



**Howell Area Parks & Recreation Authority
Regular Board Meeting Agenda
Virtual Meeting
Tuesday, December 15, 2020 7:00 p.m.**

Please join the meeting from your computer, tablet or smartphone.

<https://global.gotomeeting.com/join/768629685>

AGENDA

1. Call to Order
2. Pledge of Allegiance (all stand)
3. Approve Agenda
4. Approval – Regular Board Meeting Minutes dated Tuesday, November 17, 2020
5. Call to the Public (for any items not on the agenda)
6. Staff Comments
7. Discussion- Dog Park Conversation
8. Review/Discussion - Check Register Report Ending November 30, 2020
9. Review/Discussion - Bank Statements Ending November 30, 2020
10. Review/Discussion - Financial Reports Ending November 30, 2020
11. Directors Report
 - a. Event Update
 - b. Preschool Update
 - c. Facility Holiday Closure
12. Old Business
13. New Business
14. Closed Session: 2020 Executive Director Annual Evaluation
15. Next Regular Meeting: Tuesday, January 19, 2021 – 7:00 PM – **BENNETT CENTER**
16. Adjournment



Howell Area Parks & Recreation Authority

Bennett Recreation Center

Regular Board Meeting Minutes

November 17, 2020

Call to Order

Chairman Sean Dunleavy called the Virtual meeting to order at 7:02 pm.

Attendance

Chairman Sean Dunleavy, Vice Chair Diana Lowe, Secretary Tammy Beal, Jean Graham, and Jeanette Ambrose

Absent

None

Staff

Director Tim Church, Kyle Tokan, Kevin Troshak, Ann Marie Moran, Ameila Purdy Ketchum

Public

WHMI Reporter

Pledge of Allegiance

Approval of Agenda

Diana Lowe motioned to approve the Agenda, supported by Jeanette Ambrose. **Motion carried 5-0.**

Approval of Regular Minutes

Jeanette Ambrose made a correction to the October 20, 2020 minutes. Under old business it should have read that she said that a citizen stated that the school funding, instead of pool funding was not cut....Diana Lowe made a motion to approve the October 20, 2020 minutes as corrected, supported by Jeanette Ambrose.

Motion carried 5-0.

Call to the Public

HAPRA
Regular Meeting
November 17, 2020

None heard.

Staff Comments

Kevin Troshak pointed out that there are rumors flying around about Howell City opting out of the authority. He said that they are a proud team and have worked very hard trying to keep the community engaged during the pandemic and was hoping that the Bennett Center could have been the next Teen Center. He said he was very disheartened. Jeanette stated that Mayor Proctor thought that Howell City should pull out of the authority because of financial reasons, but this was not a done deal, only Mayor Proctor's opinion. Counsel will be meeting via zoom on Saturday from 8:30am-12:30pm. Chairman Dunleavy would like to attend this meeting and hopefully meet with the Mayor prior to the meeting.

HAPRA Treasurer

Sean Dunleavy made a motion to nominate Jean Graham for the new HAPRA Treasurer, supported by Diana Lowe. **Motion carried 5-0.**

Budget Presentation Update

Director Church thanked all the jurisdictions that he has presented to so far, he feels like HAPRA still has great standings with the community, thanks to the staff and the board members.

Dog Park Agreement

Auditor thinks that the agreement is being followed as it should be. HAPRA Attorney, John Gormley, says that there is no way to get out of the agreement unless both parties agree to it. The money is being used correctly, such as for construction and maintenance.

Check Register and Bank Statements ending October 31, 2020

Everything looks good.

Financial Reports ending October 31, 2020

Everything looks good.

Directors Report

- Holiday in the Park has seen great ticket sales. Opening night is sold out with a total of 200 cars; 442 tickets have been sold all ready. Chamber of Commerce, LESA, 1st National Bank, St. Joseph's Church and other community members have all come together to make this successful. Wednesday, November 25th will be a dry run from 6-7pm for members to drive through and view.
- REC Software update-the kick off is November 24th and it should be up and running when the new facility opens. It has been an easy and positive experience so far.
- New Ocoala Center is moving along fantastically and is almost closed in. Walking track was poured and dry wall has arrived. They are paving the parking lot next week.

Old Business

Jean Graham asked if what she was hearing about the Aquatic center reopening was true? Director Church responded that the school is looking for a way to open the pool back up for gym classes and lifeguard classes. They are looking for a facility manager.

New Business

- None heard
-

Next Meeting

The next regular meeting is scheduled for Tuesday, December 15, 2020 at 7 pm and will be virtual.

Motion to adjourn at 7:45 pm by Jeanette Ambrose supported by Diana Lowe. **Motion carried 5-0.**

Approved

Date

Respectfully Submitted by: Tammy L. Beal, Secretary

Howell Area Parks and Recreation Authori
 925 W Grand River Ave
 Howell MI 48843-1415

Date 11/30/20
 Primary Account
 Enclosures

Page 1
 @XXXXXXXXXXXX@138

Summary of Accounts

@XXXXXXXXXXXX@936	Money Market Public Funds	50,031.97
@XXXXXXXXXXXX@138	Public Funds HY DDA	95,390.65
@XXXXXXXXXXXX@204	Savings Non-Consumer	22,148.70
	Total	167,571.32

Checking Accounts

Public Funds HY DDA			
Account Number	@XXXXXXXXXXXX@138	Statement Dates	11/02/20 thru 11/30/20
Beginning Balance	132,056.69	Days in the statement period	29
32 Deposits/Credits	22,406.00	Average Balance	125,350.05
47 Checks/Debits	59,087.44	Average Collected	124,976.77
Service Charge	.00	Interest Earned	14.86
Interest Paid	15.40	Annual Percentage Yield Earned	0.15%
Current Balance	95,390.65	2020 Interest Paid	154.57

	Total For This Period	Total Year-to-Date
Total Overdraft Fees	\$.00	\$.00
Total Returned Item Fees	\$.00	\$.00

Activity in Date Order

Date	Description	Amount
11/02	198321 FORTE CCD CC-1030-6DD2A	1,561.00
11/02	Deposit	11,812.00
11/02	Deposit	100.00
11/04	198322 FORTE CCD CC-1103-55122	140.00
11/04	198321 FORTE CCD CC-1103-B76B0	70.00

Public Funds HY DDA @XXXXXXXXXXXX@138 (Continued)

Activity in Date Order	Date	Description	Amount
	11/05	198321 FORTE CCD	332.00
	11/06	CC-1104-65F72 198322 FORTE CCD	30.00
	11/09	CC-1105-EA052 198321 FORTE CCD	242.00
	11/09	CC-1106-EA657 198322 FORTE CCD	70.00
	11/09	CC-1108-198E5 198322 FORTE CCD	55.00
	11/09	CC-1106-E72FE 198322 FORTE CCD	30.00
	11/10	CC-1107-5F8DD 198322 FORTE CCD	20.00
	11/10	CC-1109-5E717 ACH FEES FORTE PAYMENTS CCD	87.38-
	11/10	7441924 ACH FEES FORTE PAYMENTS CCD	5.40-
	11/12	7441925 198321 FORTE CCD	80.00
	11/12	CC-1111-14326 198321 FORTE CCD	40.00
	11/12	CC-1110-421AF Deposit	5,060.00
	11/12	Deposit	668.00
	11/12	Deposit	350.00
	11/12	Deposit	60.00
	11/12	INVOICE PAYCHEX EIB CCD	16,413.58-
	11/16	X89968000002333 198321 FORTE CCD	21.00

Public Funds HY DDA @XXXXXXXXXXXX@138 (Continued)

Activity in Date Order	Description	Amount
11/16	CC-1113-F4E0A 198322 FORTE CCD	20.00
11/16	CC-1113-4878E 198322 FORTE CCD	20.00
11/18	CC-1115-826D7 198321 FORTE CCD	70.00
11/19	CC-1117-07F58 Deposit	1,275.00
11/19	Deposit	30.00
11/19	INVOICE PAYCHEX-OAB CCD	120.00-
11/23	90070400022533X 198321 FORTE CCD	70.00
11/23	CC-1120-CA606 198322 FORTE CCD	20.00
11/23	CC-1121-47268 198322 FORTE CCD	15.00
11/24	CC-1122-E242B INVOICE PAYCHEX EIB CCD	14,838.64-
11/27	X90135400000142 198322 FORTE CCD	20.00
11/27	CC-1126-F8AEA 198322 FORTE CCD	20.00
11/27	CC-1125-19700 198321 FORTE CCD	15.00
11/30	CC-1126-FD8C7 198322 FORTE CCD	80.00
11/30	CC-1128-3A1F3 198322 FORTE CCD	10.00
11/30	CC-1127-7B641 Interest Deposit	15.40

Public Funds HY DDA @XXXXXXXXXXXX@138 (Continued)

--- CHECKS IN NUMBER ORDER ---						
Date	Check No	Amount	Date	Check No	Amount	
11/04	13004	120.00	11/13	13069	142.44	
11/02	13046*	800.00	11/23	13070	3,712.50	
11/04	13050*	70.00	11/16	13071	175.00	
11/12	13051	376.94	11/13	13072	676.00	
11/06	13052	288.00	11/16	13073	477.20	
11/05	13053	1,835.79	11/16	13075*	54.95	
11/04	13054	100.00	11/18	13076	270.81	
11/03	13055	165.48	11/18	13077	284.23	
11/05	13056	47.98	11/25	13078	4,281.00	
11/03	13057	133.93	11/23	13079	366.66	
11/16	13058	2,622.00	11/25	13080	836.50	
11/13	13059	179.00	11/18	13081	47.25	
11/16	13060	274.00	11/23	13082	2,556.72	
11/16	13061	367.50	11/23	13083	92.72	
11/10	13062	140.00	11/23	13084	880.75	
11/13	13063	70.00	11/23	13085	250.00	
11/19	13064	74.90	11/23	13088*	600.00	
11/13	13065	288.62	11/30	13089	29.20	
11/19	13066	720.00	11/19	13090	358.50	
11/30	13067	47.16	11/25	13091	2,188.07	
11/18	13068	170.64	11/25	13097*	450.00	

* Denotes missing check numbers

Daily Balance Information

Date	Balance	Date	Balance	Date	Balance
11/02	144,729.69	11/10	142,724.73	11/23	117,900.82
11/03	144,430.28	11/12	132,192.21	11/24	103,062.18
11/04	144,350.28	11/13	130,836.15	11/25	95,306.61
11/05	142,798.51	11/16	126,926.50	11/27	95,361.61
11/06	142,540.51	11/18	126,223.57	11/30	95,390.65
11/09	142,937.51	11/19	126,255.17		

Interest Rate Summary

Date	Rate
11/01	0.150000%

Money Market Public Funds

Account Number	@XXXXXXXXXXXX@936	Statement Dates	11/02/20 thru 11/30/20
Beginning Balance	50,023.77	Days in the statement period	29
Deposits/Credits	.00	Average Balance	50,023.77
Checks/Debits	.00	Average Collected	50,023.77
Service Charge	.00	Interest Earned	7.93
Interest Paid	8.20	Annual Percentage Yield Earned	0.20%
Current Balance	50,031.97	2020 Interest Paid	187.51

	Total For This Period	Total Year-to-Date
Total Overdraft Fees	\$.00	\$.00
Total Returned Item Fees	\$.00	\$.00

Activity in Date Order

Date	Description	Amount
11/30	Interest Deposit	8.20

Daily Balance Information

Date	Balance	Date	Balance
11/02	50,023.77	11/30	50,031.97

Interest Rate Summary	
Date	Rate
11/01	0.200000%

Savings Accounts

Savings Non-Consumer

Account Number	@XXXXXXXXXXXX@204	Statement Dates	11/02/20 thru 11/30/20
Beginning Balance	22,148.52	Days in the statement period	29
Deposits/Credits	.00	Average Ledger	22,148.52
Checks/Debits	.00	Average Collected	22,148.52
Service Charge	.00	Interest Earned	.18
Interest Paid	.18	Annual Percentage Yield Earned	0.01%
Ending Balance	22,148.70	2020 Interest Paid	4.06

Savings Non-Consumer @XXXXXXXXXXXX@204 (Continued)

Activity in Date Order

Date	Description	Amount
11/30	Interest Deposit	.18

Daily Balance Information

Date	Balance	Date	Balance
11/02	22,148.52	11/30	22,148.70

Interest Rate Summary

Date	Rate
11/01	0.010000%



4605 S Old US Highway 23
 Brighton, MI 48114-7521
 888.267.7200 laketrust.org

HOWELL AREA PARKS & RECREATION
 AUTHORITY
 925 W GRAND RIVER AVE
 HOWELL MI 48843-1415

Account Statement

Member ID: 110099341

Statement Period: Nov 01, 2020 to
 Nov 30, 2020

Account Balances at a Glance

Total Savings	\$7,991.79
Total Checking	\$0.00
Total Loans	\$0.00

Commercial Membership Savings - 10006221590

<u>Post Date</u>	<u>Amount</u>	<u>Balance</u>	<u>Description</u>
11/01		\$7,991.46	Beginning Balance
11/30	\$0.33	\$7,991.79	Credit Interest/Dividend
11/30		\$7,991.79	Ending Balance

The average daily balance during this period was \$7,991.46.
 The Annual Percentage Yield Earned for this account is 0.05%.
 The Amount of interest / dividend earned year to date is \$4.11.

REVENUE AND EXPENDITURE REPORT FOR HOWELL AREA PARKS & REC AUTHORITY
PERIOD ENDING 11/30/2020

GL NUMBER	DESCRIPTION	2020	2020	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		ORIGINAL	AMENDED		MONTH		
		BUDGET	BUDGET	11/30/2020	11/30/20		
Fund 208 - PARKS & REC AUTHORITY							
Revenues							
Dept 751 - RECREATION / PARKS DEPARTMENT							
208-751-587.001	PK/RC MARION TWP PARTICIPATION	105,000.00	105,000.00	105,000.00	0.00	0.00	100.00
208-751-587.002	PK/RC GENOA TWP PARTICIPATION	105,000.00	105,000.00	105,000.00	0.00	0.00	100.00
208-751-587.003	PK/RC OCEOLA TWP PARTICIPATION	105,000.00	105,000.00	105,000.00	0.00	0.00	100.00
208-751-587.005	PK/RC HOWELL CITY PARTICIPATION	105,000.00	105,000.00	105,000.00	0.00	0.00	100.00
208-751-587.006	PK/RC HOWELL TWP PARTICIPATION	105,000.00	105,000.00	105,000.00	0.00	0.00	100.00
208-751-651.020	BENNETT BLDG RENTAL FEES	14,500.00	11,000.00	2,795.00	0.00	8,205.00	25.41
208-751-651.022	OCEOLA BLDG RENTAL FEES	14,500.00	2,045.00	2,045.00	0.00	0.00	100.00
208-751-651.040	YOUTH SERVICES RENTAL	500.00	0.00	0.00	0.00	0.00	0.00
208-751-665.000	INVESTMENT INTEREST	300.00	300.00	350.26	24.11	(50.26)	116.75
208-751-671.002	MISC REVENUES	250.00	250.00	1,946.88	1,153.00	(1,696.88)	778.75
208-751-675.055	BEACH MANAGEMENT FEES	4,000.00	3,000.00	0.00	0.00	3,000.00	0.00
208-751-675.075	DOG PARK MAINT SERV FEES	6,000.00	5,000.00	0.00	0.00	5,000.00	0.00
Total Dept 751 - RECREATION / PARKS DEPARTMENT		565,050.00	546,595.00	532,137.14	1,177.11	14,457.86	97.35
TOTAL REVENUES		565,050.00	546,595.00	532,137.14	1,177.11	14,457.86	97.35
Expenditures							
Dept 751 - RECREATION / PARKS DEPARTMENT							
208-751-702.001	SAL & WAGES DIRECTOR	61,500.00	61,500.00	60,923.04	5,076.92	576.96	99.06
208-751-702.003	SAL & WAGES - BUSINESS MANAGER	35,500.00	35,500.00	32,079.06	2,900.63	3,420.94	90.36
208-751-702.004	SAL & WAGES - OPERATIONS MGR	28,500.00	33,500.00	26,310.65	3,544.00	7,189.35	78.54
208-751-702.024	SAL & WAGES -MARKETING	37,960.00	37,960.00	32,448.50	2,920.00	5,511.50	85.48
208-751-702.030	SAL & WAGES FRONT OFFICE	35,000.00	35,000.00	21,621.38	2,240.00	13,378.62	61.78
208-751-702.034	SAL & WAGE FACILITIES MAINT/COORD	45,000.00	45,000.00	18,091.44	1,795.00	26,908.56	40.20
208-751-713.000	EMPLOYER SHARE FICA	18,300.00	18,300.00	15,077.03	1,422.11	3,222.97	82.39
208-751-714.000	EMPLOYEE MEDICAL INSURANCE	13,000.00	13,000.00	5,620.32	510.22	7,379.68	43.23
208-751-714.002	EMP DISABILITY /LIFE INSURANCE	1,900.00	1,900.00	2,155.56	195.96	(255.56)	113.45
208-751-714.004	ICMA RETIREMENT	21,000.00	21,000.00	1,000.00	250.00	20,000.00	4.76
208-751-727.000	OFFICE SUPPLIES	1,500.00	1,500.00	368.15	0.00	1,131.85	24.54
208-751-730.000	POSTAGE	15,000.00	1,000.00	1,722.52	0.00	(722.52)	172.25
208-751-740.000	OPERATING SUPPLIES - GENL	1,500.00	1,500.00	2,238.31	56.19	(738.31)	149.22
208-751-740.026	OPERATING SUPPLIES SHIRTS/BADGES	2,000.00	0.00	0.00	0.00	0.00	0.00
208-751-751.000	GASOLINE & DIESEL FUEL	0.00	800.00	1,448.22	187.22	(648.22)	181.03
208-751-801.000	PROFESSIONAL SERVICES	35,000.00	35,000.00	30,698.15	1,656.02	4,301.85	87.71
208-751-804.000	CONTRACTUAL SERVICES	500.00	500.00	(39.90)	0.00	539.90	(7.98)
208-751-840.000	DUES, SUBSCRIPTIONS & MEMBERSHIPS	5,000.00	5,000.00	4,653.00	0.00	347.00	93.06
208-751-850.000	COMMUNICATION - TELEPHONES	7,000.00	7,000.00	6,552.88	603.59	447.12	93.61
208-751-850.008	COMMUNICATION - INTERNET & CABLE	2,800.00	1,700.00	721.51	0.00	978.49	42.44
208-751-850.030	COMMUNICATIONS INTERNET YOUTH CNTR	2,100.00	2,100.00	1,354.30	0.00	745.70	64.49
208-751-860.000	TRAVEL	5,000.00	2,500.00	1,031.65	0.00	1,468.35	41.27
208-751-900.000	MARKETING, PRINTING & PUBLISHING	20,000.00	4,000.00	2,098.37	47.90	1,901.63	52.46
208-751-910.000	INSURANCE	30,000.00	30,000.00	26,297.82	2,188.07	3,702.18	87.66
208-751-920.000	UTILITIES - ELECTRICITY	6,500.00	6,500.00	2,371.83	0.00	4,128.17	36.49
208-751-920.001	UTILITIES - GAS	5,500.00	5,500.00	3,575.73	240.22	1,924.27	65.01
208-751-920.002	UTILITIES - WAT / SEW	1,800.00	1,800.00	1,287.80	0.00	512.20	71.54
208-751-920.003	UTILITIES - RUBBISH	700.00	700.00	605.45	0.00	94.55	86.49
208-751-920.012	UTILITIES - ELEC/OCEOLA	4,000.00	1,500.00	1,359.66	0.00	140.34	90.64
208-751-920.013	UTILITIES - GAS/OCEOLA	2,500.00	1,250.00	986.54	0.00	263.46	78.92
208-751-920.014	UTILITIES - WATER/OCEOLA	500.00	150.00	92.52	0.00	57.48	61.68
208-751-920.015	UTILITIES - RUBBISH/OCEOLA	600.00	200.00	185.44	0.00	14.56	92.72
208-751-920.030	UTILITIES - ELECTRICITY YOUTH CNTR	3,500.00	3,500.00	1,881.67	0.00	1,618.33	53.76
208-751-920.031	UTILITIES - GAS YOUTH CNTR	2,500.00	2,500.00	1,026.11	17.56	1,473.89	41.04
208-751-920.032	UTILITIES - WATER/SEWER YOUTH CNTR	800.00	800.00	833.70	0.00	(33.70)	104.21
208-751-930.000	GROUPS MAINTENANCE BENNETT & BARNARD	4,000.00	4,000.00	2,635.00	0.00	1,365.00	65.88
208-751-930.006	REPAIR & MAINT - VEHICLES	0.00	500.00	434.00	0.00	66.00	86.80
208-751-930.014	OCEOLA BLDG EXPENSE	15,000.00	6,500.00	6,380.00	0.00	120.00	98.15
208-751-930.015	GROUPS MAINTTENANCE YOUTH CTR	1,500.00	1,200.00	675.00	0.00	525.00	56.25
208-751-931.000	BLDG R & M AND SUPPLIES	8,000.00	8,000.00	5,392.14	110.96	2,607.86	67.40
208-751-931.014	BLDG R & M OCEOLA	3,000.00	1,300.00	1,242.14	0.00	57.86	95.55
208-751-931.030	BUILDING R & M YOUTH CNTR	4,000.00	4,000.00	1,802.24	73.59	2,197.76	45.06
208-751-940.000	EQUIPMENT RENTAL	8,500.00	10,000.00	9,554.73	880.75	445.27	95.55
208-751-940.040	RENT 214 N WALNUT	23,000.00	23,000.00	18,357.90	0.00	4,642.10	79.82

REVENUE AND EXPENDITURE REPORT FOR HOWELL AREA PARKS & REC AUTHORITY
PERIOD ENDING 11/30/2020

GL NUMBER	DESCRIPTION	2020	2020	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		ORIGINAL	AMENDED		MONTH		
		BUDGET	BUDGET	11/30/2020	11/30/20	BALANCE	USED
208-751-956.000	MISCELLANEOUS	3,500.00	3,500.00	1,106.99	215.19	2,393.01	31.63
208-751-956.003	BANK CHARGES & FEES	5,000.00	5,000.00	5,000.12	212.78	(0.12)	100.00
208-751-957.000	EDUCATION / TRAINING	2,500.00	2,500.00	0.00	0.00	2,500.00	0.00
208-751-970.000	CAPITAL OUTLAY / EQUIPMENT	9,690.00	5,035.00	0.00	0.00	5,035.00	0.00
208-751-970.030	LEASEHOLD IMP YOUTH CNTR	5,000.00	30,000.00	14,335.79	0.00	15,664.21	47.79
208-751-980.000	OFFICE EQUIPMENT	400.00	400.00	0.00	0.00	400.00	0.00
208-751-980.004	EQUIP / COMPUTER HARDWARE	2,000.00	2,000.00	173.17	0.00	1,826.83	8.66
208-751-980.005	EQUIPMENT/COMPUTER SOFTWARE	16,000.00	20,000.00	21,933.11	0.00	(1,933.11)	109.67
Total Dept 751 - RECREATION / PARKS DEPARTMENT		565,050.00	546,595.00	397,700.74	27,344.88	148,894.26	72.76
TOTAL EXPENDITURES		565,050.00	546,595.00	397,700.74	27,344.88	148,894.26	72.76
Fund 208 - PARKS & REC AUTHORITY:							
TOTAL REVENUES		565,050.00	546,595.00	532,137.14	1,177.11	14,457.86	97.35
TOTAL EXPENDITURES		565,050.00	546,595.00	397,700.74	27,344.88	148,894.26	72.76
NET OF REVENUES & EXPENDITURES		0.00	0.00	134,436.40	(26,167.77)	(134,436.40)	100.00

REVENUE AND EXPENDITURE REPORT FOR HOWELL AREA PARKS & REC AUTHORITY
PERIOD ENDING 11/30/2020

GL NUMBER	DESCRIPTION	2020	2020	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		ORIGINAL	AMENDED		MONTH		
		BUDGET	BUDGET	11/30/2020	11/30/20	BALANCE	USED
Fund 213 - AQUATIC CENTER							
Revenues							
Dept 751 - RECREATION / PARKS DEPARTMENT							
213-751-650.003	PROGRAM FEES SPECIAL EVENTS	2,500.00	5,000.00	3,055.00	0.00	1,945.00	61.10
213-751-650.097	PROGRAM FEES - HEALTHWAYS	5,500.00	4,900.00	3,127.80	0.00	1,772.20	63.83
213-751-650.098	PROGRAM FEES - FITNESS	4,500.00	3,250.00	995.00	0.00	2,255.00	30.62
213-751-650.101	PROGRAM FEES - OPTUM	2,500.00	2,500.00	920.05	0.00	1,579.95	36.80
213-751-678.010	SPONSORSHIP FEES	500.00	500.00	0.00	0.00	500.00	0.00
213-751-680.002	AQUATIC CENTER MGMT FEE	114,000.00	114,000.00	38,000.00	0.00	76,000.00	33.33
213-751-680.004	AQUATIC CENTER INCENTIVE	1,000.00	0.00	0.00	0.00	0.00	0.00
Total Dept 751 - RECREATION / PARKS DEPARTMENT		130,500.00	130,150.00	46,097.85	0.00	84,052.15	35.42
TOTAL REVENUES		130,500.00	130,150.00	46,097.85	0.00	84,052.15	35.42
Expenditures							
Dept 751 - RECREATION / PARKS DEPARTMENT							
213-751-702.029	SAL & WAGES AQUATIC CTR MGR	35,000.00	35,000.00	19,441.39	0.00	15,558.61	55.55
213-751-702.059	SALARY & WAGES AQUATIC SUPERVISOR	0.00	0.00	2,284.80	0.00	(2,284.80)	100.00
213-751-702.060	SAL & WAGES AQUATIC COORDINATORS	55,000.00	55,000.00	12,373.20	0.00	42,626.80	22.50
213-751-713.000	EMPLOYER SHARE FICA	6,900.00	6,900.00	2,565.27	0.00	4,334.73	37.18
213-751-714.000	EMPLOYEE MEDICAL INSURANCE	10,000.00	10,000.00	4,073.43	0.00	5,926.57	40.73
213-751-714.002	EMP DISABILITY /LIFE INSURANCE	1,000.00	1,000.00	315.49	0.00	684.51	31.55
213-751-714.004	ICMA RETIREMENT	6,500.00	6,500.00	0.00	0.00	6,500.00	0.00
213-751-740.000	OPERATING SUPPLIES	500.00	500.00	0.00	0.00	500.00	0.00
213-751-740.035	OPER SUPPLIES - SPECIAL EVENTS	2,500.00	2,500.00	716.70	0.00	1,783.30	28.67
213-751-740.061	OPER SUPP/FITNESS	1,600.00	1,600.00	(136.60)	0.00	1,736.60	(8.54)
213-751-804.008	CONTRACT SERV - INSTRUCTORS	8,500.00	6,925.00	1,475.00	0.00	5,450.00	21.30
213-751-840.000	DUES & MEMBERSHIPS	200.00	200.00	180.00	0.00	20.00	90.00
213-751-860.000	CONFERENCE /TRANSPORTATION	1,000.00	1,000.00	1.44	0.00	998.56	0.14
213-751-957.000	EDUCATION / TRAINING	1,500.00	1,500.00	(200.00)	0.00	1,700.00	(13.33)
213-751-964.001	PROGRAM REFUNDS	200.00	200.00	0.00	0.00	200.00	0.00
213-751-970.000	CAPITAL OUTLAY EQUIP	0.00	0.00	1,012.00	0.00	(1,012.00)	100.00
213-751-980.000	OFFICE EQUIPMENT	100.00	100.00	0.00	0.00	100.00	0.00
213-751-980.004	EQUIP / COMPUTER HARDWARE	0.00	1,225.00	1,201.51	0.00	23.49	98.08
Total Dept 751 - RECREATION / PARKS DEPARTMENT		130,500.00	130,150.00	45,303.63	0.00	84,846.37	34.81
TOTAL EXPENDITURES		130,500.00	130,150.00	45,303.63	0.00	84,846.37	34.81
Fund 213 - AQUATIC CENTER:							
TOTAL REVENUES		130,500.00	130,150.00	46,097.85	0.00	84,052.15	35.42
TOTAL EXPENDITURES		130,500.00	130,150.00	45,303.63	0.00	84,846.37	34.81
NET OF REVENUES & EXPENDITURES		0.00	0.00	794.22	0.00	(794.22)	100.00

REVENUE AND EXPENDITURE REPORT FOR HOWELL AREA PARKS & REC AUTHORITY
PERIOD ENDING 11/30/2020

GL NUMBER	DESCRIPTION	2020	2020	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		ORIGINAL	AMENDED		MONTH		
		BUDGET	BUDGET	11/30/2020	11/30/20		
Fund 214 - YOUTH SPORTS							
Revenues							
Dept 751 - RECREATION / PARKS DEPARTMENT							
214-751-650.006	GENOA SOCCER FIELD RENTALS	14,000.00	8,000.00	10,655.00	5,000.00	(2,655.00)	133.19
214-751-650.050	PROGRAM FEES - VOLLEYBALL	4,000.00	0.00	1,070.00	0.00	(1,070.00)	100.00
214-751-650.051	PROGRAM FEES - ENRICHMENT	11,660.00	1,000.00	585.25	0.00	414.75	58.53
214-751-650.053	PROGRAM FEES - SOCCER	67,000.00	35,000.00	31,166.00	0.00	3,834.00	89.05
214-751-650.054	PROGRAM FEES - BASKETBALL	20,000.00	20,000.00	195.00	0.00	19,805.00	0.98
214-751-650.094	PROGRAM FEES - SOFTBALL	3,500.00	0.00	0.00	0.00	0.00	0.00
214-751-650.096	DROP IN BASKETBALL	2,000.00	2,000.00	610.00	0.00	1,390.00	30.50
214-751-651.009	PAGE FIELD RENTAL	6,500.00	0.00	450.00	0.00	(450.00)	100.00
214-751-678.095	SPONSORSHIP FEES - YOUTH SPORTS	1,000.00	1,000.00	300.00	0.00	700.00	30.00
Total Dept 751 - RECREATION / PARKS DEPARTMENT		129,660.00	67,000.00	45,031.25	5,000.00	21,968.75	67.21
TOTAL REVENUES		129,660.00	67,000.00	45,031.25	5,000.00	21,968.75	67.21
Expenditures							
Dept 751 - RECREATION / PARKS DEPARTMENT							
214-751-702.080	SAL & WAGES YOUTH SPORTS MGR	41,600.00	38,000.00	28,905.00	1,205.00	9,095.00	76.07
214-751-702.081	SAL & WAGES YOUTH SPORTS COORDINATORS	9,500.00	6,650.00	5,285.32	0.00	1,364.68	79.48
214-751-702.083	SAL & WAGES - YOUTH FACILITIES COOR	0.00	0.00	34.13	0.00	(34.13)	100.00
214-751-713.000	EMPLOYER SHARE FICA	3,900.00	3,400.00	2,721.54	110.54	678.46	80.05
214-751-714.000	EMPLOYEE MEDICAL INSURANCE	1,000.00	0.00	0.00	0.00	0.00	0.00
214-751-714.002	EMP DISABILITY /LIFE INSURANCE	600.00	600.00	639.54	58.14	(39.54)	106.59
214-751-714.004	ICMA RETIREMENT	4,160.00	0.00	0.00	0.00	0.00	0.00
214-751-740.000	OPERATING SUPPLIES	2,000.00	0.00	401.10	0.00	(401.10)	100.00
214-751-740.080	OPER SUPPLIES/VOLLEYBALL	1,200.00	0.00	0.00	0.00	0.00	0.00
214-751-740.081	OPER SUPP/ SOCCER	17,000.00	8,000.00	6,152.73	0.00	1,847.27	76.91
214-751-740.086	OPERATING SUPPLIES - BASKETBALL	3,000.00	2,700.00	2,648.00	0.00	52.00	98.07
214-751-801.017	BACKGROUND CHECKS	750.00	500.00	70.00	0.00	430.00	14.00
214-751-804.008	CONTRACT SERV - INSTRUCTORS	3,500.00	0.00	0.00	0.00	0.00	0.00
214-751-804.009	CONTRACT SERV - OFFCL /COACHES	4,500.00	3,000.00	2,448.00	780.00	552.00	81.60
214-751-804.010	CONTRACT SERV - FIELD MAINTENANCE	24,000.00	12,000.00	22,040.00	0.00	(10,040.00)	183.67
214-751-840.000	DUES & MEMBERSHIPS	200.00	180.00	180.00	0.00	0.00	100.00
214-751-860.000	CONFERENCE /TRANSPORTATION	1,400.00	0.00	0.00	0.00	0.00	0.00
214-751-920.002	UTILITIES - WAT / SEW	0.00	0.00	1,851.04	0.00	(1,851.04)	100.00
214-751-942.001	PORTA JOHN RENTALS	1,800.00	900.00	1,204.23	0.00	(304.23)	133.80
214-751-957.000	EDUCATION / TRAINING	50.00	50.00	0.00	0.00	50.00	0.00
214-751-964.001	PROGRAM REFUNDS	500.00	500.00	280.00	0.00	220.00	56.00
214-751-965.000	HOWELL SCHOOLS REIMBURSEMENT	9,000.00	7,000.00	6,342.50	0.00	657.50	90.61
Total Dept 751 - RECREATION / PARKS DEPARTMENT		129,660.00	83,480.00	81,203.13	2,153.68	2,276.87	97.27
Dept 999 - TRANS OUT/FUND BAL/RETAIN EARN							
214-999-999.099	ESTIMATED CY FUND BALANCE	0.00	(16,480.00)	0.00	0.00	(16,480.00)	0.00
Total Dept 999 - TRANS OUT/FUND BAL/RETAIN EARN		0.00	(16,480.00)	0.00	0.00	(16,480.00)	0.00
TOTAL EXPENDITURES		129,660.00	67,000.00	81,203.13	2,153.68	(14,203.13)	121.20
Fund 214 - YOUTH SPORTS:							
TOTAL REVENUES		129,660.00	67,000.00	45,031.25	5,000.00	21,968.75	67.21
TOTAL EXPENDITURES		129,660.00	67,000.00	81,203.13	2,153.68	(14,203.13)	121.20
NET OF REVENUES & EXPENDITURES		0.00	0.00	(36,171.88)	2,846.32	36,171.88	100.00

REVENUE AND EXPENDITURE REPORT FOR HOWELL AREA PARKS & REC AUTHORITY
PERIOD ENDING 11/30/2020

GL NUMBER	DESCRIPTION	2020 ORIGINAL BUDGET	2020 AMENDED BUDGET	YTD BALANCE 11/30/2020	ACTIVITY FOR MONTH 11/30/20	AVAILABLE BALANCE	% BDGT USED
Fund 215 - ENRICHMENT							
Revenues							
Dept 751 - RECREATION / PARKS DEPARTMENT							
215-751-650.002	PROGRAM FEES ENRICHMENT	61,000.00	52,395.00	12,968.80	0.00	39,426.20	24.75
215-751-650.020	PROGRAM FEES TRAVEL	30,000.00	23,500.00	2,479.50	0.00	21,020.50	10.55
215-751-675.050	DONATIONS - ENRICHMENT	0.00	0.00	115.00	0.00	(115.00)	100.00
Total Dept 751 - RECREATION / PARKS DEPARTMENT		91,000.00	75,895.00	15,563.30	0.00	60,331.70	20.51
TOTAL REVENUES		91,000.00	75,895.00	15,563.30	0.00	60,331.70	20.51
Expenditures							
Dept 751 - RECREATION / PARKS DEPARTMENT							
215-751-702.070	SAL & WAGES ENRICHMENT COORDINATOR	24,000.00	23,000.00	17,028.82	1,128.60	5,971.18	74.04
215-751-702.071	SAL & WAGES ENRICHMENT SITE COOR	9,000.00	7,000.00	1,236.15	0.00	5,763.85	17.66
215-751-713.000	EMPLOYER SHARE FICA	2,500.00	2,300.00	2,034.00	157.63	266.00	88.43
215-751-714.000	EMPLOYEE MEDICAL INSURANCE	1,000.00	750.00	0.00	0.00	750.00	0.00
215-751-714.002	EMP DISABILITY /LIFE INSURANCE	600.00	600.00	0.00	0.00	600.00	0.00
215-751-714.004	ICMA RETIREMENT	2,400.00	1,800.00	0.00	0.00	1,800.00	0.00
215-751-730.000	POSTAGE	5.00	5.00	0.00	0.00	5.00	0.00
215-751-740.031	OPER SUPPLIES - ENRICHMENT	100.00	400.00	300.00	0.00	100.00	75.00
215-751-740.035	OPER SUPPLIES - SPECIAL EVENTS	0.00	0.00	(300.00)	0.00	300.00	100.00
215-751-740.070	OPER SUPP/ TRAVEL	5,955.00	4,500.00	671.50	0.00	3,828.50	14.92
215-751-801.017	BACKGROUND CHECKS	40.00	40.00	0.00	0.00	40.00	0.00
215-751-804.070	CONTRACT SERVICES - ENRICHMENT INSTR	30,000.00	22,500.00	3,949.20	0.00	18,550.80	17.55
215-751-804.071	CONTRACT SERVICES TRAVEL	15,000.00	12,000.00	0.00	0.00	12,000.00	0.00
215-751-840.000	DUES & MEMBERSHIPS	0.00	0.00	180.00	0.00	(180.00)	100.00
215-751-860.000	CONFERENCE /TRANSPORTATION	0.00	0.00	205.00	0.00	(205.00)	100.00
215-751-964.001	PROGRAM REFUNDS	400.00	1,000.00	700.00	0.00	300.00	70.00
Total Dept 751 - RECREATION / PARKS DEPARTMENT		91,000.00	75,895.00	26,004.67	1,286.23	49,890.33	34.26
TOTAL EXPENDITURES		91,000.00	75,895.00	26,004.67	1,286.23	49,890.33	34.26
Fund 215 - ENRICHMENT:							
TOTAL REVENUES		91,000.00	75,895.00	15,563.30	0.00	60,331.70	20.51
TOTAL EXPENDITURES		91,000.00	75,895.00	26,004.67	1,286.23	49,890.33	34.26
NET OF REVENUES & EXPENDITURES		0.00	0.00	(10,441.37)	(1,286.23)	10,441.37	100.00

REVENUE AND EXPENDITURE REPORT FOR HOWELL AREA PARKS & REC AUTHORITY
PERIOD ENDING 11/30/2020

GL NUMBER	DESCRIPTION	2020	2020	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		ORIGINAL	AMENDED		MONTH		
		BUDGET	BUDGET	11/30/2020	11/30/20		
Fund 216 - FESTIVALS							
Revenues							
Dept 751 - RECREATION / PARKS DEPARTMENT							
216-751-650.003	PROGRAM FEES SPECIAL EVENTS	27,000.00	27,000.00	21,478.20	1,890.00	5,521.80	79.55
216-751-671.013	MISC REVENUES - SPECIAL EVENTS	0.00	0.00	2,582.50	100.00	(2,582.50)	100.00
216-751-678.040	SPONSORSHIP FEES MELON FESTIVAL	45,000.00	15,000.00	19,090.00	0.00	(4,090.00)	127.27
216-751-678.041	STREET VENDOR FEES MELON	25,000.00	4,000.00	(850.00)	0.00	4,850.00	(21.25)
216-751-678.042	FESTIVAL TENT MELON FEST	18,000.00	0.00	0.00	0.00	0.00	0.00
216-751-678.044	MIDWAY MELON FESTIVAL	9,000.00	0.00	0.00	0.00	0.00	0.00
216-751-678.046	MISC REVENUE MELON FEST	500.00	500.00	10.00	0.00	490.00	2.00
216-751-678.047	SPONSORSHIP FEES MELON RUN	6,500.00	6,000.00	5,000.00	0.00	1,000.00	83.33
216-751-678.048	PROGRAM FEES MELON RUN	22,000.00	10,000.00	2,674.50	0.00	7,325.50	26.75
216-751-678.049	FOOD VENDOR FEES MELON	9,000.00	5,000.00	4,425.00	0.00	575.00	88.50
216-751-678.050	SPONSORSHIP FEES LEGEND	14,000.00	14,000.00	3,923.00	250.00	10,077.00	28.02
216-751-678.051	VENDOR FEES LEGEND	1,000.00	1,000.00	650.00	0.00	350.00	65.00
216-751-678.053	MISC REVENUE LEGEND	0.00	0.00	7,041.00	141.00	(7,041.00)	100.00
216-751-678.057	SPONSORSHIP FEES HORSEMAN RUN	6,000.00	6,000.00	2,500.00	0.00	3,500.00	41.67
216-751-678.058	PROGRAM FEES HORSEMAN RUN	22,000.00	22,000.00	2,956.70	0.00	19,043.30	13.44
216-751-678.070	SPONSORSHIP FEES - SPECIAL EVENTS	6,000.00	6,000.00	10,213.00	1,000.00	(4,213.00)	170.22
216-751-678.075	PROGRAM FEES DOC MAY RIDE	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
Total Dept 751 - RECREATION / PARKS DEPARTMENT		212,000.00	117,500.00	81,693.90	3,381.00	35,806.10	69.53
TOTAL REVENUES		212,000.00	117,500.00	81,693.90	3,381.00	35,806.10	69.53
Expenditures							
Dept 751 - RECREATION / PARKS DEPARTMENT							
216-751-702.001	SAL & WAGES FESTIVAL DIRECTOR	44,000.00	40,000.00	38,596.12	3,384.00	1,403.88	96.49
216-751-702.004	SAL & WAGES OPERATIONS MANAGER	5,000.00	0.00	0.00	0.00	0.00	0.00
216-751-702.103	SALARY & WAGES STAFF	10,000.00	1,500.00	2,156.93	625.75	(656.93)	143.80
216-751-713.000	EMPLOYER SHARE FICA	4,500.00	4,500.00	2,757.92	240.90	1,742.08	61.29
216-751-714.000	EMPLOYEE MEDICAL INSURANCE	6,250.00	10,700.00	15,544.92	1,114.63	(4,844.92)	145.28
216-751-714.002	EMP DISABILITY /LIFE INSURANCE	550.00	750.00	668.80	60.80	81.20	89.17
216-751-714.004	ICMA RETIREMENT	4,400.00	0.00	0.00	0.00	0.00	0.00
216-751-727.000	OFFICE SUPPLIES	100.00	0.00	0.00	0.00	0.00	0.00
216-751-730.000	POSTAGE	100.00	0.00	316.75	232.10	(316.75)	100.00
216-751-740.000	OPERATING SUPPLIES	100.00	0.00	90.14	0.00	(90.14)	100.00
216-751-740.035	OPER SUPPLIES - SPECIAL EVENTS	11,500.00	11,500.00	25,645.23	11,003.96	(14,145.23)	223.00
216-751-740.100	OPER SUPP ENTERTAINMENT	30,000.00	7,000.00	4,390.00	0.00	2,610.00	62.71
216-751-740.102	OPER SUPP MELON FESTIVAL	15,000.00	5,000.00	1,723.61	0.00	3,276.39	34.47
216-751-740.104	OPER SUPP FESTIVAL TENT	14,000.00	0.00	0.00	0.00	0.00	0.00
216-751-740.106	OPER SUPP MELON RUN	8,000.00	5,000.00	1,691.90	0.00	3,308.10	33.84
216-751-740.201	OPER SUPP LEGEND OF SLEEPY HOWELL	6,000.00	6,000.00	6,355.94	1,184.06	(355.94)	105.93
216-751-740.203	OPER SUPPLIES HEADLESS HORSEMAN RUN	11,000.00	11,000.00	345.15	0.00	10,654.85	3.14
216-751-740.204	OPER USPP HEADLESS RUN T SHIRTS	0.00	0.00	1,482.00	0.00	(1,482.00)	100.00
216-751-804.075	CONTRACT SERVICES SPECIAL EVENTS	2,000.00	2,000.00	12,832.00	3,622.50	(10,832.00)	641.60
216-751-804.112	CONTRACT SERVICES MELON RUN	2,000.00	0.00	0.00	0.00	0.00	0.00
216-751-804.113	CONTRACT SERVICES CITY MELON	9,500.00	2,000.00	0.00	0.00	2,000.00	0.00
216-751-804.114	CONTRACT SERVICES CITY LEGEND	8,000.00	3,450.00	0.00	0.00	3,450.00	0.00
216-751-804.210	CONTRACT SERV LEGEND OF SLEEPY HOWELL	600.00	0.00	13,085.57	285.57	(13,085.57)	100.00
216-751-804.212	CONTRACT SERV HEADLESS HORSEMAN RUN	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
216-751-840.000	DUES & MEMBERSHIPS	1,000.00	1,000.00	547.50	0.00	452.50	54.75
216-751-860.000	CONFERENCE /TRANSPORTATION	2,000.00	250.00	233.88	0.00	16.12	93.55
216-751-900.000	PRINTING & PUBLISHING	5,000.00	2,000.00	1,175.30	12.95	824.70	58.77
216-751-942.001	PORTA JOHN RENTALS	8,000.00	1,500.00	0.00	0.00	1,500.00	0.00
216-751-956.000	MISCELLANEOUS	0.00	0.00	2,988.00	0.00	(2,988.00)	100.00
216-751-957.000	EDUCATION / TRAINING	100.00	50.00	0.00	0.00	50.00	0.00
216-751-964.001	PROGRAM REFUNDS	300.00	300.00	383.05	0.00	(83.05)	127.68
216-751-970.000	CAPITAL OUTLAY EQUIP	1,000.00	0.00	0.00	0.00	0.00	0.00
Total Dept 751 - RECREATION / PARKS DEPARTMENT		212,000.00	117,500.00	133,010.71	21,767.22	(15,510.71)	113.20
TOTAL EXPENDITURES		212,000.00	117,500.00	133,010.71	21,767.22	(15,510.71)	113.20
Fund 216 - FESTIVALS:							
TOTAL REVENUES		212,000.00	117,500.00	81,693.90	3,381.00	35,806.10	69.53
TOTAL EXPENDITURES		212,000.00	117,500.00	133,010.71	21,767.22	(15,510.71)	113.20

REVENUE AND EXPENDITURE REPORT FOR HOWELL AREA PARKS & REC AUTHORITY
 PERIOD ENDING 11/30/2020

GL NUMBER	DESCRIPTION	2020 ORIGINAL BUDGET	2020 AMENDED BUDGET	YTD BALANCE 11/30/2020	ACTIVITY FOR MONTH 11/30/20	AVAILABLE BALANCE	% BDGT USED
NET OF REVENUES & EXPENDITURES		0.00	0.00	(51,316.81)	(18,386.22)	51,316.81	100.00

REVENUE AND EXPENDITURE REPORT FOR HOWELL AREA PARKS & REC AUTHORITY
PERIOD ENDING 11/30/2020

GL NUMBER	DESCRIPTION	2020	2020	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		ORIGINAL	AMENDED		MONTH		
		BUDGET	BUDGET	11/30/2020	11/30/20	BALANCE	USED
Fund 217 - PRESCHOOL							
Revenues							
Dept 751 - RECREATION / PARKS DEPARTMENT							
217-751-651.007	REC FEE/PRESCHOOL TUITION	50,400.00	42,000.00	9,429.88	0.00	32,570.12	22.45
217-751-651.030	REGISTRATION FEE	2,680.00	2,680.00	1,690.00	0.00	990.00	63.06
217-751-675.015	PRESCHOOL FUNDRAISING	2,750.00	3,930.00	0.00	0.00	3,930.00	0.00
217-751-675.040	DONATIONS - GENERAL	0.00	1,000.00	575.00	0.00	425.00	57.50
Total Dept 751 - RECREATION / PARKS DEPARTMENT		55,830.00	49,610.00	11,694.88	0.00	37,915.12	23.57
TOTAL REVENUES		55,830.00	49,610.00	11,694.88	0.00	37,915.12	23.57
Expenditures							
Dept 751 - RECREATION / PARKS DEPARTMENT							
217-751-702.023	SAL & WAGES PRESCHOOL	47,500.00	43,000.00	17,565.26	0.00	25,434.74	40.85
217-751-713.000	EMPLOYER SHARE FICA	3,630.00	3,300.00	1,343.75	0.00	1,956.25	40.72
217-751-714.000	EMPLOYEE MEDICAL INSURANCE	1,500.00	0.00	0.00	0.00	0.00	0.00
217-751-727.000	OFFICE SUPPLIES	100.00	100.00	0.00	0.00	100.00	0.00
217-751-740.028	OPER SUPP/PRESCHOOL	2,000.00	1,000.00	233.63	0.00	766.37	23.36
217-751-801.017	BACKGROUND CHECKS	50.00	50.00	0.00	0.00	50.00	0.00
217-751-860.000	CONFERENCE /TRANSPORTATION	400.00	400.00	112.00	0.00	288.00	28.00
217-751-957.000	EDUCATION / TRAINING	150.00	150.00	10.00	0.00	140.00	6.67
217-751-964.001	PROGRAM REFUNDS	0.00	1,400.00	600.00	0.00	800.00	42.86
217-751-980.000	OFFICE EQUIPMENT	200.00	150.00	149.70	0.00	0.30	99.80
217-751-980.015	PRESCHOOL EQUIPMENT	300.00	60.00	58.06	0.00	1.94	96.77
Total Dept 751 - RECREATION / PARKS DEPARTMENT		55,830.00	49,610.00	20,072.40	0.00	29,537.60	40.46
TOTAL EXPENDITURES		55,830.00	49,610.00	20,072.40	0.00	29,537.60	40.46
Fund 217 - PRESCHOOL:							
TOTAL REVENUES		55,830.00	49,610.00	11,694.88	0.00	37,915.12	23.57
TOTAL EXPENDITURES		55,830.00	49,610.00	20,072.40	0.00	29,537.60	40.46
NET OF REVENUES & EXPENDITURES		0.00	0.00	(8,377.52)	0.00	8,377.52	100.00

REVENUE AND EXPENDITURE REPORT FOR HOWELL AREA PARKS & REC AUTHORITY
PERIOD ENDING 11/30/2020

GL NUMBER	DESCRIPTION	2020	2020	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		ORIGINAL	AMENDED		MONTH		
		BUDGET	BUDGET	11/30/2020	11/30/20		
Fund 218 - SENIOR CENTER							
Revenues							
Dept 751 - RECREATION / PARKS DEPARTMENT							
218-751-590.000	AREA ON AGING GRANT	1,000.00	3,000.00	3,343.00	0.00	(343.00)	111.43
218-751-650.030	PROGRAM FEES - ENRICHMENT	4,000.00	4,000.00	1,480.25	666.00	2,519.75	37.01
218-751-675.009	DONATIONS / PKS & RECS SENIORS	2,500.00	5,500.00	7,169.09	500.00	(1,669.09)	130.35
218-751-675.013	UNITED WAY SENIORS	7,500.00	7,500.00	7,500.00	1,875.00	0.00	100.00
218-751-675.100	FUNDRAISING ENRICHMENT	2,500.00	2,500.00	352.69	0.00	2,147.31	14.11
218-751-678.012	MEMBERSHIP FEES	4,000.00	4,000.00	3,790.00	0.00	210.00	94.75
218-751-678.030	SPONSORSHIP FEES - ENRICHMENT	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
Total Dept 751 - RECREATION / PARKS DEPARTMENT		23,500.00	28,500.00	23,635.03	3,041.00	4,864.97	82.93
TOTAL REVENUES		23,500.00	28,500.00	23,635.03	3,041.00	4,864.97	82.93
Expenditures							
Dept 751 - RECREATION / PARKS DEPARTMENT							
218-751-702.000	SAL & WAGES SITE COORDINATOR	0.00	115.00	114.88	0.00	0.12	99.90
218-751-702.027	SAL & WAGES SENIORS	18,500.00	18,500.00	11,317.55	931.95	7,182.45	61.18
218-751-713.000	EMPLOYER SHARE FICA	1,500.00	1,500.00	185.55	0.00	1,314.45	12.37
218-751-727.000	OFFICE SUPPLIES	0.00	200.00	67.97	0.00	132.03	33.99
218-751-730.000	POSTAGE	700.00	700.00	0.00	0.00	700.00	0.00
218-751-740.032	OPER SUPP/SENIORS	1,000.00	1,000.00	657.28	358.50	342.72	65.73
218-751-804.008	CONTRACT SERV - INSTRUCTORS	500.00	500.00	160.00	0.00	340.00	32.00
218-751-804.080	CONTRACT SERVICES ENTERTAINMENT	900.00	900.00	0.00	0.00	900.00	0.00
218-751-840.000	DUES & MEMBERSHIPS	200.00	200.00	180.00	0.00	20.00	90.00
218-751-860.000	CONFERENCE /TRANSPORTATION	100.00	485.00	0.00	0.00	485.00	0.00
218-751-957.000	EDUCATION / TRAINING	100.00	100.00	0.00	0.00	100.00	0.00
218-751-964.001	PROGRAM REFUNDS	0.00	1,300.00	0.00	0.00	1,300.00	0.00
218-751-967.002	AGING GRANT EXPENSES	0.00	3,000.00	3,154.96	0.00	(154.96)	105.17
218-751-970.000	CAPITAL OUTLAY EQUIP	0.00	0.00	1,138.44	0.00	(1,138.44)	100.00
218-751-980.004	EQUIP / COMPUTER HARDWARE	0.00	0.00	136.59	0.00	(136.59)	100.00
Total Dept 751 - RECREATION / PARKS DEPARTMENT		23,500.00	28,500.00	17,113.22	1,290.45	11,386.78	60.05
TOTAL EXPENDITURES		23,500.00	28,500.00	17,113.22	1,290.45	11,386.78	60.05
Fund 218 - SENIOR CENTER:							
TOTAL REVENUES		23,500.00	28,500.00	23,635.03	3,041.00	4,864.97	82.93
TOTAL EXPENDITURES		23,500.00	28,500.00	17,113.22	1,290.45	11,386.78	60.05
NET OF REVENUES & EXPENDITURES		0.00	0.00	6,521.81	1,750.55	(6,521.81)	100.00

REVENUE AND EXPENDITURE REPORT FOR HOWELL AREA PARKS & REC AUTHORITY
PERIOD ENDING 11/30/2020

GL NUMBER	DESCRIPTION	2020 ORIGINAL BUDGET	2020 AMENDED BUDGET	YTD BALANCE 11/30/2020	ACTIVITY FOR MONTH 11/30/20	AVAILABLE BALANCE	% BDGT USED
Fund 219 - SUMMER DAY CAMP							
Revenues							
Dept 751 - RECREATION / PARKS DEPARTMENT							
219-751-651.003	SUMMER CAMP	40,000.00	40,000.00	11,800.00	0.00	28,200.00	29.50
219-751-651.025	SPECIALTY CAMPS	2,500.00	2,500.00	1,395.00	0.00	1,105.00	55.80
Total Dept 751 - RECREATION / PARKS DEPARTMENT		42,500.00	42,500.00	13,195.00	0.00	29,305.00	31.05
TOTAL REVENUES		42,500.00	42,500.00	13,195.00	0.00	29,305.00	31.05
Expenditures							
Dept 751 - RECREATION / PARKS DEPARTMENT							
219-751-702.025	SAL & WAGES SUMMER CAMP MANAGER	2,200.00	2,200.00	3,108.56	0.00	(908.56)	141.30
219-751-702.036	SAL & WAGE SUMMER CAMP SUPERVISOR	4,410.00	4,410.00	0.00	0.00	4,410.00	0.00
219-751-702.037	SAL & WAGES SUMMER CAMP COUNSELOR	24,165.00	24,165.00	14,291.75	0.00	9,873.25	59.14
219-751-713.000	EMPLOYER SHARE FICA	2,400.00	2,400.00	1,093.31	0.00	1,306.69	45.55
219-751-727.000	OFFICE SUPPLIES	100.00	100.00	0.00	0.00	100.00	0.00
219-751-740.003	OPER SUPPLIES/T-SHIRTS & CONCESSIONS	500.00	500.00	204.75	0.00	295.25	40.95
219-751-740.033	OPER SUPP/SUMMER CAMP	1,500.00	1,500.00	1,249.70	456.76	250.30	83.31
219-751-740.041	OPERATING SUPPLIES SNACKS	1,000.00	1,000.00	168.09	0.00	831.91	16.81
219-751-740.042	FIELD TRIPS	6,000.00	6,000.00	43.96	0.00	5,956.04	0.73
219-751-801.017	BACKGROUND CHECKS	125.00	125.00	54.50	0.00	70.50	43.60
219-751-860.000	CONFERENCE /TRANSPORTATION	0.00	0.00	117.30	0.00	(117.30)	100.00
219-751-900.000	MARKETING PRINTING & PUBLISHING	25.00	25.00	243.27	0.00	(218.27)	973.08
219-751-957.000	EDUCATION / TRAINING	75.00	75.00	161.95	0.00	(86.95)	215.93
Total Dept 751 - RECREATION / PARKS DEPARTMENT		42,500.00	42,500.00	20,737.14	456.76	21,762.86	48.79
TOTAL EXPENDITURES		42,500.00	42,500.00	20,737.14	456.76	21,762.86	48.79
Fund 219 - SUMMER DAY CAMP:							
TOTAL REVENUES		42,500.00	42,500.00	13,195.00	0.00	29,305.00	31.05
TOTAL EXPENDITURES		42,500.00	42,500.00	20,737.14	456.76	21,762.86	48.79
NET OF REVENUES & EXPENDITURES		0.00	0.00	(7,542.14)	(456.76)	7,542.14	100.00

REVENUE AND EXPENDITURE REPORT FOR HOWELL AREA PARKS & REC AUTHORITY
PERIOD ENDING 11/30/2020

GL NUMBER	DESCRIPTION	2020 ORIGINAL BUDGET	2020 AMENDED BUDGET	YTD BALANCE 11/30/2020	ACTIVITY FOR MONTH 11/30/20	AVAILABLE BALANCE	% BDGT USED
Fund 220 - CITY PARK/BOAT LAUNCH							
Revenues							
Dept 751 - RECREATION / PARKS DEPARTMENT							
220-751-649.001	CONCESSION SALES - PARK	8,500.00	8,500.00	0.00	0.00	8,500.00	0.00
220-751-678.021	HOWELL CITY PARK GUARD REIMB	45,000.00	45,000.00	45,000.00	0.00	0.00	100.00
Total Dept 751 - RECREATION / PARKS DEPARTMENT		53,500.00	53,500.00	45,000.00	0.00	8,500.00	84.11
TOTAL REVENUES		53,500.00	53,500.00	45,000.00	0.00	8,500.00	84.11
Expenditures							
Dept 751 - RECREATION / PARKS DEPARTMENT							
220-751-702.000	SAL & WAGES MANAGER	10,800.00	10,800.00	16,460.24	0.00	(5,660.24)	152.41
220-751-702.028	SAL & WAGE SEASONAL PARK	22,000.00	22,000.00	16,738.83	0.00	5,261.17	76.09
220-751-702.040	SAL & WAGES PARK SUPERVISORS	7,500.00	7,500.00	9,932.50	0.00	(2,432.50)	132.43
220-751-713.000	EMPLOYER SHARE FICA	2,200.00	2,200.00	2,981.43	0.00	(781.43)	135.52
220-751-740.000	OPERATING SUPPLIES	500.00	500.00	490.37	0.00	9.63	98.07
220-751-740.037	CONCESSION SUPPLIES	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00
220-751-801.000	PROFESSIONAL SERVICES	4,000.00	4,000.00	0.00	0.00	4,000.00	0.00
220-751-801.017	BACKGROUND CHECKS	200.00	200.00	0.00	0.00	200.00	0.00
220-751-970.000	CAPITAL OUTLAY EQUIP	1,300.00	1,300.00	0.00	0.00	1,300.00	0.00
Total Dept 751 - RECREATION / PARKS DEPARTMENT		53,500.00	53,500.00	46,603.37	0.00	6,896.63	87.11
TOTAL EXPENDITURES		53,500.00	53,500.00	46,603.37	0.00	6,896.63	87.11
Fund 220 - CITY PARK/BOAT LAUNCH:							
TOTAL REVENUES		53,500.00	53,500.00	45,000.00	0.00	8,500.00	84.11
TOTAL EXPENDITURES		53,500.00	53,500.00	46,603.37	0.00	6,896.63	87.11
NET OF REVENUES & EXPENDITURES		0.00	0.00	(1,603.37)	0.00	1,603.37	100.00

REVENUE AND EXPENDITURE REPORT FOR HOWELL AREA PARKS & REC AUTHORITY
PERIOD ENDING 11/30/2020

GL NUMBER	DESCRIPTION	2020	2020	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		ORIGINAL	AMENDED		MONTH		
		BUDGET	BUDGET	11/30/2020	11/30/20	BALANCE	USED
Fund 221 - TEEN CENTER							
Revenues							
Dept 751 - RECREATION / PARKS DEPARTMENT							
221-751-649.000	CONCESSION SALES TEEN	3,500.00	2,700.00	1,311.05	0.00	1,388.95	48.56
221-751-650.005	PROGRAM FEES TEENS	7,500.00	7,500.00	968.00	410.00	6,532.00	12.91
221-751-675.010	DONATIONS - TEEN	15,000.00	5,000.00	1,833.00	221.00	3,167.00	36.66
221-751-675.012	UNITED WAY - TEENS	27,000.00	27,000.00	27,000.00	6,750.00	0.00	100.00
221-751-675.110	FUNDRAISING	12,000.00	12,000.00	1,188.00	35.00	10,812.00	9.90
221-751-679.100	GRANTS > \$1000	9,150.00	9,150.00	0.00	0.00	9,150.00	0.00
Total Dept 751 - RECREATION / PARKS DEPARTMENT		74,150.00	63,350.00	32,300.05	7,416.00	31,049.95	50.99
TOTAL REVENUES		74,150.00	63,350.00	32,300.05	7,416.00	31,049.95	50.99
Expenditures							
Dept 751 - RECREATION / PARKS DEPARTMENT							
221-751-702.026	SAL & WAGES TEEN MANAGERS	32,800.00	32,800.00	28,299.44	2,732.80	4,500.56	86.28
221-751-702.035	SAL & WAGES TEEN COORDINATOR	18,500.00	14,230.00	2,910.04	0.00	11,319.96	20.45
221-751-702.041	SAL & WAGES - TEEN SUPERVISOR	7,800.00	0.00	0.00	0.00	0.00	0.00
221-751-713.000	EMPLOYER SHARE FICA	4,500.00	3,600.00	2,337.42	203.00	1,262.58	64.93
221-751-714.000	EMPLOYEE MEDICAL INSURANCE	3,500.00	4,800.00	4,532.47	395.93	267.53	94.43
221-751-714.002	EMP DISABILITY /LIFE INSURANCE	550.00	550.00	0.00	0.00	550.00	0.00
221-751-714.004	ICMA RETIREMENT	3,500.00	3,500.00	0.00	0.00	3,500.00	0.00
221-751-727.000	OFFICE SUPPLIES	50.00	100.00	65.39	0.00	34.61	65.39
221-751-740.000	OPERATING SUPPLIES	400.00	265.00	189.00	0.00	76.00	71.32
221-751-740.003	OPER SUPPLIES/T-SHIRTS & CONCESSIONS	200.00	275.00	270.50	0.00	4.50	98.36
221-751-740.015	OPER SUPP/CONCESSIONS	1,000.00	1,280.00	732.58	0.00	547.42	57.23
221-751-740.036	OPER SUPPLIES - TEENS	300.00	300.00	1,569.11	0.00	(1,269.11)	523.04
221-751-840.000	DUES & MEMBERSHIPS	150.00	180.00	180.00	0.00	0.00	100.00
221-751-860.000	CONFERENCE /TRANSPORTATION	800.00	800.00	212.50	0.00	587.50	26.56
221-751-900.000	PRINTING & PUBLISHING	100.00	100.00	75.00	0.00	25.00	75.00
221-751-979.025	FREUDENBURG GRANT EXP	0.00	570.00	568.89	0.00	1.11	99.81
Total Dept 751 - RECREATION / PARKS DEPARTMENT		74,150.00	63,350.00	41,942.34	3,331.73	21,407.66	66.21
TOTAL EXPENDITURES		74,150.00	63,350.00	41,942.34	3,331.73	21,407.66	66.21
Fund 221 - TEEN CENTER:							
TOTAL REVENUES		74,150.00	63,350.00	32,300.05	7,416.00	31,049.95	50.99
TOTAL EXPENDITURES		74,150.00	63,350.00	41,942.34	3,331.73	21,407.66	66.21
NET OF REVENUES & EXPENDITURES		0.00	0.00	(9,642.29)	4,084.27	9,642.29	100.00

REVENUE AND EXPENDITURE REPORT FOR HOWELL AREA PARKS & REC AUTHORITY
PERIOD ENDING 11/30/2020

GL NUMBER	DESCRIPTION	2020 ORIGINAL BUDGET	2020 AMENDED BUDGET	YTD BALANCE 11/30/2020	ACTIVITY FOR MONTH 11/30/20	AVAILABLE BALANCE	% BDGT USED
Fund 223 - DOG PARK							
Revenues							
Dept 751 - RECREATION / PARKS DEPARTMENT							
223-751-675.071	DOG PK DONATION - CONST	0.00	0.00	2.83	0.00	(2.83)	100.00
223-751-675.074	DOG PARK SALES - FOBS	13,000.00	9,500.00	6,675.00	480.00	2,825.00	70.26
Total Dept 751 - RECREATION / PARKS DEPARTMENT		13,000.00	9,500.00	6,677.83	480.00	2,822.17	70.29
TOTAL REVENUES		13,000.00	9,500.00	6,677.83	480.00	2,822.17	70.29
Expenditures							
Dept 751 - RECREATION / PARKS DEPARTMENT							
223-751-740.000	OPERATING SUPPLIES	2,600.00	1,900.00	1,422.97	217.78	477.03	74.89
223-751-801.018	MANAGEMENT SERVICES	6,000.00	5,000.00	0.00	0.00	5,000.00	0.00
223-751-900.000	PRINTING & PUBLISHING	150.00	0.00	0.00	0.00	0.00	0.00
223-751-910.000	INSURANCE	500.00	500.00	0.00	0.00	500.00	0.00
223-751-920.002	UTILITIES - WAT / SEW	400.00	0.00	0.00	0.00	0.00	0.00
223-751-930.000	REPAIR & MAINTENANCE	300.00	100.00	0.00	0.00	100.00	0.00
223-751-967.071	DOG PARK CONSTRUCTION	500.00	0.00	1,450.00	0.00	(1,450.00)	100.00
223-751-967.072	DOG PARK GROUNDS MAINTENANCE	2,200.00	2,000.00	1,920.00	0.00	80.00	96.00
223-751-970.000	CAPITAL OUTLAY EQUIP	350.00	0.00	0.00	0.00	0.00	0.00
Total Dept 751 - RECREATION / PARKS DEPARTMENT		13,000.00	9,500.00	4,792.97	217.78	4,707.03	50.45
TOTAL EXPENDITURES		13,000.00	9,500.00	4,792.97	217.78	4,707.03	50.45
Fund 223 - DOG PARK:							
TOTAL REVENUES		13,000.00	9,500.00	6,677.83	480.00	2,822.17	70.29
TOTAL EXPENDITURES		13,000.00	9,500.00	4,792.97	217.78	4,707.03	50.45
NET OF REVENUES & EXPENDITURES		0.00	0.00	1,884.86	262.22	(1,884.86)	100.00

REVENUE AND EXPENDITURE REPORT FOR HOWELL AREA PARKS & REC AUTHORITY
PERIOD ENDING 11/30/2020

GL NUMBER	DESCRIPTION	2020 ORIGINAL BUDGET	2020 AMENDED BUDGET	YTD BALANCE 11/30/2020	ACTIVITY FOR MONTH 11/30/20	AVAILABLE BALANCE	% BDGT USED
Fund 224 - TRANSPORTATION							
Revenues							
Dept 751 - RECREATION / PARKS DEPARTMENT							
224-751-675.041	UNITED WAY TRANSPORTATION	10,000.00	10,000.00	8,750.00	1,875.00	1,250.00	87.50
224-751-678.031	SPONSORSHIP FEES - TRANSPORTATION	5,500.00	2,000.00	0.00	0.00	2,000.00	0.00
Total Dept 751 - RECREATION / PARKS DEPARTMENT		15,500.00	12,000.00	8,750.00	1,875.00	3,250.00	72.92
TOTAL REVENUES		15,500.00	12,000.00	8,750.00	1,875.00	3,250.00	72.92
Expenditures							
Dept 751 - RECREATION / PARKS DEPARTMENT							
224-751-804.900	CONTRACT SERVICES LETS	8,500.00	5,000.00	1,334.00	0.00	3,666.00	26.68
224-751-804.905	CONTRACT SERVICES TRANSPORTATION	7,000.00	7,000.00	3,539.00	0.00	3,461.00	50.56
Total Dept 751 - RECREATION / PARKS DEPARTMENT		15,500.00	12,000.00	4,873.00	0.00	7,127.00	40.61
TOTAL EXPENDITURES		15,500.00	12,000.00	4,873.00	0.00	7,127.00	40.61
Fund 224 - TRANSPORTATION:							
TOTAL REVENUES		15,500.00	12,000.00	8,750.00	1,875.00	3,250.00	72.92
TOTAL EXPENDITURES		15,500.00	12,000.00	4,873.00	0.00	7,127.00	40.61
NET OF REVENUES & EXPENDITURES		0.00	0.00	3,877.00	1,875.00	(3,877.00)	100.00
TOTAL REVENUES - ALL FUNDS		1,406,190.00	1,196,100.00	861,776.23	22,370.11	334,323.77	72.05
TOTAL EXPENDITURES - ALL FUNDS		1,406,190.00	1,196,100.00	839,357.32	57,848.73	356,742.68	70.17
NET OF REVENUES & EXPENDITURES		0.00	0.00	22,418.91	(35,478.62)	(22,418.91)	100.00