, CASH, AND CREDIT CARD

Row Labels	Sum of Quantity	Sum of Cash	Sum of Credit/Debit
Admin - Gymnasium Rental	428	1565	740
Sports - Drop-in Fees	215	900	295
Wellness - Program Fees Fitness	113	367	102
<b>Grand Total</b>	<b>756</b>	<b>2832</b>	<b>1137</b>

### OCC DROP-IN COUNTS

City of Howell	193
Oceola Township	127
Genoa Township	100
Marion Township	24
Howell Township	46
Other	56
Unknown	115
Totals:	661

### OCC TOUR COUNTS

City of Howell	4
Oceola Township	14
Genoa Township	5
Marion Township	3
Howell Township	7
Other	1
Unknown	11
Totals:	45

## HAPRA COUNT REPORTS MAY 2022

### PARTICIPATION TOTALS

Row Labels	Count of Name
Brighton Township	259
City of Brighton	71
City of Howell	1239
Cohoctah Township	130
Conway Township	51
Deerfield Township	130
Genoa Township	1108
Green Oak Township	75
Hamburg Township	95
Handy Township/Fowlerville	206
Hartland Township	204
Howell Township	983
Iosco Township	101
Marion Township	1203
Oceola Township	2259
Other Area	494
Pinckney Village	20
Putnam Township	49
Tyrone Township	24
Unadilla Township	17
(blank)	65
<b>Grand Total</b>	<b>8783</b>

### SPECIAL EVENTS

Row Labels	Count of Name
Brighton Township	80
City of Brighton	17
City of Howell	257
Cohoctah Township	32
Conway Township	13
Deerfield Township	24
Genoa Township	233
Green Oak Township	19
Hamburg Township	30
Handy Township/Fowlerville	59
Hartland Township	37
Howell Township	216
Iosco Township	24
Marion Township	238
Oceola Township	335
Other Area	108
Pinckney Village	4
Putnam Township	14
Tyrone Township	6
Unadilla Township	4
(blank)	1
<b>Grand Total</b>	<b>1751</b>

### 50 & BEYOND + TRAVEL

Row Labels	Count of Name
Brighton Township	9
City of Brighton	6
City of Howell	79
Cohoctah Township	3
Conway Township	1
Deerfield Township	10
Genoa Township	66
Hamburg Township	2
Handy Township/Fowlerville	3
Hartland Township	5
Howell Township	48
Iosco Township	2
Marion Township	67
Oceola Township	151
Other Area	23
Pinckney Village	1
Putnam Township	4
<b>Grand Total</b>	<b>480</b>

### YOUTH SERVICES PROGRAMS

Row Labels	Count of Name
Brighton Township	6
City of Brighton	1
City of Howell	72
Cohoctah Township	3
Conway Township	2
Deerfield Township	4
Genoa Township	51
Green Oak Township	5
Hamburg Township	4
Handy Township/Fowlerville	6
Hartland Township	2
Howell Township	31
Iosco Township	3
Marion Township	67
Oceola Township	94
Other Area	18
Putnam Township	2
Unadilla Township	2
(blank)	
<b>Grand Total</b>	<b>373</b>

**SPORTS PROGRAMS**

Row Labels	Count of Name
Brighton Township	17
City of Brighton	3
City of Howell	211
Cohoctah Township	29
Conway Township	6
Deerfield Township	29
Genoa Township	255
Green Oak Township	6
Hamburg Township	7
Handy Township/Fowlerville	33
Hartland Township	25
Howell Township	222
Iosco Township	22
Marion Township	309
Oceola Township	519
Other Area	40
Pinckney Village	2
Putnam Township	7
Tyrone Township	3
Unadilla Township	1
(blank)	8
<b>Grand Total</b>	<b>1754</b>

**FITNESS MEMBERSHIPS & CLASSES**

Row Labels	Count of Name
Brighton Township	15
City of Brighton	3
City of Howell	140
Cohoctah Township	7
Conway Township	3
Deerfield Township	16
Genoa Township	139
Green Oak Township	1
Hamburg Township	9
Handy Township/Fowlerville	4
Hartland Township	24
Howell Township	71
Iosco Township	6
Marion Township	87
Oceola Township	494
Other Area	36
Tyrone Township	3
Unadilla Township	1
<b>Grand Total</b>	<b>1059</b>



REVENUE AND EXPENDITURE REPORT

Balance As of 05/31/2022

GL Number	Description	2022 Amended Budget	YTD Balance 05/31/2022	Activity For 05/31/2022	Available Balance 05/31/2022	% Bdgdt Used
<b>Fund: 208 PARKS &amp; REC AUTHORITY</b>						
<b>Account Category: Revenues</b>						
<b>Department: 751 RECREATION / PARKS DEPARTMENT</b>						
208-751-587.001	PK/RC MARION TWP PARTICIPATION	113,500.00	56,750.00	0.00	56,750.00	50.00
208-751-587.002	PK/RC GENOA TWP PARTICIPATION	113,500.00	56,750.00	0.00	56,750.00	50.00
208-751-587.003	PK/RC OCEOLA TWP PARTICIPATION	113,500.00	56,750.00	0.00	56,750.00	50.00
208-751-587.005	PK/RC HOWELL CITY PARTICIPATION	113,500.00	56,750.00	28,375.00	56,750.00	50.00
208-751-587.006	PK/RC HOWELL TWP PARTICIPATION	113,500.00	56,750.00	0.00	56,750.00	50.00
208-751-650.106	FACILITY MEMBERSHIPS	120,000.00	43,329.00	7,271.00	76,671.00	36.11
208-751-651.020	BENNETT BLDG RENTAL FEES	650.00	640.00	0.00	10.00	98.46
208-751-651.022	OCEOLA BLDG RENTAL FEES	45,000.00	35,214.00	9,875.00	9,786.00	78.25
208-751-651.026	GYMANASIUM RENTALS	16,000.00	14,970.50	3,315.50	1,029.50	93.57
208-751-665.000	INVESTMENT INTEREST	300.00	86.88	8.44	213.12	28.96
208-751-671.002	MISC REVENUES	400.00	207.14	21.00	192.86	51.79
208-751-675.026	GIFT CERTIFICATE	1,000.00	10.00	0.00	990.00	1.00
208-751-675.075	DOG PARK MAINT SERV FEES	5,000.00	1,250.00	0.00	3,750.00	25.00
208-751-678.010	SPONSORSHIP FEES	15,000.00	2,500.00	2,250.00	12,500.00	16.67
Total Dept 751 - RECREATION / PARKS DEPARTMENT		770,850.00	381,957.52	51,115.94	388,892.48	49.55
Revenues		770,850.00	381,957.52	51,115.94	388,892.48	49.55
<b>Account Category: Expenditures</b>						
<b>Department: 751 RECREATION / PARKS DEPARTMENT</b>						
208-751-702.001	SAL & WAGES DIRECTOR	66,000.00	27,923.06	5,076.92	38,076.94	42.31
208-751-702.003	SAL & WAGES - BUSINESS MANAGER	40,000.00	17,771.26	3,627.00	22,228.74	44.43
208-751-702.004	SAL & WAGES - OPERATIONS MGR	36,480.00	21,096.51	4,326.88	15,383.49	57.83
208-751-702.024	SAL & WAGES -MARKETING	23,530.00	15,303.26	3,040.00	8,226.74	65.04
208-751-702.030	SAL & WAGES FRONT OFFICE	76,128.00	29,755.13	5,995.00	46,372.87	39.09
208-751-702.034	SAL & WAGE FACILITIES MAINT/COORD	45,000.00	26,796.51	5,539.51	18,203.49	59.55
208-751-713.000	EMPLOYER SHARE FICA	19,000.00	10,364.04	2,020.74	8,635.96	54.55
208-751-714.000	EMPLOYEE MEDICAL INSURANCE	16,400.00	6,624.61	1,010.18	9,775.39	40.39
208-751-714.002	EMP DISABILITY /LIFE INSURANCE	2,400.00	990.30	198.06	1,409.70	41.26
208-751-714.004	ICMA RETIREMENT	32,580.00	18,270.00	7,250.00	14,310.00	56.08
208-751-727.000	OFFICE SUPPLIES	1,500.00	691.10	205.01	808.90	46.07
208-751-730.000	POSTAGE	3,000.00	1,045.55	269.49	1,954.45	34.85
208-751-740.000	OPERATING SUPPLIES - GENL	3,000.00	144.18	29.97	2,855.82	4.81
208-751-740.026	OPERATING SUPPLIES SHIRTS/BADGES	2,000.00	0.00	0.00	2,000.00	0.00
208-751-751.000	GASOLINE & DIESEL FUEL	2,500.00	914.91	532.24	1,585.09	36.60
208-751-801.000	PROFESSIONAL SERVICES	30,000.00	20,968.81	2,395.38	9,031.19	69.90
208-751-804.000	CONTRACTUAL SERVICES	10,000.00	4,022.00	0.00	5,978.00	40.22
208-751-840.000	DUES, SUBSCRIPTIONS & MEMBERSHIPS	2,500.00	1,901.68	0.00	598.32	76.07
208-751-850.000	COMMUNICATION - TELEPHONES	8,500.00	4,243.07	1,625.52	4,256.93	49.92
208-751-850.008	COMMUNICATION - INTERNET & CABLE	16,000.00	7,420.10	1,482.10	8,579.90	46.38
208-751-860.000	TRAVEL	6,000.00	4,533.88	0.00	1,466.12	75.56
208-751-900.000	MARKETING, PRINTING & PUBLISHING	4,000.00	3,520.81	947.90	479.19	88.02
208-751-910.000	INSURANCE	33,000.00	13,717.06	3,073.82	19,282.94	41.57
208-751-920.000	UTILITIES - ELECTRICITY	6,500.00	2,420.46	369.31	4,079.54	37.24
208-751-920.001	UTILITIES - GAS	5,500.00	4,833.47	622.69	666.53	87.88
208-751-920.002	UTILITIES - WAT / SEW	1,800.00	734.10	255.75	1,065.90	40.78
208-751-920.003	UTILITIES - RUBBISH	900.00	293.36	0.00	606.64	32.60
208-751-920.012	UTILITIES - ELEC/OCEOLA	48,000.00	15,310.78	4,141.91	32,689.22	31.90
208-751-920.013	UTILITIES - GAS/OCEOLA	22,000.00	6,754.34	839.78	15,245.66	30.70

REVENUE AND EXPENDITURE REPORT

Balance As of 05/31/2022

GL Number	Description	2022 Amended Budget	YTD Balance 05/31/2022	Activity For 05/31/2022	Available Balance 05/31/2022	% Bdgt Used
<b>Fund: 208 PARKS &amp; REC AUTHORITY</b>						
<b>Account Category: Expenditures</b>						
<b>Department: 751 RECREATION / PARKS DEPARTMENT</b>						
208-751-920.014	UTILITIES - WATER/OCEOLA	1,000.00	390.46	0.00	609.54	39.05
208-751-920.015	UTILITIES - RUBBISH/OCEOLA	700.00	236.29	0.00	463.71	33.76
208-751-930.000	GROUNDS MAINTENANCE BENNETT	4,000.00	676.58	586.58	3,323.42	16.91
208-751-930.006	REPAIR & MAINT - VEHICLES	500.00	70.65	0.00	429.35	14.13
208-751-930.014	GROUNDS MAINTENANCE OCEOLA	60,000.00	26,972.09	779.64	33,027.91	44.95
208-751-931.000	GROUNDS MAINT BENNETT	8,000.00	1,458.93	100.90	6,541.07	18.24
208-751-931.014	BLDG R & M OCEOLA	15,000.00	3,374.92	556.39	11,625.08	22.50
208-751-940.000	EQUIPMENT RENTAL	35,000.00	14,424.52	2,875.32	20,575.48	41.21
208-751-940.040	FACILITY RENT	24,000.00	12,000.00	2,000.00	12,000.00	50.00
208-751-956.000	MISCELLANEOUS	2,098.00	1,868.64	135.99	229.36	89.07
208-751-956.003	BANK CHARGES & FEES	9,000.00	6,529.55	977.26	2,470.45	72.55
208-751-957.000	EDUCATION / TRAINING	250.00	20.00	20.00	230.00	8.00
208-751-970.000	CAPITAL OUTLAY / EQUIPMENT	12,084.00	0.00	0.00	12,084.00	0.00
208-751-980.000	OFFICE EQUIPMENT	1,000.00	0.00	0.00	1,000.00	0.00
208-751-980.004	EQUIP / COMPUTER HARDWARE	4,000.00	3,316.46	0.00	683.54	82.91
208-751-980.005	EQUIPMENT/COMPUTER SOFTWARE	30,000.00	27,364.49	0.00	2,635.51	91.21
208-751-991.000	PRINCIPAL	0.00	5,496.00	916.00	(5,496.00)	100.00
Total Dept 751 - RECREATION / PARKS DEPARTMENT		770,850.00	372,563.92	63,823.24	398,286.08	48.33
Expenditures		770,850.00	372,563.92	63,823.24	398,286.08	48.33
<b>Fund 208 - PARKS &amp; REC AUTHORITY:</b>						
TOTAL REVENUES		770,850.00	381,957.52	51,115.94	388,892.48	
TOTAL EXPENDITURES		770,850.00	372,563.92	63,823.24	398,286.08	
NET OF REVENUES & EXPENDITURES:		0.00	9,393.60	(12,707.30)	(9,393.60)	

REVENUE AND EXPENDITURE REPORT

Balance As of 05/31/2022

GL Number	Description	2022 Amended Budget	YTD Balance 05/31/2022	Activity For 05/31/2022	Available Balance 05/31/2022	% Bdgt Used
<b>Fund: 214 YOUTH SPORTS</b>						
<b>Account Category: Revenues</b>						
<b>Department: 751 RECREATION / PARKS DEPARTMENT</b>						
214-751-650.006	GENOA SOCCER FIELD RENTALS	14,000.00	4,330.00	890.00	9,670.00	30.93
214-751-650.050	PROGRAM FEES - VOLLEYBALL	10,000.00	7,490.00	0.00	2,510.00	74.90
214-751-650.051	PROGRAM FEES - ENRICHMENT	11,000.00	6,930.00	3,270.00	4,070.00	63.00
214-751-650.053	PROGRAM FEES - SOCCER	95,000.00	53,645.00	0.00	41,355.00	56.47
214-751-650.054	PROGRAM FEES - BASKETBALL	25,000.00	3,530.00	0.00	21,470.00	14.12
214-751-650.055	PROGRAM FEES - SPECIAL EVENTS	2,000.00	70.00	70.00	1,930.00	3.50
214-751-650.094	PROGRAM FEES - SOFTBALL	2,500.00	1,000.00	1,000.00	1,500.00	40.00
214-751-650.102	DROP IN SPORTS	10,000.00	5,394.50	1,049.50	4,605.50	53.95
214-751-678.095	SPONSORSHIP FEES - YOUTH SPORTS	7,756.00	0.00	0.00	7,756.00	0.00
Total Dept 751 - RECREATION / PARKS DEPARTMENT		177,256.00	82,389.50	6,279.50	94,866.50	46.48
Revenues		177,256.00	82,389.50	6,279.50	94,866.50	46.48
<b>Account Category: Expenditures</b>						
<b>Department: 751 RECREATION / PARKS DEPARTMENT</b>						
214-751-702.080	SAL & WAGES YOUTH SPORTS MGR	41,600.00	17,170.00	3,205.00	24,430.00	41.27
214-751-702.081	SAL & WAGES YOUTH SPORTS COORDINAT	15,850.00	9,026.75	2,824.75	6,823.25	56.95
214-751-702.083	SAL & WAGES - YOUTH FACILITIES COO	10,000.00	0.00	0.00	10,000.00	0.00
214-751-713.000	EMPLOYER SHARE FICA	5,160.00	2,240.09	523.73	2,919.91	43.41
214-751-714.000	EMPLOYEE MEDICAL INSURANCE	1,000.00	250.00	0.00	750.00	25.00
214-751-714.004	ICMA RETIREMENT	4,160.00	1,040.00	0.00	3,120.00	25.00
214-751-740.000	OPERATING SUPPLIES	3,600.00	883.17	0.00	2,716.83	24.53
214-751-740.080	OPER SUPPLIES/VOLLEYBALL	1,500.00	621.25	0.00	878.75	41.42
214-751-740.081	OPER SUPP/ SOCCER	20,000.00	10,549.83	0.00	9,450.17	52.75
214-751-740.082	OPER SUPP/ SPECIAL EVENTS	2,200.00	0.00	0.00	2,200.00	0.00
214-751-740.086	OPERATING SUPPLIES - BASKETBALL	5,000.00	2,731.50	0.00	2,268.50	54.63
214-751-801.017	BACKGROUND CHECKS	750.00	314.50	0.00	435.50	41.93
214-751-804.008	CONTRACT SERV - INSTRUCTORS	4,000.00	2,450.00	1,050.00	1,550.00	61.25
214-751-804.009	CONTRACT SERV - OFFCL /COACHES	6,000.00	2,130.00	540.00	3,870.00	35.50
214-751-804.010	CONTRACT SERV - FIELD MAINTENANCE	38,000.00	7,520.30	5,445.58	30,479.70	19.79
214-751-840.000	DUES & MEMBERSHIPS	183.33	183.33	0.00	0.00	100.00
214-751-860.000	CONFERENCE /TRANSPORTATION	1,000.00	589.72	0.00	410.28	58.97
214-751-920.002	UTILITIES - WAT / SEW	2,500.00	0.00	0.00	2,500.00	0.00
214-751-942.001	PORTA JOHN RENTALS	3,750.00	980.00	490.00	2,770.00	26.13
214-751-957.000	EDUCATION / TRAINING	50.00	0.00	0.00	50.00	0.00
214-751-970.000	CAPITAL OUTLAY EQUIP	10,952.67	0.00	0.00	10,952.67	0.00
Total Dept 751 - RECREATION / PARKS DEPARTMENT		177,256.00	58,680.44	14,079.06	118,575.56	33.10
Expenditures		177,256.00	58,680.44	14,079.06	118,575.56	33.10
<b>Fund 214 - YOUTH SPORTS:</b>						
TOTAL REVENUES		177,256.00	82,389.50	6,279.50	94,866.50	
TOTAL EXPENDITURES		177,256.00	58,680.44	14,079.06	118,575.56	
NET OF REVENUES & EXPENDITURES:		0.00	23,709.06	(7,799.56)	(23,709.06)	

REVENUE AND EXPENDITURE REPORT

Balance As of 05/31/2022

GL Number	Description	2022 Amended Budget	YTD Balance 05/31/2022	Activity For 05/31/2022	Available Balance 05/31/2022	% Bdgt Used
<b>Fund: 216 FESTIVALS</b>						
<b>Account Category: Revenues</b>						
<b>Department: 751 RECREATION / PARKS DEPARTMENT</b>						
216-751-650.003	PROGRAM FEES SPECIAL EVENTS	35,000.00	15,872.00	762.00	19,128.00	45.35
216-751-678.040	SPONSORSHIP FEES MELON FESTIVAL	20,000.00	5,200.00	3,300.00	14,800.00	26.00
216-751-678.042	FESTIVAL TENT MELON FEST	18,000.00	0.00	0.00	18,000.00	0.00
216-751-678.047	SPONSORSHIP FEES MELON RUN	7,500.00	0.00	0.00	7,500.00	0.00
216-751-678.048	PROGRAM FEES MELON RUN	16,000.00	1,739.64	116.75	14,260.36	10.87
216-751-678.049	FOOD VENDOR FEES MELON	5,000.00	3,275.00	1,425.00	1,725.00	65.50
216-751-678.050	SPONSORSHIP FEES LEGEND	6,000.00	0.00	0.00	6,000.00	0.00
216-751-678.057	SPONSORSHIP FEES HORSEMAN RUN	4,000.00	0.00	0.00	4,000.00	0.00
216-751-678.058	PROGRAM FEES HORSEMAN RUN	14,000.00	0.00	0.00	14,000.00	0.00
216-751-678.070	SPONSORSHIP FEES - SPECIAL EVENTS	10,000.00	600.00	500.00	9,400.00	6.00
Total Dept 751 - RECREATION / PARKS DEPARTMENT		135,500.00	26,686.64	6,103.75	108,813.36	19.69
Revenues		135,500.00	26,686.64	6,103.75	108,813.36	19.69
<b>Account Category: Expenditures</b>						
<b>Department: 751 RECREATION / PARKS DEPARTMENT</b>						
216-751-702.001	SAL & WAGES FESTIVAL DIRECTOR	37,440.00	15,780.75	2,880.00	21,659.25	42.15
216-751-702.004	SAL & WAGES OPERATIONS MANAGER	7,360.00	0.00	0.00	7,360.00	0.00
216-751-702.103	SALARY & WAGES STAFF	17,400.00	1,648.50	127.50	15,751.50	9.47
216-751-713.000	EMPLOYER SHARE FICA	4,760.26	1,207.22	220.32	3,553.04	25.36
216-751-714.000	EMPLOYEE MEDICAL INSURANCE	1,000.00	250.00	0.00	750.00	25.00
216-751-714.004	ICMA RETIREMENT	3,744.00	936.00	0.00	2,808.00	25.00
216-751-727.000	OFFICE SUPPLIES	115.00	212.67	0.00	(97.67)	184.93
216-751-730.000	POSTAGE	100.00	4.33	0.00	95.67	4.33
216-751-740.000	OPERATING SUPPLIES	0.00	13.98	0.00	(13.98)	100.00
216-751-740.035	OPER SUPPLIES - SPECIAL EVENTS	20,000.00	21,080.76	243.08	(1,080.76)	105.40
216-751-740.102	OPER SUPP MELON FESTIVAL	18,000.00	7,849.90	0.00	10,150.10	43.61
216-751-740.106	OPER SUPP MELON RUN	6,500.00	0.00	0.00	6,500.00	0.00
216-751-740.201	OPER SUPP LEGEND OF SLEEPY HOWELL	8,500.00	0.00	0.00	8,500.00	0.00
216-751-740.203	OPER SUPPLIES HEADLESS HORSEMAN RU	4,000.00	0.00	0.00	4,000.00	0.00
216-751-840.000	DUES & MEMBERSHIPS	183.33	183.33	0.00	0.00	100.00
216-751-860.000	CONFERENCE /TRANSPORTATION	1,000.00	798.79	0.00	201.21	79.88
216-751-900.000	PRINTING & PUBLISHING	1,397.67	1,222.75	12.95	174.92	87.48
216-751-942.001	PORTA JOHN RENTALS	4,000.00	0.00	0.00	4,000.00	0.00
216-751-957.000	EDUCATION / TRAINING	0.00	30.00	0.00	(30.00)	100.00
216-751-970.000	CAPITAL OUTLAY EQUIP	(0.26)	0.00	0.00	(0.26)	0.00
Total Dept 751 - RECREATION / PARKS DEPARTMENT		135,500.00	51,218.98	3,483.85	84,281.02	37.80
Expenditures		135,500.00	51,218.98	3,483.85	84,281.02	37.80
<b>Fund 216 - FESTIVALS:</b>						
TOTAL REVENUES		135,500.00	26,686.64	6,103.75	108,813.36	
TOTAL EXPENDITURES		135,500.00	51,218.98	3,483.85	84,281.02	
NET OF REVENUES & EXPENDITURES:		0.00	(24,532.34)	2,619.90	24,532.34	

REVENUE AND EXPENDITURE REPORT

Balance As of 05/31/2022

GL Number	Description	2022 Amended Budget	YTD Balance 05/31/2022	Activity For 05/31/2022	Available Balance 05/31/2022	% Bdgt Used
<b>Fund: 217 PRESCHOOL</b>						
<b>Account Category: Revenues</b>						
<b>Department: 751 RECREATION / PARKS DEPARTMENT</b>						
217-751-590.000	GRANTS	1,000.00	0.00	0.00	1,000.00	0.00
217-751-651.003	PRESCHOOL CAMP TUITION	3,000.00	2,315.00	2,315.00	685.00	77.17
217-751-651.007	PRESCHOOL TUITION	46,000.00	28,486.00	1,555.00	17,514.00	61.93
217-751-675.015	PRESCHOOL FUNDRAISING	4,500.00	214.00	0.00	4,286.00	4.76
217-751-675.040	DONATIONS - GENERAL	600.00	0.00	0.00	600.00	0.00
Total Dept 751 - RECREATION / PARKS DEPARTMENT		55,100.00	31,015.00	3,870.00	24,085.00	56.29
Revenues		55,100.00	31,015.00	3,870.00	24,085.00	56.29
<b>Account Category: Expenditures</b>						
<b>Department: 751 RECREATION / PARKS DEPARTMENT</b>						
217-751-702.023	SAL & WAGES PRESCHOOL	45,000.00	19,319.01	3,369.38	25,680.99	42.93
217-751-713.000	EMPLOYER SHARE FICA	3,710.00	1,526.59	257.76	2,183.41	41.15
217-751-714.000	EMPLOYEE MEDICAL INSURANCE	1,000.00	250.00	0.00	750.00	25.00
217-751-727.000	OFFICE SUPPLIES	100.00	0.00	0.00	100.00	0.00
217-751-740.028	OPER SUPP/PRESCHOOL	2,042.60	617.43	0.00	1,425.17	30.23
217-751-801.017	BACKGROUND CHECKS	50.00	0.00	0.00	50.00	0.00
217-751-840.000	DUES & MEMBERSHIPS	75.00	100.00	0.00	(25.00)	133.33
217-751-860.000	CONFERENCE /TRANSPORTATION	400.00	0.00	0.00	400.00	0.00
217-751-957.000	EDUCATION / TRAINING	300.00	0.00	0.00	300.00	0.00
217-751-970.000	CAPITAL OUTLAY EQUIP	1,102.40	0.00	0.00	1,102.40	0.00
217-751-980.000	OFFICE EQUIPMENT	900.00	0.00	0.00	900.00	0.00
217-751-980.015	PRESCHOOL EQUIPMENT	420.00	0.00	0.00	420.00	0.00
Total Dept 751 - RECREATION / PARKS DEPARTMENT		55,100.00	21,813.03	3,627.14	33,286.97	39.59
Expenditures		55,100.00	21,813.03	3,627.14	33,286.97	39.59
<b>Fund 217 - PRESCHOOL:</b>						
TOTAL REVENUES		55,100.00	31,015.00	3,870.00	24,085.00	
TOTAL EXPENDITURES		55,100.00	21,813.03	3,627.14	33,286.97	
NET OF REVENUES & EXPENDITURES:		0.00	9,201.97	242.86	(9,201.97)	

REVENUE AND EXPENDITURE REPORT

Balance As of 05/31/2022

GL Number	Description	2022 Amended Budget	YTD Balance 05/31/2022	Activity For 05/31/2022	Available Balance 05/31/2022	% Bdgt Used
<b>Fund: 218 SENIOR CENTER</b>						
<b>Account Category: Revenues</b>						
<b>Department: 751 RECREATION / PARKS DEPARTMENT</b>						
218-751-590.000	GRANTS	5,000.00	(5,000.00)	0.00	10,000.00	(100.00)
218-751-650.030	PROGRAM FEES - ENRICHMENT	15,000.00	6,402.50	211.00	8,597.50	42.68
218-751-650.098	PROGRAM FEES - FITNESS	40,000.00	24,880.50	4,076.00	15,119.50	62.20
218-751-650.107	TRAVEL	35,000.00	18,855.00	0.00	16,145.00	53.87
218-751-675.009	DONATIONS / PKS & RECS SENIORS	1,500.00	1,096.00	500.00	404.00	73.07
218-751-675.013	UNITED WAY SENIORS	7,500.00	3,750.00	1,875.00	3,750.00	50.00
218-751-675.100	FUNDRAISING ENRICHMENT	750.00	0.00	0.00	750.00	0.00
218-751-678.012	MEMBERSHIP FEES	30,000.00	18,551.50	1,458.00	11,448.50	61.84
218-751-678.030	SPONSORSHIP FEES - ENRICHMENT	1,100.00	1,800.00	700.00	(700.00)	163.64
Total Dept 751 - RECREATION / PARKS DEPARTMENT		135,850.00	70,335.50	8,820.00	65,514.50	51.77
Revenues		135,850.00	70,335.50	8,820.00	65,514.50	51.77
<b>Account Category: Expenditures</b>						
<b>Department: 751 RECREATION / PARKS DEPARTMENT</b>						
218-751-702.027	SAL & WAGES SENIORS	39,520.00	16,324.00	3,040.00	23,196.00	41.31
218-751-713.000	EMPLOYER SHARE FICA	3,023.00	1,248.81	232.56	1,774.19	41.31
218-751-714.000	EMPLOYEE MEDICAL INSURANCE	(3,320.00)	250.00	0.00	(3,570.00)	(7.53)
218-751-714.004	ICMA RETIREMENT	3,504.00	4,488.00	2,500.00	(984.00)	128.08
218-751-727.000	OFFICE SUPPLIES	350.00	268.66	0.00	81.34	76.76
218-751-730.000	POSTAGE	240.00	56.58	0.00	183.42	23.58
218-751-740.032	OPER SUPP/SENIORS	2,500.00	109.95	0.00	2,390.05	4.40
218-751-740.061	OPER SUPP/FITNESS	5,000.00	418.71	128.74	4,581.29	8.37
218-751-740.070	OPER SUPP/ TRAVEL	30,000.00	9,875.00	9,350.00	20,125.00	32.92
218-751-804.008	CONTRACT SERV - INSTRUCTORS	15,000.00	7,540.00	1,480.00	7,460.00	50.27
218-751-804.080	CONTRACT SERVICES ENTERTAINMENT	500.00	150.00	0.00	350.00	30.00
218-751-840.000	DUES & MEMBERSHIPS	200.00	183.33	0.00	16.67	91.67
218-751-860.000	CONFERENCE /TRANSPORTATION	1,200.00	798.79	0.00	401.21	66.57
218-751-900.000	MARKETING PRINTING & PUBLISHING	4,590.00	0.00	0.00	4,590.00	0.00
218-751-957.000	EDUCATION / TRAINING	150.00	115.00	20.00	35.00	76.67
218-751-964.001	PROGRAM REFUNDS	50.00	0.00	0.00	50.00	0.00
218-751-967.002	GRANT EXPENSES	5,000.00	0.00	0.00	5,000.00	0.00
218-751-970.000	CAPITAL OUTLAY EQUIP	28,343.00	0.00	0.00	28,343.00	0.00
Total Dept 751 - RECREATION / PARKS DEPARTMENT		135,850.00	41,826.83	16,751.30	94,023.17	30.79
Expenditures		135,850.00	41,826.83	16,751.30	94,023.17	30.79
<b>Fund 218 - SENIOR CENTER:</b>						
TOTAL REVENUES		135,850.00	70,335.50	8,820.00	65,514.50	
TOTAL EXPENDITURES		135,850.00	41,826.83	16,751.30	94,023.17	
NET OF REVENUES & EXPENDITURES:		0.00	28,508.67	(7,931.30)	(28,508.67)	

REVENUE AND EXPENDITURE REPORT

Balance As of 05/31/2022

GL Number	Description	2022 Amended Budget	YTD Balance 05/31/2022	Activity For 05/31/2022	Available Balance 05/31/2022	% Bdgt Used
<b>Fund: 219 SUMMER DAY CAMP</b>						
<b>Account Category: Revenues</b>						
<b>Department: 751 RECREATION / PARKS DEPARTMENT</b>						
219-751-651.003	SUMMER CAMP	53,000.00	38,129.00	17,465.00	14,871.00	71.94
219-751-651.025	SPECIALTY CAMPS	5,000.00	2,420.00	0.00	2,580.00	48.40
219-751-678.030	SPONSORSHIP FEES - ENRICHMENT	5,000.00	0.00	0.00	5,000.00	0.00
Total Dept 751 - RECREATION / PARKS DEPARTMENT		63,000.00	40,549.00	17,465.00	22,451.00	64.36
Revenues		63,000.00	40,549.00	17,465.00	22,451.00	64.36
<b>Account Category: Expenditures</b>						
<b>Department: 751 RECREATION / PARKS DEPARTMENT</b>						
219-751-702.025	SAL & WAGES SUMMER CAMP MANAGER	4,368.00	0.00	0.00	4,368.00	0.00
219-751-702.036	SAL & WAGE SUMMER CAMP SUPERVISOR	6,000.00	0.00	0.00	6,000.00	0.00
219-751-702.037	SAL & WAGES SUMMER CAMP COUNSELOR	38,016.00	2,228.50	0.00	35,787.50	5.86
219-751-713.000	EMPLOYER SHARE FICA	3,370.00	10.44	10.44	3,359.56	0.31
219-751-740.003	OPER SUPPLIES/T-SHIRTS	1,500.00	0.00	0.00	1,500.00	0.00
219-751-740.033	OPER SUPP/SUMMER CAMP	1,650.00	262.63	0.00	1,387.37	15.92
219-751-740.041	OPERATING SUPPLIES SNACKS	166.00	23.24	0.00	142.76	14.00
219-751-740.042	FIELD TRIPS	7,500.00	567.00	140.00	6,933.00	7.56
219-751-801.017	BACKGROUND CHECKS	180.00	55.50	0.00	124.50	30.83
219-751-957.000	EDUCATION / TRAINING	250.00	140.00	140.00	110.00	56.00
Total Dept 751 - RECREATION / PARKS DEPARTMENT		63,000.00	3,287.31	290.44	59,712.69	5.22
Expenditures		63,000.00	3,287.31	290.44	59,712.69	5.22
Fund 219 - SUMMER DAY CAMP:						
TOTAL REVENUES		63,000.00	40,549.00	17,465.00	22,451.00	
TOTAL EXPENDITURES		63,000.00	3,287.31	290.44	59,712.69	
NET OF REVENUES & EXPENDITURES:		0.00	37,261.69	17,174.56	(37,261.69)	



REVENUE AND EXPENDITURE REPORT

Balance As of 05/31/2022

GL Number	Description	2022 Amended Budget	YTD Balance 05/31/2022	Activity For 05/31/2022	Available Balance 05/31/2022	% Bdgt Used
<b>Fund: 221 TEEN CENTER</b>						
<b>Account Category: Revenues</b>						
<b>Department: 751 RECREATION / PARKS DEPARTMENT</b>						
221-751-649.000	CONCESSION SALES TEEN	5,000.00	1,927.00	421.25	3,073.00	38.54
221-751-650.005	PROGRAM FEES TEENS	14,000.00	3,525.00	420.00	10,475.00	25.18
221-751-675.010	DONATIONS - TEEN	999.53	70.65	0.00	928.88	7.07
221-751-675.012	UNITED WAY - TEENS	30,000.00	7,500.00	0.00	22,500.00	25.00
221-751-675.110	FUNDRAISING	16,308.33	7,500.00	7,500.00	8,808.33	45.99
221-751-679.100	GRANTS > \$1000	80,000.00	60,500.00	0.00	19,500.00	75.63
Total Dept 751 - RECREATION / PARKS DEPARTMENT		146,307.86	81,022.65	8,341.25	65,285.21	55.38
Revenues		146,307.86	81,022.65	8,341.25	65,285.21	55.38
<b>Account Category: Expenditures</b>						
<b>Department: 751 RECREATION / PARKS DEPARTMENT</b>						
221-751-702.026	SAL & WAGES TEEN MANAGERS	39,312.00	18,143.64	3,423.01	21,168.36	46.15
221-751-702.035	SAL & WAGES TEEN COORDINATOR	6,800.00	136.50	136.50	6,663.50	2.01
221-751-702.041	SAL & WAGES - TEEN SUPERVISOR	15,950.00	7,210.00	1,925.00	8,740.00	45.20
221-751-713.000	EMPLOYER SHARE FICA	5,084.53	2,043.48	415.42	3,041.05	40.19
221-751-714.000	EMPLOYEE MEDICAL INSURANCE	6,000.00	2,894.43	508.99	3,105.57	48.24
221-751-714.004	ICMA RETIREMENT	6,868.00	5,592.00	2,500.00	1,276.00	81.42
221-751-727.000	OFFICE SUPPLIES	100.00	43.85	0.00	56.15	43.85
221-751-740.003	OPER SUPPLIES/T-SHIRTS	510.00	0.00	0.00	510.00	0.00
221-751-740.015	OPER SUPP/CONCESSIONS	1,500.00	875.62	211.13	624.38	58.37
221-751-740.036	OPER SUPPLIES - TEENS	2,700.00	2,573.69	216.65	126.31	95.32
221-751-840.000	DUES & MEMBERSHIPS	183.33	183.33	0.00	0.00	100.00
221-751-860.000	CONFERENCE /TRANSPORTATION	1,000.00	313.79	0.00	686.21	31.38
221-751-900.000	PRINTING & PUBLISHING	300.00	0.00	0.00	300.00	0.00
221-751-979.100	GRANTS >\$1000 EXP	60,000.00	33,224.34	0.00	26,775.66	55.37
Total Dept 751 - RECREATION / PARKS DEPARTMENT		146,307.86	73,234.67	9,336.70	73,073.19	50.06
Expenditures		146,307.86	73,234.67	9,336.70	73,073.19	50.06
<b>Fund 221 - TEEN CENTER:</b>						
TOTAL REVENUES		146,307.86	81,022.65	8,341.25	65,285.21	
TOTAL EXPENDITURES		146,307.86	73,234.67	9,336.70	73,073.19	
NET OF REVENUES & EXPENDITURES:		0.00	7,787.98	(995.45)	(7,787.98)	

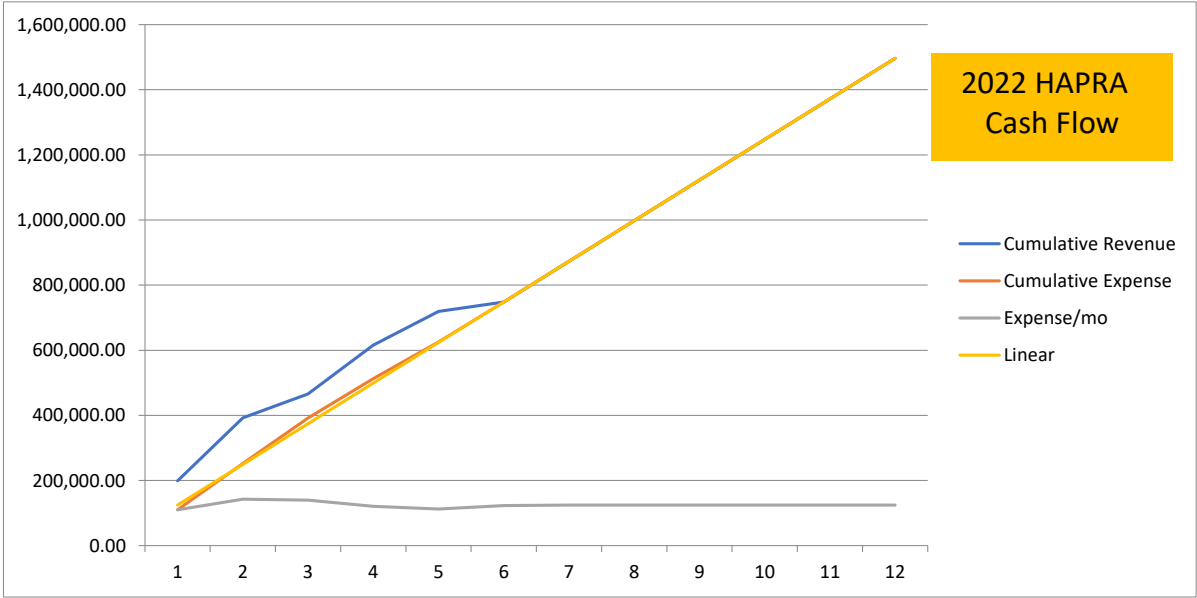
REVENUE AND EXPENDITURE REPORT

Balance As of 05/31/2022

GL Number	Description	2022 Amended Budget	YTD Balance 05/31/2022	Activity For 05/31/2022	Available Balance 05/31/2022	% Bdgt Used
<b>Fund: 223 DOG PARK</b>						
<b>Account Category: Revenues</b>						
<b>Department: 751 RECREATION / PARKS DEPARTMENT</b>						
223-751-675.074	DOG PARK SALES - FOBS	10,550.00	4,970.00	1,500.00	5,580.00	47.11
223-751-678.010	SPONSORSHIP FEES	10,411.00	0.00	0.00	10,411.00	0.00
Total Dept 751 - RECREATION / PARKS DEPARTMENT		20,961.00	4,970.00	1,500.00	15,991.00	23.71
Revenues		20,961.00	4,970.00	1,500.00	15,991.00	23.71
<b>Account Category: Expenditures</b>						
<b>Department: 751 RECREATION / PARKS DEPARTMENT</b>						
223-751-740.000	OPERATING SUPPLIES	2,000.00	679.84	569.84	1,320.16	33.99
223-751-801.018	MANAGEMENT SERVICES	5,000.00	1,250.00	0.00	3,750.00	25.00
223-751-900.000	PRINTING & PUBLISHING	150.00	0.00	0.00	150.00	0.00
223-751-910.000	INSURANCE	500.00	0.00	0.00	500.00	0.00
223-751-920.002	UTILITIES - WAT / SEW	400.00	0.00	0.00	400.00	0.00
223-751-930.000	REPAIR & MAINTENANCE	300.00	272.50	0.00	27.50	90.83
223-751-967.072	DOG PARK GROUNDS MAINTENANCE	2,200.00	611.58	516.58	1,588.42	27.80
223-751-970.000	CAPITAL OUTLAY EQUIP	10,411.00	0.00	0.00	10,411.00	0.00
Total Dept 751 - RECREATION / PARKS DEPARTMENT		20,961.00	2,813.92	1,086.42	18,147.08	13.42
Expenditures		20,961.00	2,813.92	1,086.42	18,147.08	13.42
Fund 223 - DOG PARK:						
TOTAL REVENUES		20,961.00	4,970.00	1,500.00	15,991.00	
TOTAL EXPENDITURES		20,961.00	2,813.92	1,086.42	18,147.08	
NET OF REVENUES & EXPENDITURES:		0.00	2,156.08	413.58	(2,156.08)	
Report Totals:						
TOTAL REVENUES - ALL FUNDS		1,504,824.86	718,925.81	103,495.44	785,899.05	
TOTAL EXPENDITURES - ALL FUNDS		1,504,824.86	625,439.10	112,478.15	879,385.76	
NET OF REVENUES & EXPENDITURES:		0.00	93,486.71	(8,982.71)	(93,486.71)	

Month	1	2	3	4	5	6	7	8	9	10	11	12	Budget
	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	
Cumulative Revenue	199,019.50	392,526.87	465,956.72	615,420.37	718,925.81	748,287.43	873,002.00	997,716.57	1,122,431.15	1,247,145.72	1,371,860.29	1,496,574.86	1,496,574.86
Cumulative Expense	109,963.80	252,542.09	391,939.11	512,960.95	625,439.10	748,287.43	873,002.00	997,716.57	1,122,431.15	1,247,145.72	1,371,860.29	1,496,574.86	1,496,574.86
Expense/mo	109,963.80	142,578.29	139,397.02	121,021.84	112,478.15	122,848.33	124,714.57	124,714.57	124,714.57	124,714.57	124,714.57	124,714.57	
Linear	124,714.57	249,429.14	374,143.72	498,858.29	623,572.86	748,287.43	873,002.00	997,716.57	1,122,431.15	1,247,145.72	1,371,860.29	1,496,574.86	
Cumulative Revenue %	13.30%	26.23%	31.13%	41.12%	48.04%	50.00%	58.33%	66.67%	75.00%	83.33%	91.67%	100.00%	
Cumulative Expense %	7.35%	16.87%	26.19%	34.28%	41.79%	50.00%	58.33%	66.67%	75.00%	83.33%	91.67%	100.00%	
Cumulative Surplus	89,055.70	139,984.78	74,017.61	102,459.42	93,486.71	0.00	0.00	0.00	0.00	0.00	0.00	0.00	

Months NOT yet reported so the financial numbers are theoretical based on annual budget





## Director's Report- 06.14.2022

### General Updates

- A. Community Survey went live on June 3<sup>rd</sup> and we started with simple online/social media posts. We are adding hard copies at the community center. Over the next couple of weeks, we will begin more of our in-person outreach between our events, local businesses and other social media giveaways. Please continue to share and encourage your friends and residents to take the survey.
- B. Vacation- I will be out of the office starting June 16-June 26. Jen and Kyle will be my direct contact if I need to attend to anything.

### Upcoming Events

July 22- Melon Classic

July 23 – Melon Ball