



**Howell Area Parks & Recreation Authority
Organizational Meeting
Oceola Community Center
Tuesday, December 19, 2023, 7:00 pm**

Call to Order

Pledge of Allegiance (all stand)

1. Discussion/Approval – Officer Positions for 2024
 - Chair –
 - Vice-Chair –
 - Secretary –
 - Treasurer –
 - Trustee -
2. Adjournment

**Howell Area Parks & Recreation Authority
Regular Meeting
Oceola Community Center
Tuesday, December 19, 2023, 7:00 pm**

Call to Order

Call to the Public (for any items not on the agenda)

Approval- Consent Agenda

1. Regular Board Meeting Minutes dated Wednesday, November 21, 2023
2. Check Register Report Ending November 30, 2023
3. Bank Statements Ending November 30, 2023
4. Financial Reports Ending November 30, 2023

Approval- Regular Agenda

1. Discussion/Approval- Adjustment to the Wage Tier Scale
2. Discussion/Approval- 2023 Audit Agreement
3. Events & programs Reports
 - a. Events & programs
 - b. Sponsorship & marketing updates
 - i. Bob Maxey Proposal
 - ii. 2023 Impact Report

4. Preventive Maintenance Report
5. Directors Report
 - a. New Interns
6. Board Member Reports
 - i. City of Howell Board Rep:
 - ii. Oceola Township Board Rep:
 - iii. Marion Township Board Rep:
 - iv. Genoa Township Board Rep:
 - v. Howell Township Board Rep:
7. Old Business
8. New Business
9. Closed Session: Director's Annual Review
10. Next Meeting: January 16th, 2024 @ 5:00 pm Stakeholders meeting Oceola Community Center
11. Adjournment



Howell Area Parks & Recreation Authority
Oceola Community Center

Regular Board Meeting Minutes

November 21, 2023

Call to Order

Chair Diana Lowe called the meeting to order at 7:00 pm.

Attendance

Board Members: Chair Diana Lowe, Vice Chair Terry Philibeck, Secretary Nikolas Hertrich, Treasurer Tammy Beal, Trustee Sue Daus

HAPRA Staff: Director Tim Church, Jen Savage, Kyle Tokan, Kevin Troshak, Jordan Hilbrecht, Nikki Wattles

Public: None

Call to the Public

None Present

Nikki Wattles, the new Recreation Manager was introduced by Jordan Hilbrecht. Nikki Wattles shared with the Board how excited she was to be selected for the position and looks forward to working with HAPRA.

Approval of Consent Agenda

Treasurer Tammy Beal made a motion to approve the consent agenda, supported by Vice Chair Terry Philibeck. **Motion carried 5 – 0.**

Approval of Regular Agenda

A motion to approve the regular agenda was made by Secretary Nikolas Hertrich and supported by Treasurer Tammy Beal. **Motion carried 5 – 0.**

Discussion/Approval – 2023 Budget Amendments

Director Church provided a brief review of the 2023 Budget Amendments and end of the year budget projections. He reminded the Board that at this time last year we were looking at being in the red \$58,000 while this year we are looking to be \$71,000 in the positive. Some of the budget shortfalls this year were related to having to pay the City of Howell back for Melon Festival and Sleepy Howell costs that they incurred and Teen Center sponsorships being cut. The preschool has vacancies which could be related to competition with surrounding preschools and more parents staying home. Revenue increases were the result of increased participation in sports and senior programs. Staff will need to work on securing more sponsorships in 2024. A motion to approve the 2023 Budget Amendments was made by Vice Chair Terry Philibeck and supported by Treasurer Tammy Beal. **Motion carried 5 – 0.**

Discussion/Approval – 2024 Board Meeting Schedule

A motion to approve the proposed 2024 Board Meeting Schedule was made by Treasurer Tammy Beal and supported by Secretary Nikolas Hertrich. **Motion carried 5 – 0.**

Discussion/Approval – 2024 Facility Closure Dates

A motion to approve the proposed 2024 Facility Closure Dates was made by Secretary Nikolas Hertrich and supported by Vice Chair Terry Philibeck. **Motion carried 5 – 0.**

Discussion/Approval – Bennett Lease Agreement

Director Church informed the Board that the term of the Bennett Center and Paige Field lease agreements is for 1 year because of the upcoming bond request. A motion to approve the Bennett Center Lease Agreement was made by Treasurer Tammy Beal and supported by Secretary Nikolas Hertrich. **Motion carried 5 – 0.**

Discussion/Approval – Page Field Lease Agreement

Director Church mentioned that he has some concerns on where the property lines of the three new homes adjacent to the parking lot are and that a grant was secured and used to return the facilities back to Howell colors following the end of the agreement with Cleary University. A motion to approve the Page Field Lease Agreement was made by Vice Chair Terry Philibeck and supported by Treasurer Tammy Beal. **Motion carried 5 – 0.**

Discussion/Approval – Director Review Format

Chair Diana Lowe shared with everyone present that with two new Board members it might be difficult to provide an accurate review of the Director and would like to open up the process to include staff. A brief discussion followed and it was decided that this year's review would include two surveys, one for staff and another for Board members. Chair Diana Lowe and Treasurer Tammy Beal will draft the surveys and provide to the Board for review and comments. No action was taken.

Discussion

Events and Programs Report

I. Event & Programs

a. Walk-A-Thon

Kevin Troshak provided details of the upcoming Walk-A-Thon which is being held on Saturday, December 2nd. Combat 1 Wrestling begins at 7:00 pm with doors opening at 6:30 pm. \$5.00 from every ticket sold and concessions will be donated to the Hive. Six teens have raised about \$2,000.00 and Chem Trend said they would match what their staff raises. A Super Smash Bros Tournament will be held between 9:00 pm and 12:00 pm with most of the walking done overnight. Participants for the Chili cook-off are still needed.

b. Holiday Events

Jordan Hilbrecht shared with the Board upcoming holiday events which include pictures with Santa, Santa's S.T.E.M. Workshop, The Reindeer Games, and Bad Santa Holiday Trivia (which sold out in 24 hours). Jordan also relayed that the Legend of Sleepy Howell and the Headless Horseman 5k both went well and that 17 deer were presented at the buck pole. Volunteer appreciation night was well attended and will be looking to increase participation next year. Staff is currently working on the January through April program and the upcoming cooking classes are already sold out. With the interest in the cooking classes more events like this will be planned. Jordan reminded the Board that the check from the 100 Women Livingston County will be presented on November 29, at 4:30 pm.

II. Sponsorship & Marketing Updates:

- a. Maxey Ford is willing to look at a proposal for a Transit van to support Parks on the Go Program.

Preventative Maintenance Report:

Kyle Tokan informed the Board that HVAC zone additions on the 2nd floor of the Oceola Center are done, final cleaning of the Bennett Center following roof replacement is scheduled for tomorrow, and a UV protectant will be applied to the new roof within 30 days of installation.

Directors Report

Director Church had no additional updates to provide.

Board Member Reports

Secretary Nikolas Hertrich shared with the Board agenda items from the October 23, 2023, and November 13, 2023, Howell City Council Meetings which included approval of budget amendments, approval of appointments to various Boards and Commissions, the presentation of two flags from Representative Bezotte, a jurisdiction transfer, an update on City Hall construction, and approval of 2024 Summer Tax Collection for Howell Public Schools.

Vice Chair Terry Philibeck informed the Board that the golf simulator at Chemung Hills is up and running with leagues starting on the 1st of December and that the banquet center is open while the simulator is operating. The Vice Chair also shared that the Bridal Suites are very well received and almost completely booked.

Treasurer Chair Tammy Beal shared with the Board that the 1 mile walking path will be on the next agenda.

Chair Diana Lowe informed the Board that she did not have any updates from Genoa Township to share.

Trustee Sue Daus from Howell Township did not have an update to provide.

Old Business

Director Church mentioned that the School Bond passed by a good margin along with similar requests made across the State. He will be reaching out to the consulting firm in Traverse City to develop a strategy.

New Business

Secretary Nikolas Hertrich asked fellow Board members if recordings of the meetings are needed. He was informed that if a recording would be helpful to complete the minutes then one should be taken however the record would only be kept until the associated minutes were approved.

Next Meeting

Regularly Scheduled HAPRA Meeting - Tuesday, December 19th, 2023, at 7:00 pm at Oceola Community Center

Adjournment:

A motion to adjourn the meeting was made by Vice Chair Terry Philibeck and supported by Treasurer Tammy Beal at 8:03 pm. **Motion carried 5-0**

Approved

Date

Respectfully Submitted by: Nikolas Hertrich, Secretary

HOWELL AREA PARKS & RECREATION AUTHORITY

1661 N LATSON RD
HOWELL MI 48843-9007

MEMBER ID: 110099341

Statement Period

November 01, 2023 to November 30, 2023

Account Balances at a Glance

Total Savings **\$5,088.03**

Commercial Membership Savings

Account Number: 10006221590

Summary

Beginning Balance (11/01)	\$5,087.82
Deposits & Additions	\$0.00
Withdrawals	\$0.00
Interest	\$0.21
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Ending Balance (11/30)	\$5,088.03

Additional

Average Daily Balance	\$5,087.82
Annual % Yield Earned This Period	0.05%
Interest Paid Year-to-Date	\$2.36

Transactions

DATE	DESCRIPTION	AMOUNT	BALANCE
11/1/2023	Beginning Balance		\$5,087.82
11/30/2023	Credit Interest/Dividend	\$0.21	\$5,088.03
11/30/2023	Ending Balance		\$5,088.03

You have the power of options.

Check your account balances or transfer funds anytime, anywhere with Text Banking or with the Lake Trust app, available on the App Store or on Google Play. Or set up alerts in Online Banking to get notifications about low balances, large deposits, or other activity on your account. Visit laketrust.org/managemyaccount to get started.

If you ever have a question or need help with your account, remember that we're here for you. Start a secure chat with us in Online Banking or give us a call at **888.267.7200**.

ACCOUNT:
DOCUMENTS:

205138
63

*BOAA
Nov 2023*

HOWELL AREA PARKS AND
RECREATION AUTHORITY
1661 N LATSON RD
HOWELL MI 48843-9007

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Happy Holidays to you and your family.
We wish you a safe and healthy New Year.
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COMMUNITY INTEREST ACCOUNT ACCOUNT 205138
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DOCUMENTS-DEBITS: 63 CREDITS: 0 LAST STATEMENT 10/31/23 176,187.97
AVG AVAILABLE BALANCE 151,069.73 100 CREDITS 65,053.07
72 DEBITS 152,726.64
THIS STATEMENT 11/30/23 88,514.40
TOTAL DAYS IN STATEMENT PERIOD 11/01/23 THROUGH 11/30/23: 30

-- -- -- -- -- DEPOSITS -- -- -- -- --											
REF #	DATE	AMOUNT	REF #	DATE	AMOUNT	REF #	DATE	AMOUNT	REF #	DATE	AMOUNT
	11/01	132.00		11/16	79.00		11/22	138.00			
	11/01	434.25		11/16	222.00		11/22	346.00			
	11/09	193.00		11/16	235.00		11/22	640.00			
	11/09	1,175.00		11/16	276.00		11/30	75.50			
	11/09	8,545.28		11/16	300.00		11/30	161.00			
	11/13	41.00		11/16	4,237.01		11/30	225.00			
	11/13	173.00		11/22	111.00		11/30	364.00			
	11/13	244.00		11/22	129.00		11/30	478.00			

-- -- -- -- -- OTHER CREDITS -- -- -- -- --											
DESCRIPTION								DATE	AMOUNT		
GLOBAL PAYMENTS GLOBAL DEP 8788240022289								11/01	60.00		
GLOBAL PAYMENTS GLOBAL DEP 8788240022289								11/01	200.00		
GLOBAL PAYMENTS GLOBAL DEP 8788240022289								11/01	423.00		
TIVITY HEALTH 10312023 C 25933317								11/01	2,447.00		
PAYOUT RunSignUp TRN*1*TX37057462700XT**3RZELK60S3CN2EC6\RM								11/01	3,429.00		
R*IK*TX370											
GLOBAL PAYMENTS GLOBAL DEP 8788240022289								11/02	86.00		
GLOBAL PAYMENTS GLOBAL DEP 8788240022289								11/02	11,714.00		
GLOBAL PAYMENTS GLOBAL DEP 8788240022289								11/03	138.00		
GLOBAL PAYMENTS GLOBAL DEP 8788240022289								11/03	166.00		

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HOWELL AREA PARKS AND

COMMUNITY INTEREST ACCOUNT ACCOUNT 205138

OTHER CREDITS

DESCRIPTION	DATE	AMOUNT
GLOBAL PAYMENTS GLOBAL DEP 8788240022289	11/03	1,808.00
GLOBAL PAYMENTS GLOBAL DEP 8788240022289	11/06	22.00
GLOBAL PAYMENTS GLOBAL DEP 8788240022289	11/06	30.00
GLOBAL PAYMENTS GLOBAL DEP 8788240022289	11/06	86.00
GLOBAL PAYMENTS GLOBAL DEP 8788240022289	11/06	110.00
GLOBAL PAYMENTS GLOBAL DEP 8788240022289	11/06	712.00
GLOBAL PAYMENTS GLOBAL DEP 8788240022289	11/06	874.00
GLOBAL PAYMENTS GLOBAL DEP 8788240022289	11/06	1,823.00
GLOBAL PAYMENTS GLOBAL DEP 8788240022289	11/07	196.00
GLOBAL PAYMENTS GLOBAL DEP 8788240022289	11/07	218.00
GLOBAL PAYMENTS GLOBAL DEP 8788240022289	11/07	393.00
PAYOUT RunSignUp TRN*1*TX37197096400XT**47A8UG60UVXZX83C\RM	11/08	30.00
R*IK*TX371		
GLOBAL PAYMENTS GLOBAL DEP 8788240022289	11/08	182.00
GLOBAL PAYMENTS GLOBAL DEP 8788240022289	11/08	303.00
GLOBAL PAYMENTS GLOBAL DEP 8788240022289	11/08	483.00
GLOBAL PAYMENTS GLOBAL DEP 8788240022289	11/09	10.00
GLOBAL PAYMENTS GLOBAL DEP 8788240022289	11/09	414.00
GLOBAL PAYMENTS GLOBAL DEP 8788240022289	11/09	415.00
GLOBAL PAYMENTS GLOBAL DEP 8788240022289	11/10	91.00
GLOBAL PAYMENTS GLOBAL DEP 8788240022289	11/10	360.00
GLOBAL PAYMENTS GLOBAL DEP 8788240022289	11/10	1,492.00
GLOBAL PAYMENTS GLOBAL DEP 8788240022289	11/13	40.00
GLOBAL PAYMENTS GLOBAL DEP 8788240022289	11/13	130.00
GLOBAL PAYMENTS GLOBAL DEP 8788240022289	11/13	415.00
GLOBAL PAYMENTS GLOBAL DEP 8788240022289	11/13	499.00
GLOBAL PAYMENTS GLOBAL DEP 8788240022289	11/13	861.00
GLOBAL PAYMENTS GLOBAL DEP 8788240022289	11/13	927.00
GLOBAL PAYMENTS GLOBAL DEP 8788240022289	11/14	100.00
GLOBAL PAYMENTS GLOBAL DEP 8788240022289	11/14	354.00
GLOBAL PAYMENTS GLOBAL DEP 8788240022289	11/15	40.00
GLOBAL PAYMENTS GLOBAL DEP 8788240022289	11/15	2,001.00
GLOBAL PAYMENTS GLOBAL DEP 8788240022289	11/16	10.00
GLOBAL PAYMENTS GLOBAL DEP 8788240022289	11/16	350.00
GLOBAL PAYMENTS GLOBAL DEP 8788240022289	11/16	931.00
VENMO CASHOUT 1030662241491	11/17	39.04
GLOBAL PAYMENTS GLOBAL DEP 8788240022289	11/17	57.00
GLOBAL PAYMENTS GLOBAL DEP 8788240022289	11/20	20.00
GLOBAL PAYMENTS GLOBAL DEP 8788240022289	11/20	105.00
GLOBAL PAYMENTS GLOBAL DEP 8788240022289	11/20	343.00
GLOBAL PAYMENTS GLOBAL DEP 8788240022289	11/20	639.00
GLOBAL PAYMENTS GLOBAL DEP 8788240022289	11/20	1,128.00
GLOBAL PAYMENTS GLOBAL DEP 8788240022289	11/21	5.00
GLOBAL PAYMENTS GLOBAL DEP 8788240022289	11/21	170.00

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HOWELL AREA PARKS AND

COMMUNITY INTEREST ACCOUNT ACCOUNT 205138

OTHER CREDITS

DESCRIPTION	DATE	AMOUNT
GLOBAL PAYMENTS GLOBAL DEP 8788240022289	11/21	334.00
Bill.com Peerfit, Inc. Peerfit, Inc. Bill.com	11/22	59.27
016HOMTDI35SBUL Inv Octobe		
GLOBAL PAYMENTS GLOBAL DEP 8788240022289	11/22	155.00
GLOBAL PAYMENTS GLOBAL DEP 8788240022289	11/22	1,617.00
GLOBAL PAYMENTS GLOBAL DEP 8788240022289	11/24	10.00
GLOBAL PAYMENTS GLOBAL DEP 8788240022289	11/24	20.00
GLOBAL PAYMENTS GLOBAL DEP 8788240022289	11/24	150.00
GLOBAL PAYMENTS GLOBAL DEP 8788240022289	11/24	352.00
GLOBAL PAYMENTS GLOBAL DEP 8788240022289	11/24	914.00
GLOBAL PAYMENTS GLOBAL DEP 8788240022289	11/27	10.00
GLOBAL PAYMENTS GLOBAL DEP 8788240022289	11/27	10.00
GLOBAL PAYMENTS GLOBAL DEP 8788240022289	11/27	25.00
GLOBAL PAYMENTS GLOBAL DEP 8788240022289	11/27	30.00
GLOBAL PAYMENTS GLOBAL DEP 8788240022289	11/27	191.00
GLOBAL PAYMENTS GLOBAL DEP 8788240022289	11/27	424.00
GLOBAL PAYMENTS GLOBAL DEP 8788240022289	11/27	715.00
GLOBAL PAYMENTS GLOBAL DEP 8788240022289	11/28	105.00
GLOBAL PAYMENTS GLOBAL DEP 8788240022289	11/28	322.00
GLOBAL PAYMENTS GLOBAL DEP 8788240022289	11/28	455.00
GLOBAL PAYMENTS GLOBAL DEP 8788240022289	11/29	70.00
GLOBAL PAYMENTS GLOBAL DEP 8788240022289	11/29	120.00
GLOBAL PAYMENTS GLOBAL DEP 8788240022289	11/29	1,277.00
INTEREST	11/30	146.72
GLOBAL PAYMENTS GLOBAL DEP 8788240022289	11/30	708.00

CHECKS

CHECK #..DATE.....AMOUNT	CHECK #..DATE.....AMOUNT	CHECK #..DATE.....AMOUNT
15105*11/01 335.00	15209 11/03 334.05	15226 11/09 24.00
15107*11/09 1,520.00	15210 11/09 260.00	15227 11/27 160.00
15119*11/01 5,963.00	15211*11/08 180.00	15228 11/08 49.82
15134*11/10 60.00	15213 11/09 33.70	15229*11/07 245.00
15147*11/03 160.00	15214 11/08 311.00	15231 11/15 239.26
15153*11/08 240.00	15215 11/14 116.94	15232 11/20 240.00
15155*11/08 688.00	15216 11/09 1,043.00	15233 11/16 20.00
15185 11/03 710.00	15217*11/10 511.07	15234 11/30 6,154.18
15186*11/07 225.00	15219 11/15 5,177.75	15235 11/20 9,239.00
15190*11/06 45.00	15220 11/17 260.00	15236*11/15 474.43
15201 11/01 1,057.50	15221 11/09 160.00	15238 11/14 1,215.59
15202*11/28 18,780.52	15222 11/10 96.00	15239 11/15 300.00
15205*11/02 250.00	15223 11/16 1,447.60	15240 11/14 296.93
15207 11/21 10,560.80	15224 11/13 80.00	15241*11/14 5,233.10
15208 11/13 179.00	15225 11/08 160.00	15243 11/15 2,164.68

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HOWELL AREA PARKS AND

COMMUNITY INTEREST ACCOUNT ACCOUNT 205138

CHECKS

CHECK #..DATE.....AMOUNT	CHECK #..DATE.....AMOUNT	CHECK #..DATE.....AMOUNT
15244*11/15 80.00	15251 11/28 326.79	15257 11/27 1,155.00
15246 11/14 724.00	15252 11/28 1,145.00	15258 11/24 220.49
15247 11/13 60.00	15253 11/29 554.43	15259*11/28 408.00
15248 11/09 450.00	15254 11/28 389.51	15261 11/27 1,162.70
15249 11/28 551.36	15255 11/28 326.49	15262*11/30 170.00
15250 11/30 2,000.00	15256 11/27 3,556.50	15264 11/28 360.48

(*) INDICATES A GAP IN CHECK NUMBER SEQUENCE

OTHER DEBITS

DESCRIPTION	DATE	AMOUNT
GLOBAL PAYMENTS GLOBAL STL 8788240022289	11/02	2,235.11
GLOBAL PAYMENTS GLOBAL CBK 8788240022289	11/06	27.00
GLOBAL PAYMENTS GLOBAL CBK 8788240022289	11/06	27.00
PAYCHEX EIB INVOICE X04571300000858	11/08	29,441.18
GLOBAL PAYMENTS GLOBAL DEP 8788240022289	11/15	20.00
GLOBAL PAYMENTS GLOBAL DEP 8788240022289	11/17	72.50
PAYCHEX-OAB INVOICE 04731000018322X	11/20	166.60
PAYCHEX EIB INVOICE X04746200001103	11/21	29,675.58
GLOBAL PAYMENTS GLOBAL DEP 8788240022289	11/30	420.00

I N T E R E S T

AVERAGE LEDGER BALANCE:	151,389.94	INTEREST EARNED:	146.72
AVERAGE AVAILABLE BALANCE:	151,069.73	DAYS IN PERIOD:11/01/23-11/30/23:	30
INTEREST PAID THIS PERIOD:	146.72	ANNUAL PERCENTAGE YIELD EARNED:	1.19%
INTEREST PAID 2023:	1,674.41		

DAILY BALANCE

DATE.....BALANCE	DATE.....BALANCE	DATE.....BALANCE
11/01 175,957.72	11/10 168,541.07	11/21 115,802.36
11/02 185,272.61	11/13 171,552.07	11/22 118,997.63
11/03 186,180.56	11/14 164,419.51	11/24 120,223.14
11/06 189,738.56	11/15 158,004.39	11/27 115,593.94
11/07 190,075.56	11/16 163,176.80	11/28 94,187.79
11/08 160,003.56	11/17 162,940.34	11/29 95,100.36
11/09 167,265.14	11/20 155,529.74	11/30 88,514.40

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HOWELL AREA PARKS AND

===== MONEY MARKET CHECKING FOR ORGANIZATIONS ACCOUNT 820936 =====

DOCUMENTS-DEBITS: 0 CREDITS: 0 LAST STATEMENT 10/31/23 82,841.90
 AVG AVAILABLE BALANCE 82,841.90 1 CREDITS 37.45
 DEBITS .00
 THIS STATEMENT 11/30/23 82,879.35
 TOTAL DAYS IN STATEMENT PERIOD 11/01/23 THROUGH 11/30/23: 30

----- OTHER CREDITS -----
 DESCRIPTION DATE AMOUNT
 INTEREST 11/30 37.45

----- I N T E R E S T -----

AVERAGE LEDGER BALANCE: 82,841.90 INTEREST EARNED: 37.45
 AVERAGE AVAILABLE BALANCE: 82,841.90 DAYS IN PERIOD:11/01/23-11/30/23: 30
 INTEREST PAID THIS PERIOD: 37.45 ANNUAL PERCENTAGE YIELD EARNED: .55%
 INTEREST PAID 2023: 238.13

----- DAILY BALANCE -----
 DATE.....BALANCE DATE.....BALANCE DATE.....BALANCE
 11/30 82,879.35

===== STATEMENT SAVINGS - BUSINESS ACCOUNT 95076204 =====

Happy Holidays to you and your family.
 We wish you a safe and healthy New Year.

DESCRIPTION DEBITS CREDITS DATE BALANCE
 BALANCE LAST STATEMENT 10/31/23 100,614.25
 INTEREST 99.24 11/30/23 100,713.49
 BALANCE THIS STATEMENT 11/30/23 100,713.49

TOTAL DAYS IN STATEMENT PERIOD 11/01/23 THROUGH 11/30/23: 30

TOTAL CREDITS (1) 99.24
 TOTAL DEBITS (0) .00

----- I N T E R E S T -----

AVERAGE LEDGER BALANCE: 100,614.25 INTEREST EARNED: 99.24
 INTEREST PAID THIS PERIOD: 99.24 DAYS IN PERIOD:11/01/23-11/30/23: 30
 INTEREST PAID 2023: 535.98 ANNUAL PERCENTAGE YIELD EARNED: 1.21%

REVENUE AND EXPENDITURE REPORT FOR HOWELL AREA PARKS AND RECREATION

Balance As of 11/30/2023

GL Number	Description	2023 Amended Budget	YTD Balance 11/30/2023	Activity For 11/30/2023	Available Balance 11/30/2023	% Bdg't Used
Fund: 208 PARKS & REC AUTHORITY						
Account Category: Revenues						
Department: 751 RECREATION / PARKS DEPARTMENT						
208-751-587.001	PK/RC MARION TWP PARTICIPATION	120,000.00	120,000.00	0.00	0.00	100.00
208-751-587.002	PK/RC GENOA TWP PARTICIPATION	120,000.00	120,000.00	0.00	0.00	100.00
208-751-587.003	PK/RC OCEOLA TWP PARTICIPATION	120,000.00	120,000.00	0.00	0.00	100.00
208-751-587.005	PK/RC HOWELL CITY PARTICIPATION	120,000.00	120,000.00	0.00	0.00	100.00
208-751-587.006	PK/RC HOWELL TWP PARTICIPATION	120,000.00	120,000.00	0.00	0.00	100.00
208-751-650.106	FACILITY MEMBERSHIPS	88,500.00	134,606.63	11,313.50	(46,106.63)	152.10
208-751-651.020	BENNETT BLDG RENTAL FEES	200.00	195.00	0.00	5.00	97.50
208-751-651.022	OCEOLA BLDG RENTAL FEES	81,000.00	68,677.50	(512.50)	12,322.50	84.79
208-751-651.026	GYMANASIUM RENTALS	32,800.00	43,237.45	2,095.10	(10,437.45)	131.82
208-751-665.000	INVESTMENT INTEREST	600.00	2,536.15	283.62	(1,936.15)	422.69
208-751-671.002	MISC REVENUES	2,300.00	2,741.09	94.51	(441.09)	119.18
208-751-675.026	GIFT CERTIFICATE	250.00	30.00	30.00	220.00	12.00
208-751-675.075	DOG PARK MAINT SERV FEES	5,000.00	5,000.00	1,250.00	0.00	100.00
208-751-678.010	SPONSORSHIP FEES	11,000.00	6,200.00	0.00	4,800.00	56.36
Total Dept 751 - RECREATION / PARKS DEPARTMENT		821,650.00	863,223.82	14,554.23	(41,573.82)	105.06
Revenues		821,650.00	863,223.82	14,554.23	(41,573.82)	105.06
Account Category: Expenditures						
Department: 751 RECREATION / PARKS DEPARTMENT						
208-751-702.001	SAL & WAGES DIRECTOR	70,233.39	64,667.90	5,402.56	5,565.49	92.08
208-751-702.003	SAL & WAGES - BUSINESS MANAGER	46,000.00	43,683.83	3,696.85	2,316.17	94.96
208-751-702.004	SAL & WAGES - OPERATIONS MGR	29,809.68	31,884.68	(3,412.93)	(2,075.00)	106.96
208-751-702.024	SAL & WAGES -MARKETING	29,183.60	26,757.06	(43.06)	2,426.54	91.69
208-751-702.030	SAL & WAGES FRONT OFFICE	90,000.00	78,532.06	7,296.65	11,467.94	87.26
208-751-702.034	SAL & WAGE FACILITIES MAINT/COORD	75,000.00	77,731.29	7,065.00	(2,731.29)	103.64
208-751-713.000	EMPLOYER SHARE FICA	26,027.34	26,406.29	2,342.82	(378.95)	101.46
208-751-714.000	EMPLOYEE MEDICAL INSURANCE	18,040.00	11,429.12	697.61	6,610.88	63.35
208-751-714.004	ICMA RETIREMENT	20,510.06	11,716.65	0.00	8,793.41	57.13
208-751-727.000	OFFICE SUPPLIES	1,500.00	1,093.68	73.39	406.32	72.91
208-751-730.000	POSTAGE	5,000.00	1,115.59	98.85	3,884.41	22.31
208-751-740.000	OPERATING SUPPLIES - GENL	1,500.00	283.61	73.28	1,216.39	18.91
208-751-740.026	OPERATING SUPPLIES SHIRTS/BADGES	2,500.00	2,268.50	0.00	231.50	90.74
208-751-751.000	GASOLINE & DIESEL FUEL	3,000.00	2,542.59	426.94	457.41	84.75
208-751-801.000	PROFESSIONAL SERVICES	30,000.00	38,767.62	2,783.11	(8,767.62)	129.23
208-751-804.000	CONTRACTUAL SERVICES	12,000.00	10,254.37	0.00	1,745.63	85.45
208-751-840.000	DUES, SUBSCRIPTIONS & MEMBERSHIPS	3,000.00	2,458.52	0.00	541.48	81.95
208-751-850.000	COMMUNICATION - TELEPHONES	10,000.00	10,335.95	1,275.39	(335.95)	103.36
208-751-850.008	COMMUNICATION - INTERNET & CABLE	19,000.00	16,559.16	1,534.51	2,440.84	87.15
208-751-860.000	TRAVEL	6,000.00	4,055.43	0.00	1,944.57	67.59
208-751-900.000	MARKETING, PRINTING & PUBLISHING	15,000.00	6,929.24	1,322.30	8,070.76	46.19
208-751-910.000	INSURANCE	40,500.00	43,976.68	(500.00)	(3,476.68)	108.58
208-751-920.000	UTILITIES - ELECTRICITY	6,500.00	8,158.18	603.34	(1,658.18)	125.51
208-751-920.001	UTILITIES - GAS	6,500.00	5,903.72	595.69	596.28	90.83
208-751-920.002	UTILITIES - WAT / SEW	2,000.00	1,882.35	272.25	117.65	94.12
208-751-920.003	UTILITIES - RUBBISH	900.00	752.19	75.63	147.81	83.58
208-751-920.012	UTILITIES - ELEC/OCEOLA	48,000.00	45,329.39	3,556.50	2,670.61	94.44
208-751-920.013	UTILITIES - GAS/OCEOLA	12,000.00	10,294.84	326.49	1,705.16	85.79
208-751-920.014	UTILITIES - WATER/OCEOLA	1,500.00	1,384.48	0.00	115.52	92.30

REVENUE AND EXPENDITURE REPORT FOR HOWELL AREA PARKS AND RECREATION

Balance As of 11/30/2023

GL Number	Description	2023 Amended Budget	YTD Balance 11/30/2023	Activity For 11/30/2023	Available Balance 11/30/2023	% Bdgt Used
Fund: 208 PARKS & REC AUTHORITY						
Account Category: Expenditures						
Department: 751 RECREATION / PARKS DEPARTMENT						
208-751-920.015	UTILITIES - RUBBISH/OCEOLA	850.00	718.56	68.49	131.44	84.54
208-751-930.000	GROUNDS MAINTENANCE BENNETT	4,000.00	3,655.94	695.00	344.06	91.40
208-751-930.006	REPAIR & MAINT - VEHICLES	2,000.00	233.90	10.94	1,766.10	11.70
208-751-930.014	GROUNDS MAINTENANCE OCEOLA	45,000.00	30,035.39	1,438.00	14,964.61	66.75
208-751-931.000	BLDG R&M BENNETT	8,000.00	7,698.81	412.79	301.19	96.24
208-751-931.014	BLDG R &M OCEOLA	10,000.00	13,283.14	781.11	(3,283.14)	132.83
208-751-940.000	EQUIPMENT RENTAL	35,000.00	33,605.43	3,125.57	1,394.57	96.02
208-751-940.040	FACILITY RENT	24,000.00	24,000.00	2,000.00	0.00	100.00
208-751-956.000	MISCELLANEOUS	1,045.93	568.89	0.00	477.04	54.39
208-751-956.003	BANK CHARGES & FEES	18,000.00	24,742.38	2,455.71	(6,742.38)	137.46
208-751-957.000	EDUCATION / TRAINING	600.00	280.00	0.00	320.00	46.67
208-751-970.000	CAPITAL OUTLAY / EQUIPMENT	0.00	2,232.50	0.00	(2,232.50)	100.00
208-751-980.000	OFFICE EQUIPMENT	750.00	671.59	0.00	78.41	89.55
208-751-980.004	EQUIP / COMPUTER HARDWARE	1,200.00	0.00	0.00	1,200.00	0.00
208-751-980.005	EQUIPMENT/COMPUTER SOFTWARE	30,000.00	31,302.26	0.00	(1,302.26)	104.34
208-751-991.000	PRINCIPAL	10,000.00	10,992.00	916.00	(992.00)	109.92
Total Dept 751 - RECREATION / PARKS DEPARTMENT		821,650.00	771,175.76	47,466.78	50,474.24	93.86
Expenditures		821,650.00	771,175.76	47,466.78	50,474.24	93.86
Fund 208 - PARKS & REC AUTHORITY:						
TOTAL REVENUES		821,650.00	863,223.82	14,554.23	(41,573.82)	
TOTAL EXPENDITURES		821,650.00	771,175.76	47,466.78	50,474.24	
NET OF REVENUES & EXPENDITURES:		0.00	92,048.06	(32,912.55)	(92,048.06)	

REVENUE AND EXPENDITURE REPORT FOR HOWELL AREA PARKS AND RECREATION

Balance As of 11/30/2023

GL Number	Description	2023 Amended Budget	YTD Balance 11/30/2023	Activity For 11/30/2023	Available Balance 11/30/2023	% Bdgt Used
Fund: 214 YOUTH SPORTS						
Account Category: Revenues						
Department: 751 RECREATION / PARKS DEPARTMENT						
214-751-650.006	GENOA SOCCER FIELD RENTALS	7,500.00	15,435.00	0.00	(7,935.00)	205.80
214-751-650.050	PROGRAM FEES - VOLLEYBALL	15,000.00	16,282.00	0.00	(1,282.00)	108.55
214-751-650.051	PROGRAM FEES - ENRICHMENT	17,000.00	21,746.00	850.00	(4,746.00)	127.92
214-751-650.052	PROGRAM FEES - PICKLEBALL	2,500.00	2,115.00	0.00	385.00	84.60
214-751-650.053	PROGRAM FEES - SOCCER	120,000.00	140,263.50	0.00	(20,263.50)	116.89
214-751-650.054	PROGRAM FEES - BASKETBALL	30,000.00	40,261.00	2,880.00	(10,261.00)	134.20
214-751-650.094	PROGRAM FEES - SOFTBALL	2,300.00	4,650.00	0.00	(2,350.00)	202.17
214-751-650.102	DROP IN SPORTS	10,000.00	10,667.30	897.90	(667.30)	106.67
214-751-651.009	PAGE FIELD RENTAL	0.00	4,845.00	0.00	(4,845.00)	100.00
214-751-678.095	SPONSORSHIP FEES - YOUTH SPORTS	4,500.00	6,999.48	1,548.13	(2,499.48)	155.54
Total Dept 751 - RECREATION / PARKS DEPARTMENT		208,800.00	263,264.28	6,176.03	(54,464.28)	126.08
Revenues		208,800.00	263,264.28	6,176.03	(54,464.28)	126.08
Account Category: Expenditures						
Department: 751 RECREATION / PARKS DEPARTMENT						
214-751-702.004	SAL & WAGES OPERATION MANAGER	12,423.20	12,423.00	6,211.50	0.20	100.00
214-751-702.080	SAL & WAGES YOUTH SPORTS MGR	42,848.00	36,670.33	1,615.00	6,177.67	85.58
214-751-702.081	SAL & WAGES YOUTH SPORTS COORDINATOR	25,000.00	23,155.96	2,008.00	1,844.04	92.62
214-751-713.000	EMPLOYER SHARE FICA	5,190.37	5,453.61	370.04	(263.24)	105.07
214-751-714.000	EMPLOYEE MEDICAL INSURANCE	1,000.00	750.00	0.00	250.00	75.00
214-751-714.004	ICMA RETIREMENT	4,284.80	2,173.60	0.00	2,111.20	50.73
214-751-727.000	OFFICE SUPPLIES	0.00	57.60	0.00	(57.60)	100.00
214-751-740.000	OPERATING SUPPLIES	3,600.00	4,227.37	0.00	(627.37)	117.43
214-751-740.080	OPER SUPPLIES/VOLLEYBALL	1,500.00	1,455.40	0.00	44.60	97.03
214-751-740.081	OPER SUPP/ SOCCER	30,000.00	28,029.17	862.41	1,970.83	93.43
214-751-740.083	OPERATING SUPPLIES - PICKLEBALL	2,000.00	2,663.83	29.94	(663.83)	133.19
214-751-740.086	OPERATING SUPPLIES - BASKETBALL	9,500.00	9,645.86	0.00	(145.86)	101.54
214-751-801.017	BACKGROUND CHECKS	3,500.00	1,720.50	0.00	1,779.50	49.16
214-751-804.008	CONTRACT SERV - INSTRUCTORS	4,500.00	7,265.00	1,000.00	(2,765.00)	161.44
214-751-804.009	CONTRACT SERV - OFFCL /COACHES	7,000.00	5,685.00	540.00	1,315.00	81.21
214-751-804.010	CONTRACT SERV - FIELD MAINTENANCE	40,000.00	37,112.50	0.00	2,887.50	92.78
214-751-840.000	DUES & MEMBERSHIPS	200.00	165.00	0.00	35.00	82.50
214-751-860.000	CONFERENCE /TRANSPORTATION	1,000.00	1,191.08	0.00	(191.08)	119.11
214-751-900.000	PRINTING & PUBLISHING	0.00	200.00	0.00	(200.00)	100.00
214-751-920.002	UTILITIES - WAT / SEW	3,000.00	3,060.98	0.00	(60.98)	102.03
214-751-942.001	PORTA JOHN RENTALS	4,000.00	4,510.54	93.50	(510.54)	112.76
214-751-957.000	EDUCATION / TRAINING	200.00	110.00	0.00	90.00	55.00
214-751-970.000	CAPITAL OUTLAY EQUIP	8,053.63	(89.97)	0.00	8,143.60	(1.12)
Total Dept 751 - RECREATION / PARKS DEPARTMENT		208,800.00	187,636.36	12,730.39	21,163.64	89.86
Expenditures		208,800.00	187,636.36	12,730.39	21,163.64	89.86
Fund 214 - YOUTH SPORTS:						
TOTAL REVENUES		208,800.00	263,264.28	6,176.03	(54,464.28)	
TOTAL EXPENDITURES		208,800.00	187,636.36	12,730.39	21,163.64	
NET OF REVENUES & EXPENDITURES:		0.00	75,627.92	(6,554.36)	(75,627.92)	

REVENUE AND EXPENDITURE REPORT FOR HOWELL AREA PARKS AND RECREATION

Balance As of 11/30/2023

GL Number	Description	2023 Amended Budget	YTD Balance 11/30/2023	Activity For 11/30/2023	Available Balance 11/30/2023	% Bdgt Used
Fund: 216 FESTIVALS						
Account Category: Revenues						
Department: 751 RECREATION / PARKS DEPARTMENT						
216-751-650.003	PROGRAM FEES SPECIAL EVENTS	20,000.00	20,578.67	1,931.04	(578.67)	102.89
216-751-675.101	FUNDRAISING - SPECIAL EVENTS	1,000.00	2,541.31	630.00	(1,541.31)	254.13
216-751-678.039	PROGRAM FEES - MELON FESTIVAL	15,000.00	8,867.00	0.00	6,133.00	59.11
216-751-678.040	SPONSORSHIP FEES MELON FESTIVAL	32,000.00	35,214.00	0.00	(3,214.00)	110.04
216-751-678.041	STREET VENDOR FEES MELON	15,000.00	15,532.50	0.00	(532.50)	103.55
216-751-678.042	FESTIVAL TENT MELON FEST	18,000.00	19,388.75	0.00	(1,388.75)	107.72
216-751-678.047	SPONSORSHIP FEES MELON RUN	10,000.00	10,000.00	0.00	0.00	100.00
216-751-678.048	PROGRAM FEES MELON RUN	17,500.00	20,074.15	0.00	(2,574.15)	114.71
216-751-678.049	FOOD VENDOR FEES MELON	10,000.00	6,650.00	0.00	3,350.00	66.50
216-751-678.050	SPONSORSHIP FEES LEGEND	12,000.00	4,260.00	600.00	7,740.00	35.50
216-751-678.054	PROGRAM FEES - LEGENDS	2,500.00	100.00	0.00	2,400.00	4.00
216-751-678.057	SPONSORSHIP FEES HORSEMAN RUN	4,000.00	4,560.00	560.00	(560.00)	114.00
216-751-678.058	PROGRAM FEES HORSEMAN RUN	14,000.00	15,024.00	3,459.00	(1,024.00)	107.31
216-751-678.070	SPONSORSHIP FEES - SPECIAL EVENTS	10,000.00	6,050.00	700.00	3,950.00	60.50
Total Dept 751 - RECREATION / PARKS DEPARTMENT		181,000.00	168,840.38	7,880.04	12,159.62	93.28
Revenues		181,000.00	168,840.38	7,880.04	12,159.62	93.28
Account Category: Expenditures						
Department: 751 RECREATION / PARKS DEPARTMENT						
216-751-702.001	SAL & WAGES FESTIVAL DIRECTOR	41,600.00	39,823.53	3,296.00	1,776.47	95.73
216-751-702.004	SAL & WAGES OPERATIONS MANAGER	7,453.92	3,646.63	1,284.19	3,807.29	48.92
216-751-702.103	SALARY & WAGES STAFF	17,400.00	17,648.83	3,132.88	(248.83)	101.43
216-751-713.000	EMPLOYER SHARE FICA	5,083.72	3,321.02	252.16	1,762.70	65.33
216-751-714.000	EMPLOYEE MEDICAL INSURANCE	1,000.00	750.00	0.00	250.00	75.00
216-751-714.004	ICMA RETIREMENT	4,160.00	2,277.60	0.00	1,882.40	54.75
216-751-727.000	OFFICE SUPPLIES	115.00	58.75	6.76	56.25	51.09
216-751-730.000	POSTAGE	100.00	0.84	0.00	99.16	0.84
216-751-740.000	OPERATING SUPPLIES	1,000.00	266.76	0.00	733.24	26.68
216-751-740.035	OPER SUPPLIES - SPECIAL EVENTS	19,500.00	17,412.72	1,205.55	2,087.28	89.30
216-751-740.102	OPER SUPP MELON FESTIVAL	47,800.00	75,489.44	118.00	(27,689.44)	157.93
216-751-740.106	OPER SUPP MELON RUN	5,800.00	10,628.71	0.00	(4,828.71)	183.25
216-751-740.201	OPER SUPP LEGEND OF SLEEPY HOWELL	10,000.00	6,406.98	3,681.98	3,593.02	64.07
216-751-740.203	OPER SUPPLIES HEADLESS HORSEMAN RUN	3,500.00	10,068.02	3,142.67	(6,568.02)	287.66
216-751-840.000	DUES & MEMBERSHIPS	200.00	165.00	0.00	35.00	82.50
216-751-860.000	CONFERENCE /TRANSPORTATION	1,000.00	905.78	0.00	94.22	90.58
216-751-900.000	PRINTING & PUBLISHING	3,500.00	2,126.56	45.00	1,373.44	60.76
216-751-942.001	PORTA JOHN RENTALS	6,000.00	6,100.00	0.00	(100.00)	101.67
216-751-956.000	MISCELLANEOUS	0.00	18.50	0.00	(18.50)	100.00
216-751-957.000	EDUCATION / TRAINING	100.00	70.00	0.00	30.00	70.00
216-751-970.000	CAPITAL OUTLAY EQUIP	3,987.36	0.00	0.00	3,987.36	0.00
216-751-980.004	EQUIP / COMPUTER HARDWARE	1,700.00	1,459.91	0.00	240.09	85.88
Total Dept 751 - RECREATION / PARKS DEPARTMENT		181,000.00	198,645.58	16,165.19	(17,645.58)	109.75
Expenditures		181,000.00	198,645.58	16,165.19	(17,645.58)	109.75
Fund 216 - FESTIVALS:						
TOTAL REVENUES		181,000.00	168,840.38	7,880.04	12,159.62	
TOTAL EXPENDITURES		181,000.00	198,645.58	16,165.19	(17,645.58)	

REVENUE AND EXPENDITURE REPORT FOR HOWELL AREA PARKS AND RECREATION

Balance As of 11/30/2023

GL Number	Description	2023 Amended Budget	YTD Balance 11/30/2023	Activity For 11/30/2023	Available Balance 11/30/2023	% Bdgt Used
Fund: 216 FESTIVALS						
NET OF REVENUES & EXPENDITURES:		0.00	(29,805.20)	(8,285.15)	29,805.20	

REVENUE AND EXPENDITURE REPORT FOR HOWELL AREA PARKS AND RECREATION

Balance As of 11/30/2023

GL Number	Description	2023 Amended Budget	YTD Balance 11/30/2023	Activity For 11/30/2023	Available Balance 11/30/2023	% Bdgt Used
Fund: 217 PRESCHOOL						
Account Category: Revenues						
Department: 751 RECREATION / PARKS DEPARTMENT						
217-751-651.003	PRESCHOOL CAMP TUITION	4,160.00	4,296.00	12.00	(136.00)	103.27
217-751-651.007	PRESCHOOL TUITION	58,560.00	47,141.00	5,070.00	11,419.00	80.50
217-751-675.015	PRESCHOOL FUNDRAISING	1,000.00	1,787.00	1,540.00	(787.00)	178.70
217-751-675.040	DONATIONS - GENERAL	0.00	65.00	40.00	(65.00)	100.00
Total Dept 751 - RECREATION / PARKS DEPARTMENT		63,720.00	53,289.00	6,662.00	10,431.00	83.63
Revenues		63,720.00	53,289.00	6,662.00	10,431.00	83.63
Account Category: Expenditures						
Department: 751 RECREATION / PARKS DEPARTMENT						
217-751-702.023	SAL & WAGES PRESCHOOL	54,840.00	46,616.26	4,613.90	8,223.74	85.00
217-751-713.000	EMPLOYER SHARE FICA	4,195.26	3,533.84	353.86	661.42	84.23
217-751-714.000	EMPLOYEE MEDICAL INSURANCE	1,000.00	750.00	0.00	250.00	75.00
217-751-740.028	OPER SUPP/PRESCHOOL	1,500.00	1,409.23	1,155.00	90.77	93.95
217-751-801.017	BACKGROUND CHECKS	37.00	18.50	0.00	18.50	50.00
217-751-840.000	DUES & MEMBERSHIPS	75.00	0.00	0.00	75.00	0.00
217-751-860.000	CONFERENCE /TRANSPORTATION	400.00	0.00	0.00	400.00	0.00
217-751-957.000	EDUCATION / TRAINING	150.00	135.00	0.00	15.00	90.00
217-751-970.000	CAPITAL OUTLAY EQUIP	1,274.40	0.00	0.00	1,274.40	0.00
217-751-980.015	PRESCHOOL EQUIPMENT	248.34	0.00	0.00	248.34	0.00
Total Dept 751 - RECREATION / PARKS DEPARTMENT		63,720.00	52,462.83	6,122.76	11,257.17	82.33
Expenditures		63,720.00	52,462.83	6,122.76	11,257.17	82.33
Fund 217 - PRESCHOOL:						
TOTAL REVENUES		63,720.00	53,289.00	6,662.00	10,431.00	
TOTAL EXPENDITURES		63,720.00	52,462.83	6,122.76	11,257.17	
NET OF REVENUES & EXPENDITURES:		0.00	826.17	539.24	(826.17)	

REVENUE AND EXPENDITURE REPORT FOR HOWELL AREA PARKS AND RECREATION

Balance As of 11/30/2023

GL Number	Description	2023 Amended Budget	YTD Balance 11/30/2023	Activity For 11/30/2023	Available Balance 11/30/2023	% Bdgt Used
Fund: 218 SENIOR CENTER						
Account Category: Revenues						
Department: 751 RECREATION / PARKS DEPARTMENT						
218-751-590.000	GRANTS	0.00	69,000.00	0.00	(69,000.00)	100.00
218-751-650.030	PROGRAM FEES - ENRICHMENT	8,000.00	12,494.00	1,485.00	(4,494.00)	156.18
218-751-650.098	PROGRAM FEES - FITNESS	45,000.00	61,092.33	5,637.77	(16,092.33)	135.76
218-751-650.107	TRAVEL	15,000.00	37,772.50	975.00	(22,772.50)	251.82
218-751-675.009	DONATIONS / PKS & RECS SENIORS	600.00	1,500.00	0.00	(900.00)	250.00
218-751-675.013	UNITED WAY SENIORS	5,000.00	4,900.00	1,200.00	100.00	98.00
218-751-675.100	FUNDRAISING ENRICHMENT	500.00	578.00	366.00	(78.00)	115.60
218-751-678.012	MEMBERSHIP FEES	35,000.00	28,714.05	2,559.00	6,285.95	82.04
218-751-678.030	SPONSORSHIP FEES - ENRICHMENT	1,000.00	1,100.00	100.00	(100.00)	110.00
Total Dept 751 - RECREATION / PARKS DEPARTMENT		110,100.00	217,150.88	12,322.77	(107,050.88)	197.23
Revenues		110,100.00	217,150.88	12,322.77	(107,050.88)	197.23
Account Category: Expenditures						
Department: 751 RECREATION / PARKS DEPARTMENT						
218-751-702.024	SAL & WAGES -MARKETING	5,056.80	5,056.80	1,264.20	0.00	100.00
218-751-702.027	SAL & WAGES SENIORS	41,600.00	37,560.00	3,120.00	4,040.00	90.29
218-751-713.000	EMPLOYER SHARE FICA	3,569.25	2,925.36	244.80	643.89	81.96
218-751-714.000	EMPLOYEE MEDICAL INSURANCE	1,000.00	750.00	0.00	250.00	75.00
218-751-714.004	ICMA RETIREMENT	4,160.00	2,132.00	0.00	2,028.00	51.25
218-751-727.000	OFFICE SUPPLIES	100.00	51.99	0.00	48.01	51.99
218-751-730.000	POSTAGE	900.00	477.52	27.55	422.48	53.06
218-751-740.032	OPER SUPP/SENIORS	4,500.00	4,047.67	2,030.99	452.33	89.95
218-751-740.061	OPER SUPP/FITNESS	10,000.00	890.74	0.00	9,109.26	8.91
218-751-740.070	OPER SUPP/ TRAVEL	15,000.00	38,741.88	1,100.00	(23,741.88)	258.28
218-751-804.008	CONTRACT SERV - INSTRUCTORS	20,000.00	18,462.00	1,580.00	1,538.00	92.31
218-751-840.000	DUES & MEMBERSHIPS	300.00	165.00	0.00	135.00	55.00
218-751-860.000	CONFERENCE /TRANSPORTATION	1,000.00	857.03	0.00	142.97	85.70
218-751-957.000	EDUCATION / TRAINING	500.00	0.00	0.00	500.00	0.00
218-751-970.000	CAPITAL OUTLAY EQUIP	2,413.95	0.00	0.00	2,413.95	0.00
Total Dept 751 - RECREATION / PARKS DEPARTMENT		110,100.00	112,117.99	9,367.54	(2,017.99)	101.83
Expenditures		110,100.00	112,117.99	9,367.54	(2,017.99)	101.83
Fund 218 - SENIOR CENTER:						
TOTAL REVENUES		110,100.00	217,150.88	12,322.77	(107,050.88)	
TOTAL EXPENDITURES		110,100.00	112,117.99	9,367.54	(2,017.99)	
NET OF REVENUES & EXPENDITURES:		0.00	105,032.89	2,955.23	(105,032.89)	

REVENUE AND EXPENDITURE REPORT FOR HOWELL AREA PARKS AND RECREATION

Balance As of 11/30/2023

GL Number	Description	2023 Amended Budget	YTD Balance 11/30/2023	Activity For 11/30/2023	Available Balance 11/30/2023	% Bdgt Used
Fund: 219 SUMMER DAY CAMP						
Account Category: Revenues						
Department: 751 RECREATION / PARKS DEPARTMENT						
219-751-651.003	SUMMER CAMP	70,000.00	71,934.00	0.00	(1,934.00)	102.76
219-751-651.025	SPECIALTY CAMPS	6,500.00	7,475.00	1,500.00	(975.00)	115.00
219-751-678.030	SPONSORSHIP FEES - ENRICHMENT	5,000.00	694.30	0.00	4,305.70	13.89
Total Dept 751 - RECREATION / PARKS DEPARTMENT		81,500.00	80,103.30	1,500.00	1,396.70	98.29
Revenues		81,500.00	80,103.30	1,500.00	1,396.70	98.29
Account Category: Expenditures						
Department: 751 RECREATION / PARKS DEPARTMENT						
219-751-702.025	SAL & WAGES SUMMER CAMP MANAGER	4,800.00	2,165.02	0.00	2,634.98	45.10
219-751-702.036	SAL & WAGE SUMMER CAMP SUPERVISOR	8,820.00	7,676.40	0.00	1,143.60	87.03
219-751-702.037	SAL & WAGES SUMMER CAMP COUNSELOR	44,000.00	41,614.67	0.00	2,385.33	94.58
219-751-713.000	EMPLOYER SHARE FICA	4,407.93	3,164.52	0.00	1,243.41	71.79
219-751-740.003	OPER SUPPLIES/T-SHIRTS	1,500.00	994.50	0.00	505.50	66.30
219-751-740.029	OPER SUPPLIES/SPECIALTY CAMPS	500.00	0.00	0.00	500.00	0.00
219-751-740.033	OPER SUPP/SUMMER CAMP	5,000.00	1,371.80	0.00	3,628.20	27.44
219-751-740.041	OPERATING SUPPLIES SNACKS	500.00	875.84	0.00	(375.84)	175.17
219-751-740.042	FIELD TRIPS	10,000.00	7,661.85	0.00	2,338.15	76.62
219-751-801.017	BACKGROUND CHECKS	180.00	138.25	0.00	41.75	76.81
219-751-860.000	CONFERENCE /TRANSPORTATION	150.00	0.00	0.00	150.00	0.00
219-751-900.000	MARKETING PRINTING & PUBLISHING	500.00	1,045.00	250.00	(545.00)	209.00
219-751-957.000	EDUCATION / TRAINING	142.07	100.00	0.00	42.07	70.39
219-751-970.000	CAPITAL OUTLAY EQUIP	1,000.00	0.00	0.00	1,000.00	0.00
Total Dept 751 - RECREATION / PARKS DEPARTMENT		81,500.00	66,807.85	250.00	14,692.15	81.97
Expenditures		81,500.00	66,807.85	250.00	14,692.15	81.97
Fund 219 - SUMMER DAY CAMP:						
TOTAL REVENUES		81,500.00	80,103.30	1,500.00	1,396.70	
TOTAL EXPENDITURES		81,500.00	66,807.85	250.00	14,692.15	
NET OF REVENUES & EXPENDITURES:		0.00	13,295.45	1,250.00	(13,295.45)	

REVENUE AND EXPENDITURE REPORT FOR HOWELL AREA PARKS AND RECREATION

Balance As of 11/30/2023

GL Number	Description	2023 Amended Budget	YTD Balance 11/30/2023	Activity For 11/30/2023	Available Balance 11/30/2023	% Bdgt Used
Fund: 221 TEEN CENTER						
Account Category: Revenues						
Department: 751 RECREATION / PARKS DEPARTMENT						
221-751-649.000	CONCESSION SALES TEEN	6,000.00	5,824.70	697.75	175.30	97.08
221-751-650.005	PROGRAM FEES TEENS	22,000.00	16,755.01	2,375.00	5,244.99	76.16
221-751-650.060	PROGRAM FEES - YOUTH	5,500.00	1,485.00	65.00	4,015.00	27.00
221-751-675.010	DONATIONS - TEEN	1,000.00	100.00	0.00	900.00	10.00
221-751-675.012	UNITED WAY - TEENS	20,000.00	18,500.00	4,250.00	1,500.00	92.50
221-751-675.110	FUNDRAISING	18,000.00	2,776.65	1,101.65	15,223.35	15.43
221-751-678.010	SPONSORSHIPS	12,000.00	1,000.00	0.00	11,000.00	8.33
221-751-679.100	GRANTS > \$1000	10,000.00	1,000.00	0.00	9,000.00	10.00
Total Dept 751 - RECREATION / PARKS DEPARTMENT		94,500.00	47,441.36	8,489.40	47,058.64	50.20
Revenues		94,500.00	47,441.36	8,489.40	47,058.64	50.20
Account Category: Expenditures						
Department: 751 RECREATION / PARKS DEPARTMENT						
221-751-702.026	SAL & WAGES TEEN MANAGERS	36,648.00	40,898.77	3,477.83	(4,250.77)	111.60
221-751-702.035	SAL & WAGES TEEN COORDINATOR	6,000.00	4,251.97	948.12	1,748.03	70.87
221-751-702.041	SAL & WAGES - TEEN SUPERVISOR	23,940.00	20,921.93	2,502.91	3,018.07	87.39
221-751-713.000	EMPLOYER SHARE FICA	5,093.98	5,766.57	532.62	(672.59)	113.20
221-751-714.000	EMPLOYEE MEDICAL INSURANCE	5,500.00	6,408.48	540.10	(908.48)	116.52
221-751-714.004	ICMA RETIREMENT	4,544.80	2,436.72	0.00	2,108.08	53.62
221-751-727.000	OFFICE SUPPLIES	300.00	115.34	0.00	184.66	38.45
221-751-740.015	OPER SUPP/CONCESSIONS	3,006.22	3,956.38	453.38	(950.16)	131.61
221-751-740.036	OPER SUPPLIES - TEENS	3,000.00	9,580.31	395.48	(6,580.31)	319.34
221-751-740.044	OPER SUPPLIES/YOUTH	2,500.00	356.26	0.00	2,143.74	14.25
221-751-840.000	DUES & MEMBERSHIPS	330.00	330.00	0.00	0.00	100.00
221-751-860.000	CONFERENCE /TRANSPORTATION	600.00	639.33	0.00	(39.33)	106.56
221-751-900.000	PRINTING & PUBLISHING	500.00	650.00	125.00	(150.00)	130.00
221-751-957.000	EDUCATION / TRAINING	375.00	375.00	0.00	0.00	100.00
221-751-970.000	CAPITAL OUTLAY EQUIP	2,162.00	0.00	0.00	2,162.00	0.00
Total Dept 751 - RECREATION / PARKS DEPARTMENT		94,500.00	96,687.06	8,975.44	(2,187.06)	102.31
Expenditures		94,500.00	96,687.06	8,975.44	(2,187.06)	102.31
Fund 221 - TEEN CENTER:						
TOTAL REVENUES		94,500.00	47,441.36	8,489.40	47,058.64	
TOTAL EXPENDITURES		94,500.00	96,687.06	8,975.44	(2,187.06)	
NET OF REVENUES & EXPENDITURES:		0.00	(49,245.70)	(486.04)	49,245.70	

REVENUE AND EXPENDITURE REPORT FOR HOWELL AREA PARKS AND RECREATION

Balance As of 11/30/2023

GL Number	Description	2023 Amended Budget	YTD Balance 11/30/2023	Activity For 11/30/2023	Available Balance 11/30/2023	% Bdgt Used
Fund: 223 DOG PARK						
Account Category: Revenues						
Department: 751 RECREATION / PARKS DEPARTMENT						
223-751-675.074	DOG PARK SALES - FOBS	10,550.00	9,605.00	540.00	945.00	91.04
223-751-678.010	SPONSORSHIP FEES	1,000.00	0.00	0.00	1,000.00	0.00
Total Dept 751 - RECREATION / PARKS DEPARTMENT		11,550.00	9,605.00	540.00	1,945.00	83.16
Revenues		11,550.00	9,605.00	540.00	1,945.00	83.16
Account Category: Expenditures						
Department: 751 RECREATION / PARKS DEPARTMENT						
223-751-740.000	OPERATING SUPPLIES	2,200.00	2,520.50	23.82	(320.50)	114.57
223-751-801.018	MANAGEMENT SERVICES	5,000.00	5,000.00	1,250.00	0.00	100.00
223-751-900.000	PRINTING & PUBLISHING	150.00	135.05	0.00	14.95	90.03
223-751-910.000	INSURANCE	500.00	500.00	500.00	0.00	100.00
223-751-930.000	REPAIR & MAINTENANCE	650.00	0.00	0.00	650.00	0.00
223-751-967.072	DOG PARK GROUNDS MAINTENANCE	2,800.00	2,597.82	23.82	202.18	92.78
223-751-970.000	CAPITAL OUTLAY EQUIP	250.00	0.00	0.00	250.00	0.00
Total Dept 751 - RECREATION / PARKS DEPARTMENT		11,550.00	10,753.37	1,797.64	796.63	93.10
Expenditures		11,550.00	10,753.37	1,797.64	796.63	93.10
Fund 223 - DOG PARK:						
TOTAL REVENUES		11,550.00	9,605.00	540.00	1,945.00	
TOTAL EXPENDITURES		11,550.00	10,753.37	1,797.64	796.63	
NET OF REVENUES & EXPENDITURES:		0.00	(1,148.37)	(1,257.64)	1,148.37	
Report Totals:						
TOTAL REVENUES - ALL FUNDS		1,572,820.00	1,702,918.02	58,124.47	(130,098.02)	
TOTAL EXPENDITURES - ALL FUNDS		1,572,820.00	1,496,286.80	102,875.74	76,533.20	
NET OF REVENUES & EXPENDITURES:		0.00	206,631.22	(44,751.27)	(206,631.22)	

WAGE TIER ANALYSIS	3.00%	3.00%	3.00%	3.50%	3.50%	3.50%	3.50%	4.00%	4.00%	4.00%	4.00%	4.50%	5.00%	3.00%	3.00%		
step 0	step 1	step 2	step 3	step 4	step 5	step 6	step 7	step 8	step 9	step 10	step 11	step 12	step 13	step 14	step 15		
LEADERSHIP																	
Executive Director	\$60,000.00	\$61,800.00	\$63,654.00	\$65,563.62	\$67,858.35	\$70,233.39	\$72,691.56	\$75,235.76	\$78,245.19	\$81,375.00	\$84,630.00	\$88,015.20	\$91,975.88	\$96,574.68	\$99,471.92	\$102,456.08	exempt
Managers	\$41,600.00	\$42,848.00	\$44,137.60	\$45,448.00	\$47,049.60	\$48,692.80	\$50,398.40	\$52,166.40	\$54,246.40	\$56,430.40	\$58,676.80	\$61,027.20	\$63,773.42	\$66,962.10	\$68,970.96	\$71,040.09	exempt
	\$20.00	\$20.60	\$21.22	\$21.85	\$22.62	\$23.41	\$24.23	\$25.08	\$26.08	\$27.13	\$28.21	\$29.34	\$30.66	\$32.19	\$33.16	\$34.15	non-exempt
Programmer/Supervisors/Preschool Lead/Marketing	\$18.00	\$18.54	\$19.10	\$19.67	\$20.36	\$21.07	\$21.81	\$22.57	\$23.47	\$24.41	\$25.39	\$26.40	\$27.59	\$28.97	\$29.84	\$30.74	
PART-TIME																	
Patron Support	\$15.00	\$15.45	\$15.91	\$16.39	\$16.96	\$17.56	\$18.17	\$18.81	\$19.56	\$20.34	\$21.16	\$22.00	\$22.99	\$24.14	\$24.87	\$25.61	
Facility Support Level 2	\$13.00	\$13.39	\$13.79	\$14.21	\$14.70	\$15.22	\$15.75	\$16.30	\$16.95	\$17.63	\$18.34	\$19.44	\$20.31	\$21.33	\$21.97	\$22.63	
Facility Support Level 1	\$12.00	\$12.36	\$12.73	\$13.11	\$13.57	\$14.05	\$14.54	\$15.05	\$15.65	\$16.28	\$16.93	\$17.94	\$18.75	\$19.69	\$20.28	\$20.89	
Youth Service Counselor***	\$14.00	\$14.42	\$14.85	\$15.30	\$15.83	\$16.39	\$16.96	\$17.56	\$18.26	\$18.99	\$19.75	\$20.93	\$21.87	\$22.97	\$23.66	\$24.37	
Preschool Support	\$14.00	\$14.42	\$14.85	\$15.30	\$15.83	\$16.39	\$16.96	\$17.56	\$18.26	\$18.99	\$19.75	\$20.93	\$21.87	\$22.97	\$23.66	\$24.37	
SEASONAL																	
Camp Counselor	\$12.00	\$12.36	\$12.73	\$13.11	\$13.57	\$14.05	\$14.54	\$15.05	\$15.65	\$16.28	\$16.93	\$17.94	\$18.75	\$19.69	\$20.28	\$20.89	
Camp Counselor Junior	\$11.00	\$11.33	\$11.67	\$12.02	\$12.44	\$12.88	\$13.33	\$13.79	\$14.34	\$14.92	\$15.52	\$16.45	\$17.19	\$18.05	\$18.59	\$19.14	
Sports	\$12.00	\$12.36	\$12.73	\$13.11	\$13.57	\$14.05	\$14.54	\$15.05	\$15.65	\$16.28	\$16.93	\$17.94	\$18.75	\$19.69	\$20.28	\$20.89	
Intern (50/50 split)	\$12.00	\$12.36	\$12.73	\$13.11	\$13.57	\$14.05	\$14.54	\$15.12	\$15.72	\$16.35	\$17.01	\$18.03	\$18.84	\$19.78	\$20.37	\$20.99	

MINIMUM WAGES	2022	2023	2024	2025	2026	2027
	9.87	10.10	10.33	10.56	10.80	11.04

Revive

Programs brought back or changed for 2023.

24,000+



Melon Fest attendees

2500+



Legend of Sleepy Howell attendees

6



Senior Center Travel Trips

540



Sweetheart Dance participants

3



Pickleball Courts Added



Thrive

Programs with substantial growth in 2023.

1346



Kids in soccer (up 18%)

1595



Community Center Memberships (up 23%)

221



Kids in camps (up 19%)

279



Senior Center Members (up 24%)

152



Teen Center Memberships (up 10%)



Strive

Opportunities for community connection and healthy habits in 2023.

280+



Community Programs

3000+



Volunteer hours

3720+



Miles ran during 5K events

630+



Hours of Group Fitness classes

360+



Hours of Senior Fitness classes

