



**Howell Area Parks & Recreation Authority  
Organizational Meeting  
Oceola Community Center  
Tuesday, December 20, 2022, 7:00 p.m**

Call to Order

Pledge of Allegiance (all stand)

1. Discussion/Approval – Officer Positions for 2022
  - Chair –
  - Vice-Chair –
  - Secretary –
  - Treasurer –
  - Trustee -
2. Adjournment

**Howell Area Parks & Recreation Authority  
Regular Meeting  
Oceola Community Center  
Tuesday, December 20, 2022, 7:00 p.m.**

Call to Order

Call to the Public (for any items not on the agenda)

Approval- Consent Agenda

1. Regular Board Meeting Minutes dated Wednesday, November 16, 2022
2. Check Register Report Ending November 30, 2022
3. Bank Statements Ending November 30, 2022
4. Financial Reports Ending November 30, 2022

Approval- Regular Agenda

5. Discussion/Approval- 2023 HAPRA Budget
6. Discussion/Approval- New Board Meeting Agenda Format
7. Directors Report
  - a. All Staff Meeting
  - b. 2022 Audit Dates
  - c. Strategic Plan Update

8. Board Member Reports

9. Old Business

10. New Business

11. Next Meeting: Tuesday, January 17, 2023 - 7:00 PM – **OCEOLA COMMUNITY CENTER**

12. Adjournment



**Howell Area Parks & Recreation Authority**  
Bennett Recreation Center

Regular Board Meeting Minutes

November 16, 2022

**Call to Order**

Chair Sean Dunleavy called the meeting to order at 7:00 pm.

**Attendance**

**Board Members:** Chair Sean Dunleavy, Vice Chair Diana Lowe, Secretary Nikolas Hertrich, Treasurer Jean Graham, and Trustee Tammy Beal

**HAPRA Staff:** Jen Savage, Kyle Tokan,

**Public:** None

**Call to the Public**

None Present

**Staff Comments**

- None

**Approval of Consent Agenda**

Treasurer Jean Graham made a motion to approve the consent agenda, supported by Vice Chair Diana Lowe. Motion carried 5 – 0.

**Approval of Regular Agenda**

Vice Chair Diana Lowe made a motion to approve the regular agenda, supported by Trustee Tammy Beal. Motion carried 5 – 0

**Discussion/Approval – 2023 HAPRA Regular Meeting Schedule**

Following a brief review of proposed dates for 2023 HAPRA meetings and confirmation of Board Member availability, a motion to approve the 2023 HAPRA Regular Meeting Schedule was made by Vice Chair Diana Lowe and supported by Secretary Nikolas Hertrich. Motion carried 5 – 0

## Directors Report

### a. Review of Articles and Bylaws

Director Church reminded the Board that it has been multiple years since the HAPRA Articles and Bylaws have been reviewed and recommended that a committee be formed to complete this task. Chair Sean Dunleavy commented that this is a good idea, volunteered, and asked if any other Board member had availability to participate. Vice Chair Diana Lowe responded she can assist with the task. Director Church indicated that the review is to be completed and recommended changes, if any, are to be presented to the Board in early 2023 and that substantial changes will require approval of all five participating municipalities.

### b. Annual Stake Holders Meeting – March 31<sup>st</sup> 2023

Director Church informed the Board that he would like to have the Annual Stake Holders Meeting on Friday, March 31<sup>st</sup>, 2023, and inquired if this date was acceptable. Following a brief discussion it was determined that this date was available for all Board members. The location of the meeting still needs to be determined as Chemung Hills Golf Club and Banquet Center might be under construction at this time.

### c. Credit Card Issues

Director Church shared with the Board recent issues that have been experienced with Lake Trust. In the past few months payments have been misapplied which has resulted in challenges and fees. Staff is working with Lake Trust to remove the fees and ensure payments are applied correctly. As a result of these errors HAPRA Accounts will be consolidated and a new credit card service provider will be secured.

### d. Staff Reports

Director Church is working with Sally to modify the agenda to include Program and Operations Reporting to allow staff the opportunity to provide their updates separate from the Director's Report.

Kyle Tokan is working on addressing HVAC issues at the Oceola Community Center. The installation of the replacement furnace will be delayed for a few months due to supply chain issues. A complaint is being filed with Consumers Energy related to the blackouts and surges that have occurred at the Oceola Community Center.

Jen Savage provided a brief review of participation levels and discussed the new format the data is being shown in. An update on the budget status was given, she relayed that a contributing factor for the budget deficit discussed during the October meeting was 4<sup>th</sup> quarter bills arriving at the same time. To address the budget shortage spending has been cut back and spending must be approved by Director Church.

Participation trends are looking good, and the budget deficit is being addressed. Boys basketball is maxed out with 60 more athletes than last year, rentals are “through the roof” for 2023, and a 2<sup>nd</sup> pre-school grant for \$17,000 was received which was not reflected in last month’s budget numbers.

### **Old Business**

Director Church informed the Board that four of the five participating municipalities have approved the 2023 budget. On Monday, November 28<sup>th</sup>, 2022, he will be at the Howell City Council meeting to present the budget and answer any questions council members have.

### **New Business**

Oceola Community Center lease review is almost complete. Only one substantial change is being made, 50% of profit made during tournaments is to go to Oceola Township. The lease agreement will be brought to the Board during the December Board Meeting.

### **Board Member Reports**

Secretary Nikolas Hertrich shared with the Board Agenda Items from the October 24, 2022, and November 14, 2022, Howell City Council Meetings which included, the hiring of a new officer, approval of various ordinances, a stop sign petition from residents along Clinton Street, the appointing of Erin Britten to a vacant Council seat, approval of Small Business Saturday Proclamation, and the purchase of a furnace for the new bathrooms located near the Livingston County courthouse.

Vice Chair Diana Lowe informed the Board that there was no update to provide.

Trustee Tammy Beal shared with the Board that Marion Township met with a planner and is evaluating the possibility of installing six pickleball courts, a walking path, and investing in playground equipment.

Treasurer Jean Graham relayed to the Board that Director Church was present at their last township meeting to present the proposed 2023 HAPRA Budget, the recreation team was in attendance to discuss plans for a park at Barron and Oak Grove, and the possibility of a new township hall with a potential park was discussed. MHOG wastewater treatment staff were also present.

Chair Sean Dunleavy informed the Board that at the previous Oceola Township meeting police presence in schools was discussed, the buck pole in Marion Township was a success, and the Oceola Township Hall is currently undergoing construction.

### **Next Meeting**

Regularly Scheduled HAPRA Meeting - Tuesday, December 20, 2022, at 7:00 pm at Oceola Community Center

**Adjournment**

Motion to adjourn meeting at 7:48 pm by Trustee Tammy Beal and supported by Vice Chair Diana Lowe.

**Motion carried 5-0**

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Approved

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Date

Respectfully Submitted by: Nikolas Hertrich, Secretary

DRAFT

BOAA  
 Nov 2022

HOWELL AREA PARKS AND  
 RECREATION AUTHORITY  
 1661 N LATSON RD  
 HOWELL MI 48843

Happy Holidays to you and your family.  
 We wish you a safe and healthy New Year.

COMMUNITY INTEREST ACCOUNT ACCOUNT 205138

DOCUMENTS-DEBITS: 52 CREDITS: 0 LAST STATEMENT 10/31/22 138,641.01  
 AVG AVAILABLE BALANCE 130,154.08 110 CREDITS 74,617.75  
 58 DEBITS 93,811.88  
 THIS STATEMENT 11/30/22 119,446.88

DEPOSITS			
REF #	DATE	AMOUNT	AMOUNT
11/01	11/14	125.00	114.00
11/01	11/14	253.00	165.00
11/01	11/14	330.00	233.00
11/04	11/14	234.00	349.75
11/04	11/18	252.00	194.00
11/04	11/18	331.00	446.00
11/04	11/18	6,531.75	610.00
11/14	11/18	49.00	1,968.18
	11/23		540.00
	11/23		1,110.50
	11/23		1,286.00
	11/30		254.00
	11/30		283.00
	11/30		491.00
	11/30		1,750.57

OTHER CREDITS			
DESCRIPTION	DATE	AMOUNT	AMOUNT
GLOBAL PAYMENTS GLOBAL DEP 8788240022289	11/01		110.00
GLOBAL PAYMENTS GLOBAL DEP 8788240022289	11/01		150.00
TIVITY HEALTH 103122 CLU 25829906	11/01		1,287.00
GLOBAL PAYMENTS GLOBAL DEP 8788240022289	11/02		112.00
GLOBAL PAYMENTS GLOBAL DEP 8788240022289	11/02		240.00
GLOBAL PAYMENTS GLOBAL DEP 8788240022289	11/02		6,623.00
GLOBAL PAYMENTS GLOBAL DEP 8788240022289	11/03		170.00
GLOBAL PAYMENTS GLOBAL DEP 8788240022289	11/03		210.00
GLOBAL PAYMENTS GLOBAL DEP 8788240022289	11/03		3,257.00
GLOBAL PAYMENTS GLOBAL DEP 8788240022289	11/04		285.00
GLOBAL PAYMENTS GLOBAL DEP 8788240022289	11/04		600.00
GLOBAL PAYMENTS GLOBAL DEP 8788240022289	11/04		695.00

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HOWELL AREA PARKS AND

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COMMUNITY INTEREST ACCOUNT ACCOUNT 205138

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----- OTHER CREDITS -----

DESCRIPTION				DATE	AMOUNT
GLOBAL PAYMENTS	GLOBAL	DEP	8788240022289	11/07	75.00
GLOBAL PAYMENTS	GLOBAL	DEP	8788240022289	11/07	80.00
GLOBAL PAYMENTS	GLOBAL	DEP	8788240022289	11/07	90.00
GLOBAL PAYMENTS	GLOBAL	DEP	8788240022289	11/07	90.00
GLOBAL PAYMENTS	GLOBAL	DEP	8788240022289	11/07	130.00
GLOBAL PAYMENTS	GLOBAL	DEP	8788240022289	11/07	170.00
GLOBAL PAYMENTS	GLOBAL	DEP	8788240022289	11/07	301.00
GLOBAL PAYMENTS	GLOBAL	DEP	8788240022289	11/07	340.00
GLOBAL PAYMENTS	GLOBAL	DEP	8788240022289	11/07	13,386.00
GLOBAL PAYMENTS	GLOBAL	DEP	8788240022289	11/08	175.00
GLOBAL PAYMENTS	GLOBAL	DEP	8788240022289	11/08	380.00
GLOBAL PAYMENTS	GLOBAL	DEP	8788240022289	11/08	665.00
GLOBAL PAYMENTS	GLOBAL	DEP	8788240022289	11/09	670.00
GLOBAL PAYMENTS	GLOBAL	DEP	8788240022289	11/09	1,008.00
GLOBAL PAYMENTS	GLOBAL	DEP	8788240022289	11/09	1,135.00
GLOBAL PAYMENTS	GLOBAL	DEP	8788240022289	11/10	100.00
GLOBAL PAYMENTS	GLOBAL	DEP	8788240022289	11/10	125.00
GLOBAL PAYMENTS	GLOBAL	DEP	8788240022289	11/10	420.00
GLOBAL PAYMENTS	GLOBAL	DEP	8788240022289	11/14	40.00
GLOBAL PAYMENTS	GLOBAL	DEP	8788240022289	11/14	45.00
GLOBAL PAYMENTS	GLOBAL	DEP	8788240022289	11/14	45.00
GLOBAL PAYMENTS	GLOBAL	DEP	8788240022289	11/14	67.00
GLOBAL PAYMENTS	GLOBAL	DEP	8788240022289	11/14	100.00
GLOBAL PAYMENTS	GLOBAL	DEP	8788240022289	11/14	123.00
GLOBAL PAYMENTS	GLOBAL	DEP	8788240022289	11/14	210.00
GLOBAL PAYMENTS	GLOBAL	DEP	8788240022289	11/14	215.00
GLOBAL PAYMENTS	GLOBAL	DEP	8788240022289	11/14	438.00
GLOBAL PAYMENTS	GLOBAL	DEP	8788240022289	11/14	450.00
GLOBAL PAYMENTS	GLOBAL	DEP	8788240022289	11/14	660.00
GLOBAL PAYMENTS	GLOBAL	DEP	8788240022289	11/14	868.00
GLOBAL PAYMENTS	GLOBAL	DEP	8788240022289	11/15	45.00
GLOBAL PAYMENTS	GLOBAL	DEP	8788240022289	11/15	330.00
GLOBAL PAYMENTS	GLOBAL	DEP	8788240022289	11/15	840.00
GLOBAL PAYMENTS	GLOBAL	DEP	8788240022289	11/16	40.00
GLOBAL PAYMENTS	GLOBAL	ADJ	8788240022289	11/16	100.00
GLOBAL PAYMENTS	GLOBAL	DEP	8788240022289	11/16	175.00
GLOBAL PAYMENTS	GLOBAL	DEP	8788240022289	11/16	2,255.00
GLOBAL PAYMENTS	GLOBAL	DEP	8788240022289	11/17	40.00
GLOBAL PAYMENTS	GLOBAL	DEP	8788240022289	11/17	85.00
VENMO CASHOUT	1023526152644			11/17	117.12
GLOBAL PAYMENTS	GLOBAL	DEP	8788240022289	11/17	950.00
GLOBAL PAYMENTS	GLOBAL	DEP	8788240022289	11/18	265.00
GLOBAL PAYMENTS	GLOBAL	DEP	8788240022289	11/18	750.00
GLOBAL PAYMENTS	GLOBAL	DEP	8788240022289	11/18	996.00

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HOWELL AREA PARKS AND

COMMUNITY INTEREST ACCOUNT ACCOUNT 205138

OTHER CREDITS

DESCRIPTION	DATE	AMOUNT
GLOBAL PAYMENTS GLOBAL DEP 8788240022289	11/21	10.00
GLOBAL PAYMENTS GLOBAL DEP 8788240022289	11/21	10.00
GLOBAL PAYMENTS GLOBAL DEP 8788240022289	11/21	110.00
GLOBAL PAYMENTS GLOBAL DEP 8788240022289	11/21	160.00
GLOBAL PAYMENTS GLOBAL DEP 8788240022289	11/21	217.00
GLOBAL PAYMENTS GLOBAL DEP 8788240022289	11/21	771.00
GLOBAL PAYMENTS GLOBAL DEP 8788240022289	11/21	812.00
GLOBAL PAYMENTS GLOBAL DEP 8788240022289	11/22	15.00
GLOBAL PAYMENTS GLOBAL DEP 8788240022289	11/22	170.00
GLOBAL PAYMENTS GLOBAL DEP 8788240022289	11/22	394.00
GLOBAL PAYMENTS GLOBAL DEP 8788240022289	11/23	80.00
GLOBAL PAYMENTS GLOBAL DEP 8788240022289	11/23	150.00
GLOBAL PAYMENTS GLOBAL DEP 8788240022289	11/23	584.00
GLOBAL PAYMENTS GLOBAL DEP 8788240022289	11/25	15.00
GLOBAL PAYMENTS GLOBAL DEP 8788240022289	11/25	40.00
GLOBAL PAYMENTS GLOBAL DEP 8788240022289	11/25	80.00
GLOBAL PAYMENTS GLOBAL DEP 8788240022289	11/25	500.00
GLOBAL PAYMENTS GLOBAL DEP 8788240022289	11/25	945.00
GLOBAL PAYMENTS GLOBAL DEP 8788240022289	11/25	5,986.00
GLOBAL PAYMENTS GLOBAL DEP 8788240022289	11/28	10.00
GLOBAL PAYMENTS GLOBAL DEP 8788240022289	11/28	10.00
GLOBAL PAYMENTS GLOBAL DEP 8788240022289	11/28	40.00
GLOBAL PAYMENTS GLOBAL DEP 8788240022289	11/28	205.00
GLOBAL PAYMENTS GLOBAL DEP 8788240022289	11/28	269.00
GLOBAL PAYMENTS GLOBAL DEP 8788240022289	11/28	270.00
GLOBAL PAYMENTS GLOBAL DEP 8788240022289	11/28	346.00
GLOBAL PAYMENTS GLOBAL DEP 8788240022289	11/28	350.00
GLOBAL PAYMENTS GLOBAL DEP 8788240022289	11/29	15.00
GLOBAL PAYMENTS GLOBAL DEP 8788240022289	11/29	255.00
GLOBAL PAYMENTS GLOBAL DEP 8788240022289	11/29	495.00
INTEREST	11/30	74.88

CHECKS

CHECK #..DATE.....AMOUNT	CHECK #..DATE.....AMOUNT	CHECK #..DATE.....AMOUNT
14224*11/08 2,523.62	14407 11/10 22.50	14417 11/17 260.00
14315*11/14 100.00	14408 11/04 3.93	14418 11/09 160.00
14336*11/03 776.00	14409*11/01 300.00	14419*11/15 160.00
14351*11/09 76.75	14411 11/04 605.00	14421 11/09 142.39
14384*11/08 7,689.56	14412 11/02 1,512.00	14422 11/09 284.69
14387*11/10 338.48	14413 11/09 94.30	14423 11/10 220.00
14395*11/04 4,488.31	14414 11/02 185.12	14424 11/15 80.00
14402*11/01 2,916.00	14415 11/01 150.00	14425 11/14 80.00
14406 11/01 760.00	14416 11/15 179.00	14426 11/09 775.00

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HOWELL AREA PARKS AND

COMMUNITY INTEREST ACCOUNT ACCOUNT 205138

CHECKS					
CHECK #	DATE	AMOUNT	CHECK #	DATE	AMOUNT
14427	11/08	100.00	14436	11/22	179.82
14428	11/08	724.00	14437	11/16	339.38
14429	11/14	1,554.66	14438*	11/16	295.00
14430	11/22	240.00	14440	11/15	210.00
14431	11/18	521.61	14441	11/14	300.00
14432	11/15	4,988.52	14442	11/29	1,898.39
14433	11/18	504.05	14443	11/28	577.37
14434	11/28	60.00	14444*	11/30	309.80
14435	11/21	380.00	14449*	11/29	951.24
			14452	11/30	1,113.24
			14453	11/28	45.00
			14454*	11/25	928.12
			14456	11/28	50.00
			14457	11/29	422.15
			14458*	11/30	360.28
			14469	11/30	40.00

(\* ) INDICATES A GAP IN CHECK NUMBER SEQUENCE

OTHER DEBITS		
DESCRIPTION	DATE	AMOUNT
GLOBAL PAYMENTS GLOBAL STL 8788240022289	11/02	1,363.34
PAYCHEX EIB INVOICE X99677500000475	11/09	24,886.84
GLOBAL PAYMENTS GLOBAL CBK 8788240022289	11/17	45.00
GLOBAL PAYMENTS GLOBAL DEP 8788240022289	11/17	100.00
PAYCHEX-OAB INVOICE 99822900030227X	11/21	160.65
PAYCHEX EIB INVOICE X99839800000217	11/22	25,280.77

INTEREST			
AVERAGE LEDGER BALANCE:	130,877.65	INTEREST EARNED:	74.88
AVERAGE AVAILABLE BALANCE:	130,154.08	DAYS IN PERIOD:	30
INTEREST PAID THIS PERIOD:	74.88	ANNUAL PERCENTAGE YIELD EARNED:	.70%
INTEREST PAID 2022:	269.83		

DAILY BALANCE					
DATE	BALANCE	DATE	BALANCE	DATE	BALANCE
11/01	136,770.01	11/10	128,678.93	11/22	109,767.52
11/02	140,684.55	11/14	130,816.02	11/23	113,518.02
11/03	143,545.55	11/15	126,413.50	11/25	120,155.90
11/04	147,377.06	11/16	128,349.12	11/28	120,923.53
11/07	162,039.06	11/17	129,136.24	11/29	118,416.75
11/08	152,221.88	11/18	133,339.76	11/30	119,446.88
11/09	128,614.91	11/21	134,889.11		

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HOWELL AREA PARKS AND

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MONEY MARKET CHECKING FOR ORGANIZATIONS ACCOUNT 820936

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DOCUMENTS-DEBITS: 0 CREDITS: 0 LAST STATEMENT 10/31/22 29,629.04  
 AVG AVAILABLE BALANCE 29,629.04 1 CREDITS 6.09  
 DEBITS .00  
 THIS STATEMENT 11/30/22 29,635.13

----- OTHER CREDITS -----

DESCRIPTION	DATE	AMOUNT
INTEREST	11/30	6.09

----- I N T E R E S T -----

AVERAGE LEDGER BALANCE:	29,629.04	INTEREST EARNED:	6.09
AVERAGE AVAILABLE BALANCE:	29,629.04	DAYS IN PERIOD:	30
INTEREST PAID THIS PERIOD:	6.09	ANNUAL PERCENTAGE YIELD EARNED:	.25%
INTEREST PAID 2022:	31.70		

----- DAILY BALANCE -----

DATE.....	BALANCE	DATE.....	BALANCE	DATE.....	BALANCE
11/30	29,635.13				

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STATEMENT SAVINGS - BUSINESS ACCOUNT 95076204

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Happy Holidays to you and your family.  
 We wish you a safe and healthy New Year.

DESCRIPTION	DEBITS	CREDITS	DATE	BALANCE
BALANCE LAST STATEMENT .....			10/31/22	12,663.97
INTEREST		6.77	11/30/22	12,670.74
BALANCE THIS STATEMENT .....			11/30/22	12,670.74
TOTAL CREDITS (1)	6.77			
TOTAL DEBITS (0)	.00			

----- I N T E R E S T -----

AVERAGE LEDGER BALANCE:	12,663.97	INTEREST EARNED:	6.77
INTEREST PAID THIS PERIOD:	6.77	DAYS IN PERIOD:	30
INTEREST PAID 2022:	29.63	ANNUAL PERCENTAGE YIELD EARNED:	.65%



# LAKE TRUST

4605 S Old US Highway 23  
Brighton, MI 48114-7521  
888.267.7200 | laketrust.org

## HOWELL AREA PARKS & RECREATION AUTHORITY

1661 N LATSON RD  
HOWELL MI 48843-9007

**MEMBER ID: 110099341**

### Statement Period

November 01, 2022 to November 30, 2022

### Account Balances at a Glance

Total Savings **\$5,085.45**

### Commercial Membership Savings

Account Number: 10006221590

#### Summary

Beginning Balance (11/01)	\$5,085.24
Deposits & Additions	\$0.00
Withdrawals	\$0.00
Interest	\$0.21
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Ending Balance (11/30)	\$5,085.45

#### Additional

Average Daily Balance	\$5,085.24
Annual % Yield Earned This Period	0.05%
Interest Paid Year-to-Date	\$2.35

### Transactions

DATE	DESCRIPTION	AMOUNT	BALANCE
11/1/2022	Beginning Balance		\$5,085.24
11/30/2022	Credit Interest/Dividend	\$0.21	\$5,085.45
11/30/2022	Ending Balance		\$5,085.45

REVENUE AND EXPENDITURE REPORT  
Balance As of 11/30/2022

GL Number	Description	2022 Amended Budget	YTD Balance 11/30/2022	Activity For 11/30/2022	Available Balance 11/30/2022	% Bdg Used
<b>Fund: 208 PARKS &amp; REC AUTHORITY</b>						
<b>Account Category: Revenues</b>						
<b>Department: 751 RECREATION / PARKS DEPARTMENT</b>						
208-751-587.001	PK/RC MARION TWP PARTICIPATION	113,500.00	113,500.00	0.00	0.00	100.00
208-751-587.002	PK/RC GENOA TWP PARTICIPATION	113,500.00	113,500.00	0.00	0.00	100.00
208-751-587.003	PK/RC OCEOLA TWP PARTICIPATION	113,500.00	113,500.00	0.00	0.00	100.00
208-751-587.005	PK/RC HOWELL CITY PARTICIPATION	113,500.00	113,500.00	0.00	0.00	100.00
208-751-587.006	PK/RC HOWELL TWP PARTICIPATION	113,500.00	113,500.00	0.00	0.00	100.00
208-751-650.106	FACILITY MEMBERSHIPS	120,000.00	91,748.50	10,025.00	28,251.50	76.46
208-751-651.020	BENNETT BLDG RENTAL FEES	740.00	740.00	0.00	0.00	100.00
208-751-651.022	OCEOLA BLDG RENTAL FEES	75,000.00	58,619.50	(592.00)	16,380.50	78.16
208-751-651.026	GYMANASIUM RENTALS	27,000.00	26,468.30	3,132.80	531.70	98.03
208-751-665.000	INVESTMENT INTEREST	300.00	333.51	87.95	(33.51)	111.17
208-751-671.002	MISC REVENUES	500.00	488.02	5.00	11.98	97.60
208-751-675.026	GIFT CERTIFICATE	50.00	10.00	0.00	40.00	20.00
208-751-675.075	DOG PARK MAINT SERV FEES	5,000.00	3,750.00	0.00	1,250.00	75.00
208-751-678.010	SPONSORSHIP FEES	15,000.00	7,250.00	0.00	7,750.00	48.33
Total Dept 751 - RECREATION / PARKS DEPARTMENT		811,090.00	756,907.83	12,658.75	54,182.17	93.32
Revenues		811,090.00	756,907.83	12,658.75	54,182.17	93.32
<b>Account Category: Expenditures</b>						
<b>Department: 751 RECREATION / PARKS DEPARTMENT</b>						
208-751-702.001	SAL & WAGES DIRECTOR	66,000.00	60,923.04	5,076.92	5,076.96	92.31
208-751-702.003	SAL & WAGES - BUSINESS MANAGER	40,000.00	38,571.26	3,094.00	1,428.74	96.43
208-751-702.004	SAL & WAGES - OPERATIONS MGR	36,480.00	36,457.64	3,369.50	22.36	99.94
208-751-702.024	SAL & WAGES -MARKETING	23,530.00	21,984.01	3,200.00	1,545.99	93.43
208-751-702.030	SAL & WAGES FRONT OFFICE	76,128.00	67,260.32	6,014.94	8,867.68	88.35
208-751-702.034	SAL & WAGE FACILITIES MAINT/COORD	68,000.00	58,956.19	4,144.44	9,043.81	86.70
208-751-713.000	EMPLOYER SHARE FICA	26,000.00	22,732.82	1,815.73	3,267.18	87.43
208-751-714.000	EMPLOYEE MEDICAL INSURANCE	16,400.00	13,575.09	1,014.97	2,824.91	82.77
208-751-714.002	EMP DISABILITY /LIFE INSURANCE	2,400.00	1,584.48	0.00	815.52	66.02
208-751-714.004	ICMA RETIREMENT	32,580.00	28,310.00	0.00	4,270.00	86.89
208-751-727.000	OFFICE SUPPLIES	1,500.00	1,042.50	0.00	457.50	69.50
208-751-730.000	POSTAGE	3,000.00	1,694.56	98.85	1,305.44	56.49
208-751-740.000	OPERATING SUPPLIES - GENL	3,000.00	885.06	0.00	2,114.94	29.50
208-751-740.026	GASOLINE & DIESEL FUEL	2,500.00	1,976.49	0.00	523.51	79.06
208-751-751.000	PROFESSIONAL SERVICES	44,000.00	44,765.52	2,479.40	(765.52)	101.74
208-751-801.000	CONTRACTUAL SERVICES	15,000.00	14,484.00	712.00	516.00	96.56
208-751-840.000	DUES, SUBSCRIPTIONS & MEMBERSHIPS	2,500.00	2,220.08	119.40	279.92	88.80
208-751-850.000	COMMUNICATION - TELEPHONES	11,500.00	10,007.96	1,256.02	1,492.04	87.03
208-751-850.008	COMMUNICATION - INTERNET & CABLE	16,000.00	16,676.43	1,831.44	(676.43)	104.23
208-751-860.000	TRAVEL	6,000.00	4,713.88	0.00	1,286.12	78.56
208-751-900.000	MARKETING, PRINTING & PUBLISHING	6,700.00	6,742.47	95.80	(42.47)	100.63
208-751-910.000	INSURANCE	39,000.00	36,234.58	3,050.92	2,765.42	92.91
208-751-920.000	UTILITIES - ELECTRICITY	6,500.00	5,861.38	474.23	638.62	90.18
208-751-920.001	UTILITIES - GAS	6,400.00	6,493.18	858.86	(93.18)	101.46
208-751-920.002	UTILITIES - WAT / SEW	2,200.00	1,976.50	244.70	223.50	89.84
208-751-920.003	UTILITIES - RUBBISH	900.00	794.44	0.00	105.56	88.27
208-751-920.012	UTILITIES - ELEC/OCEOLA	48,000.00	38,586.91	3,250.60	9,413.09	80.39
208-751-920.013	UTILITIES - GAS/OCEOLA	22,000.00	9,646.91	2,633.24	12,353.09	43.85

REVENUE AND EXPENDITURE REPORT

GL Number	Description	2022 Amended Budget	YTD Balance 11/30/2022	Activity For 11/30/2022	Availble Balance 11/30/2022	% Bdg Used
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Fund: 208 PARKS & REC AUTHORITY

Account Category: Expenditures

Department: 751 RECREATION / PARKS DEPARTMENT						
208-751-920.014	UTILITIES - WATER/OCEOLA	1,000.00	1,001.46	0.00	(1.46)	100.15
208-751-920.015	UTILITIES - RUBBISH/OCEOLA	700.00	678.69	126.40	21.31	96.96
208-751-930.000	GROUPS MAINTENANCE BENNETT	4,000.00	3,824.84	650.00	175.16	95.62
208-751-930.006	REPAIR & MAINT - VEHICLES	500.00	246.61	33.01	253.39	49.32
208-751-930.014	GROUPS MAINTENANCE OCEOLA	60,000.00	32,762.61	2,853.75	27,237.39	54.60
208-751-931.000	BLDG R&M BENNETT	8,000.00	9,827.24	1,258.05	(1,827.24)	122.84
208-751-931.014	BLDG R & M OCEOLA	15,000.00	6,990.40	675.82	8,009.60	46.60
208-751-940.000	EQUIPMENT RENTAL	35,000.00	33,827.37	3,023.22	1,172.63	96.65
208-751-940.040	FACILITY RENT	24,000.00	24,000.00	2,000.00	0.00	100.00
208-751-956.000	MISCELLANEOUS	2,200.00	2,544.05	0.00	(344.05)	115.64
208-751-956.003	BANK CHARGES & FEES	15,500.00	15,853.17	1,568.99	(353.17)	102.28
208-751-957.000	EDUCATION / TRAINING	20.00	20.00	0.00	0.00	100.00
208-751-980.004	EQUIP / COMPUTER HARDWARE	5,200.00	5,438.15	0.00	(238.15)	104.58
208-751-980.005	EQUIPMENT/COMPUTER SOFTWARE	50,000.00	55,564.05	6,120.00	(5,564.05)	111.13
208-751-991.000	PRINCIPAL	11,000.00	10,992.00	916.00	8.00	99.93
Total Dept 751 - RECREATION / PARKS DEPARTMENT		858,338.00	758,728.34	64,061.20	99,609.66	88.40

Department: 999 TRANS OUT/FUND BAL/RETAIN EARN

208-999-999.099	ESTIMATED CY FUND BALANCE	(47,248.00)	0.00	0.00	(47,248.00)	0.00
Total Dept 999 - TRANS OUT/FUND BAL/RETAIN EARN		(47,248.00)	0.00	0.00	(47,248.00)	0.00

Expenditures

Fund 208 - PARKS & REC AUTHORITY:						
TOTAL REVENUES		811,090.00	758,728.34	64,061.20	52,361.66	93.54

TOTAL EXPENDITURES

TOTAL EXPENDITURES		811,090.00	758,728.34	12,658.75	54,182.17	
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NET OF REVENUES & EXPENDITURES:

NET OF REVENUES & EXPENDITURES:		0.00	(1,820.51)	(51,402.45)	1,820.51	
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REVENUE AND EXPENDITURE REPORT  
Balance As of 11/30/2022

GL Number	Description	2022 Amended Budget	YTD Balance 11/30/2022	Activity For 11/30/2022	AvailBalance 11/30/2022	% Bdgt Used
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<b>Fund: 214 YOUTH SPORTS</b>						
<b>Account Category: Revenues</b>						
<b>Department: 751 RECREATION / PARKS DEPARTMENT</b>						
214-751-650.006	GENOA SOCCER FIELD RENTALS	17,000.00	16,280.00	0.00	720.00	95.76
214-751-650.050	PROGRAM FEES - VOLLEYBALL	10,000.00	9,390.00	0.00	610.00	93.90
214-751-650.051	PROGRAM FEES - ENRICHMENT	20,000.00	19,585.00	2,310.00	415.00	97.93
214-751-650.053	PROGRAM FEES - SOCCER	107,355.00	107,355.00	0.00	0.00	100.00
214-751-650.054	PROGRAM FEES - BASKETBALL	33,590.00	40,202.00	6,745.00	(6,612.00)	119.68
214-751-650.055	PROGRAM FEES - SPECIAL EVENTS	(102.66)	(102.66)	0.00	0.00	100.00
214-751-650.094	PROGRAM FEES - SOFTBALL	2,350.00	2,630.00	280.00	(280.00)	111.91
214-751-650.102	DROP IN SPORTS	10,000.00	9,479.70	1,255.20	520.30	94.80
214-751-678.095	SPONSORSHIP FEES - YOUTH SPORTS	2,205.45	2,205.45	0.00	0.00	100.00
<b>Total Dept 751 - RECREATION / PARKS DEPARTMENT</b>		<b>202,397.79</b>	<b>207,024.49</b>	<b>10,590.20</b>	<b>(4,626.70)</b>	<b>102.29</b>

<b>Revenues</b>						
<b>Account Category: Expenditures</b>						
<b>Department: 751 RECREATION / PARKS DEPARTMENT</b>						
214-751-702.080	SAL & WAGES YOUTH SPORTS MGR	41,600.00	37,780.00	3,200.00	3,820.00	90.82
214-751-702.081	SAL & WAGES YOUTH SPORTS COORDINAT	23,000.00	26,406.64	1,449.50	(3,406.64)	114.81
214-751-713.000	EMPLOYER SHARE FICA	5,160.00	5,317.45	460.44	(157.45)	103.05
214-751-714.000	EMPLOYEE MEDICAL INSURANCE	1,000.00	750.00	0.00	250.00	75.00
214-751-714.004	ICMA RETIREMENT	4,160.00	3,120.00	0.00	1,040.00	75.00
214-751-740.000	OPERATING SUPPLIES	3,600.00	2,872.43	407.05	727.57	79.79
214-751-740.080	OPER SUPPLIES/VOLLEYBALL	1,500.00	681.25	0.00	818.75	45.42
214-751-740.081	OPER SUPP/ SOCCER	21,495.64	21,634.29	7.97	(138.65)	100.65
214-751-740.082	OPER SUPP/ SPECIAL EVENTS	300.00	299.08	0.00	0.92	99.69
214-751-740.086	OPERATING SUPPLIES - BASKETBALL	6,200.00	6,120.63	0.00	79.37	98.72
214-751-801.017	BACKGROUND CHECKS	750.00	888.00	222.00	(138.00)	118.40
214-751-804.008	CONTRACT SERV - INSTRUCTORS	6,600.00	5,995.00	480.00	605.00	90.83
214-751-804.009	CONTRACT SERV - OFFCL /COACHES	6,000.00	4,872.50	900.00	1,127.50	81.21
214-751-804.010	CONTRACT SERV - FIELD MAINTENANCE	38,000.00	31,149.80	0.00	6,850.20	81.97
214-751-840.000	DUES & MEMBERSHIPS	183.33	183.33	0.00	0.00	100.00
214-751-860.000	CONFERENCE /TRANSPORTATION	1,000.00	589.72	0.00	410.28	58.97
214-751-920.002	UTILITIES - WAT / SEW	2,500.00	0.00	0.00	2,500.00	0.00
214-751-942.001	PORTA JOHN RENTALS	3,750.00	3,195.96	0.00	554.04	85.23
214-751-957.000	EDUCATION / TRAINING	50.00	0.00	0.00	50.00	0.00
214-751-970.000	CAPITAL OUTLAY EQUIP	35,548.82	6,051.85	0.00	29,496.97	17.02
<b>Total Dept 751 - RECREATION / PARKS DEPARTMENT</b>		<b>202,397.79</b>	<b>157,907.93</b>	<b>7,126.96</b>	<b>44,489.86</b>	<b>78.02</b>

<b>Expenditures</b>						
<b>Fund 214 - YOUTH SPORTS:</b>						
<b>TOTAL REVENUES</b>		<b>202,397.79</b>	<b>207,024.49</b>	<b>10,590.20</b>	<b>(4,626.70)</b>	
<b>TOTAL EXPENDITURES</b>		<b>202,397.79</b>	<b>157,907.93</b>	<b>7,126.96</b>	<b>44,489.86</b>	<b>78.02</b>
<b>NET OF REVENUES &amp; EXPENDITURES:</b>		<b>0.00</b>	<b>49,116.56</b>	<b>3,463.24</b>	<b>(49,116.56)</b>	



REVENUE AND EXPENDITURE REPORT

Balance As of 11/30/2022

GL Number	Description	2022 Amended Budget	YTD Balance 11/30/2022	Activity For 11/30/2022	Avail Table Balance 11/30/2022	% Bdg't Used
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Fund: 216 FESTIVALS

Account Category: Revenues

<b>Department: 751 RECREATION / PARKS DEPARTMENT</b>						
216-751-650.003	PROGRAM FEES SPECIAL EVENTS	35,000.00	22,735.12	2,576.12	12,264.88	64.96
216-751-678.040	SPONSORSHIP FEES MELON FESTIVAL	18,345.00	19,845.00	0.00	(1,500.00)	108.18
216-751-678.042	FESTIVAL TENT MELON FEST	18,000.00	17,254.00	5.00	746.00	95.86
216-751-678.046	MISC REVENUE MELON FEST	227.00	227.00	0.00	0.00	100.00
216-751-678.047	SPONSORSHIP FEES MELON RUN	10,000.00	10,000.00	0.00	0.00	100.00
216-751-678.048	PROGRAM FEES MELON RUN	16,101.94	16,101.94	0.00	0.00	100.00
216-751-678.049	FOOD VENDOR FEES MELON	6,475.00	6,475.00	0.00	0.00	100.00
216-751-678.050	SPONSORSHIP FEES LEGEND	6,000.00	9,500.00	1,000.00	(3,500.00)	158.33
216-751-678.057	SPONSORSHIP FEES HORSEMAN RUN	4,000.00	120.00	120.00	3,880.00	3.00
216-751-678.058	PROGRAM FEES HORSEMAN RUN	14,000.00	16,508.47	0.00	(2,508.47)	117.92
216-751-678.070	SPONSORSHIP FEES - SPECIAL EVENTS	5,000.00	3,100.00	500.00	1,900.00	62.00
Total Dept 751 - RECREATION / PARKS DEPARTMENT		133,148.94	121,866.53	4,201.12	11,282.41	91.53

Revenues

Account Category: Expenditures

<b>Department: 751 RECREATION / PARKS DEPARTMENT</b>						
216-751-702.001	SAL & WAGES FESTIVAL DIRECTOR	37,440.00	34,872.00	2,880.00	2,568.00	93.14
216-751-702.004	SAL & WAGES OPERATIONS MANAGER	7,360.00	2,432.25	310.50	4,927.75	33.05
216-751-702.103	SALARY & WAGES STAFF	17,400.00	15,442.57	270.31	1,957.43	88.75
216-751-713.000	EMPLOYER SHARE FICA	4,760.26	2,667.70	220.32	2,092.56	56.04
216-751-714.000	EMPLOYEE MEDICAL INSURANCE	1,000.00	750.00	0.00	250.00	75.00
216-751-714.004	ICMA RETIREMENT	3,744.00	2,808.00	0.00	936.00	75.00
216-751-727.000	OFFICE SUPPLIES	212.67	212.67	0.00	0.00	100.00
216-751-730.000	POSTAGE	100.00	5.59	0.00	94.41	5.59
216-751-740.000	OPERATING SUPPLIES	15.00	13.98	0.00	1.02	93.20
216-751-740.035	OPER SUPPLIES - SPECIAL EVENTS	24,500.00	23,411.92	824.61	1,088.08	95.56
216-751-740.102	OPER SUPP MELON FESTIVAL	38,270.70	38,274.63	0.00	(3.93)	100.01
216-751-740.106	OPER SUPP MELON RUN	7,302.46	7,302.46	0.00	0.00	100.00
216-751-740.201	OPER SUPP LEGEND OF SLEEPY HOWELL	9,500.00	10,038.77	0.00	538.77	105.67
216-751-840.000	DUES & MEMBERSHIPS	4,000.00	9,839.58	67.75	(5,839.58)	245.99
216-751-860.000	CONFERENCE /TRANSPORTATION	333.33	724.33	0.00	(391.00)	217.30
216-751-900.000	PRINTING & PUBLISHING	1,028.66	1,479.38	450.72	(450.72)	143.82
216-751-942.001	PORTA JOHN RENTALS	2,500.00	1,889.00	49.00	611.00	75.56
216-751-957.000	EDUCATION / TRAINING	6,700.00	6,055.00	0.00	645.00	90.37
216-751-970.000	CAPITAL OUTLAY EQUIP	30.00	30.00	0.00	0.00	100.00
Total Dept 751 - RECREATION / PARKS DEPARTMENT		166,196.82	158,249.83	5,073.21	7,946.99	95.22

Department: 999 TRANS OUT/FUND BAL/RETAIN EARN

ESTIMATED CY FUND BALANCE

Total Dept 999 - TRANS OUT/FUND BAL/RETAIN EARN		(33,047.88)	0.00	0.00	(33,047.88)	0.00
Expenditures		133,148.94	158,249.83	5,073.21	(25,100.89)	118.85

Fund 216 - FESTIVALS:

TOTAL REVENUES	133,148.94	121,866.53	4,201.12	11,282.41
TOTAL EXPENDITURES	133,148.94	158,249.83	5,073.21	(25,100.89)

REVENUE AND EXPENDITURE REPORT

Balance As Of 11/30/2022

GL Number	Description	2022 Amended Budget	YTD Balance 11/30/2022	Activity For 11/30/2022	Available Balance 11/30/2022	% Bdg't Used
Fund: 216 FESTIVALS						
NET OF REVENUES & EXPENDITURES:						
		0.00	(36,383.30)	(872.09)	36,383.30	

REVENUE AND EXPENDITURE REPORT

Balance As of 11/30/2022

GL Number	Description	2022 Amended Budget	YTD Balance 11/30/2022	Activity For 11/30/2022	Availble Balance 11/30/2022	% Bdg't Used
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Fund: 217 PRESCHOOL

Account Category: Revenues

Department: 751 RECREATION / PARKS DEPARTMENT

217-751-590.000	GRANTS	22,700.00	40,300.00	0.00	(17,600.00)	177.53
217-751-651.003	PRESCHOOL CAMP TUITION	3,233.00	3,233.00	0.00	0.00	100.00
217-751-651.007	PRESCHOOL TUITION	46,000.00	47,598.00	5,760.00	(1,595.00)	103.47
217-751-675.015	PRESCHOOL FUNDRAISING	250.00	214.00	0.00	36.00	85.60
Total Dept 751 - RECREATION / PARKS DEPARTMENT		72,183.00	91,342.00	5,760.00	(19,159.00)	126.54

Revenues

Account Category: Expenditures

Department: 751 RECREATION / PARKS DEPARTMENT

217-751-702.023	SAL & WAGES PRESCHOOL	51,200.00	38,877.51	3,587.00	12,322.49	75.93
217-751-713.000	EMPLOYER SHARE FICA	3,920.00	3,096.97	274.40	823.03	79.00
217-751-714.000	EMPLOYEE MEDICAL INSURANCE	1,000.00	750.00	0.00	250.00	75.00
217-751-727.000	OFFICE SUPPLIES	100.00	0.00	0.00	100.00	0.00
217-751-740.028	OPER SUPP/PRESCHOOL	2,042.60	823.18	15.00	1,219.42	40.30
217-751-801.017	BACKGROUND CHECKS	50.00	18.50	0.00	31.50	37.00
217-751-840.000	DUES & MEMBERSHIPS	100.00	100.00	0.00	0.00	100.00
217-751-860.000	CONFERENCE /TRANSPORTATION	400.00	0.00	0.00	400.00	0.00
217-751-957.000	EDUCATION / TRAINING	300.00	0.00	0.00	300.00	0.00
217-751-970.000	CAPITAL OUTLAY EQUIP	11,750.25	0.00	0.00	11,750.25	0.00
217-751-979.100	GRANT EXPENSES	0.00	962.40	0.00	(962.40)	100.00
217-751-980.000	OFFICE EQUIPMENT	900.00	0.00	0.00	900.00	0.00
217-751-980.015	PRESCHOOL EQUIPMENT	420.15	0.00	0.00	420.15	0.00
Total Dept 751 - RECREATION / PARKS DEPARTMENT		72,183.00	44,628.56	3,876.40	27,554.44	61.83

Expenditures

Fund 217 - PRESCHOOL:

TOTAL REVENUES	72,183.00	91,342.00	5,760.00	(19,159.00)
TOTAL EXPENDITURES	72,183.00	44,628.56	3,876.40	27,554.44
NET OF REVENUES & EXPENDITURES:	0.00	46,713.44	1,883.60	(46,713.44)

REVENUE AND EXPENDITURE REPORT  
Balance As of 11/30/2022

GL Number	Description	2022 Amended Budget	YTD Balance 11/30/2022	Activity For 11/30/2022	Available Balance 11/30/2022	% Bdg't Used
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<b>Fund: 218 SENIOR CENTER</b>						
<b>Account Category: Revenues</b>						
<b>Department: 751 RECREATION / PARKS DEPARTMENT</b>						
218-751-590.000	GRANTS	(620.00)	(620.00)	0.00	0.00	100.00
218-751-650.030	PROGRAM FEES - ENRICHMENT	12,000.00	11,562.50	696.00	437.50	96.35
218-751-650.098	PROGRAM FEES - FITNESS	46,000.00	49,848.01	5,049.50	(3,848.01)	108.37
218-751-650.107	TRAVEL	35,900.00	35,900.00	0.00	0.00	100.00
218-751-675.009	DONATIONS / PKS & RECS SENIORS	2,000.00	1,616.00	20.00	384.00	80.80
218-751-675.013	UNITED WAY SENIORS	6,250.00	6,250.00	1,250.00	0.00	100.00
218-751-675.100	FUNDRAISING ENRICHMENT	250.00	401.13	177.00	(151.13)	160.45
218-751-678.012	MEMBERSHIP FEES	33,000.00	37,511.00	3,314.50	(4,511.00)	113.67
218-751-678.030	SPONSORSHIP FEES - ENRICHMENT	2,500.00	2,100.00	200.00	400.00	84.00
Total Dept 751 - RECREATION / PARKS DEPARTMENT		137,280.00	144,568.64	10,707.00	(7,288.64)	105.31

<b>Revenues</b>						
<b>Account Category: Expenditures</b>						
<b>Department: 751 RECREATION / PARKS DEPARTMENT</b>						
218-751-702.027	SAL & WAGES SENIORS	39,520.00	40,484.00	3,040.00	(964.00)	102.44
218-751-713.000	EMPLOYER SHARE FICA	3,023.28	2,760.45	232.56	262.83	91.31
218-751-714.000	EMPLOYEE MEDICAL INSURANCE	1,000.00	750.00	0.00	250.00	75.00
218-751-714.004	ICMA RETIREMENT	7,452.00	6,464.00	0.00	988.00	86.74
218-751-727.000	OFFICE SUPPLIES	350.00	268.66	0.00	81.34	76.76
218-751-730.000	POSTAGE	500.00	202.86	0.00	297.14	40.57
218-751-740.032	OPER SUPP/SENIORS	2,500.00	814.53	302.00	1,685.47	32.58
218-751-740.061	OPER SUPP/FITNESS	1,500.00	1,731.47	96.92	(231.47)	115.43
218-751-740.070	OPER SUPP/ TRAVEL	37,241.00	37,241.00	0.00	0.00	100.00
218-751-804.008	CONTRACT SERV - INSTRUCTORS	18,000.00	15,450.00	1,070.00	2,550.00	85.83
218-751-804.080	CONTRACT SERVICES ENTERTAINMENT	500.00	216.00	0.00	284.00	43.20
218-751-840.000	DUES & MEMBERSHIPS	200.00	183.33	0.00	16.67	91.67
218-751-860.000	CONFERENCE /TRANSPORTATION	1,200.00	1,293.67	209.88	(93.67)	107.81
218-751-900.000	MARKETING PRINTING & PUBLISHING	4,590.00	0.00	0.00	4,590.00	0.00
218-751-957.000	EDUCATION / TRAINING	295.00	295.00	0.00	0.00	100.00
218-751-964.001	PROGRAM REFUNDS	50.00	0.00	0.00	50.00	0.00
218-751-967.002	GRANT EXPENSES	5,000.00	4,580.00	0.00	420.00	91.60
218-751-970.000	CAPITAL OUTLAY EQUIP	14,358.72	0.00	0.00	14,358.72	0.00
Total Dept 751 - RECREATION / PARKS DEPARTMENT		137,280.00	112,734.97	4,951.36	24,545.03	82.12

<b>Expenditures</b>						
<b>Fund 218 - SENIOR CENTER:</b>						
TOTAL REVENUES		137,280.00	144,568.64	10,707.00	(7,288.64)	
TOTAL EXPENDITURES		137,280.00	112,734.97	4,951.36	24,545.03	
NET OF REVENUES & EXPENDITURES:		0.00	31,833.67	5,755.64	(31,833.67)	

REVENUE AND EXPENDITURE REPORT

Balance As of 11/30/2022

GL Number	Description	2022 Amended Budget	YTD Balance 11/30/2022	Activity For 11/30/2022	AvailTable Balance 11/30/2022	% Bdgdt Used
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<b>Fund: 219 SUMMER DAY CAMP</b>						
<b>Account Category: Revenues</b>						
<b>Department: 751 RECREATION / PARKS DEPARTMENT</b>						
219-751-651.003	SUMMER CAMP	55,179.00	55,179.00	0.00	0.00	100.00
219-751-651.025	SPECIALTY CAMPS	6,000.00	3,945.00	1,045.00	2,055.00	65.75
Total Dept 751 - RECREATION / PARKS DEPARTMENT		61,179.00	59,124.00	1,045.00	2,055.00	96.64
Revenues		61,179.00	59,124.00	1,045.00	2,055.00	96.64

<b>Account Category: Expenditures</b>						
<b>Department: 751 RECREATION / PARKS DEPARTMENT</b>						
219-751-702.025	SAL & WAGES SUMMER CAMP MANAGER	4,368.00	2,656.50	0.00	1,711.50	60.82
219-751-702.036	SAL & WAGES SUMMER CAMP SUPERVISOR	0.00	75.00	0.00	(75.00)	100.00
219-751-702.037	SAL & WAGES SUMMER CAMP COUNSELOR	48,000.00	46,782.52	0.00	1,217.48	97.46
219-751-713.000	EMPLOYER SHARE FICA	3,370.00	2,887.34	0.00	482.66	85.68
219-751-740.003	OPER SUPPLIES/T-SHIRTS	1,500.00	1,236.50	0.00	263.50	82.43
219-751-740.033	OPER SUPP/SUMMER CAMP	4,463.86	4,780.94	317.08	(317.08)	107.10
219-751-740.041	OPERATING SUPPLIES SNACKS	595.21	595.21	0.00	0.00	100.00
219-751-740.042	FIELD TRIPS	7,639.00	7,639.00	0.00	0.00	100.00
219-751-801.017	BACKGROUND CHECKS	92.50	92.50	0.00	0.00	100.00
219-751-957.000	EDUCATION / TRAINING	140.00	140.00	0.00	0.00	100.00
Total Dept 751 - RECREATION / PARKS DEPARTMENT		70,168.57	66,885.51	317.08	3,283.06	95.32

<b>Department: 999 TRANS OUT/FUND BAL/RETAIN EARN</b>						
219-999-999.099	ESTIMATED CY FUND BALANCE	(8,989.57)	0.00	0.00	(8,989.57)	0.00
Total Dept 999 - TRANS OUT/FUND BAL/RETAIN EARN		(8,989.57)	0.00	0.00	(8,989.57)	0.00

<b>Expenditures</b>						
<b>Fund 219 - SUMMER DAY CAMP:</b>						
TOTAL REVENUES		61,179.00	66,885.51	317.08	(5,706.51)	109.33
TOTAL EXPENDITURES		61,179.00	66,885.51	317.08	(5,706.51)	
NET OF REVENUES & EXPENDITURES:		0.00	(7,761.51)	727.92	7,761.51	

REVENUE AND EXPENDITURE REPORT  
Balance As of 11/30/2022

GL Number	Description	2022 Amended Budget	YTD Balance 11/30/2022	Activity For 11/30/2022	Available Balance 11/30/2022	% Bdg Used
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Fund: 221 TEEN CENTER

Account Category: Revenues

<b>Department: 751 RECREATION / PARKS DEPARTMENT</b>						
221-751-649.000	CONCESSION SALES TEEN	5,000.00	4,650.33	747.68	349.67	93.01
221-751-650.005	PROGRAM FEES TEENS	14,000.00	13,925.00	1,170.00	75.00	99.46
221-751-675.010	DONATIONS - TEEN	1,000.00	863.92	0.00	136.08	86.39
221-751-675.012	UNITED WAY - TEENS	25,000.00	25,000.00	5,000.00	0.00	100.00
221-751-675.110	FUNDRAISING	500.00	885.00	685.00	(385.00)	177.00
221-751-678.010	SPONSORSHIPS	0.00	500.00	500.00	(500.00)	100.00
221-751-679.100	GRANTS > \$1000	61,900.00	61,900.00	0.00	0.00	100.00
Total Dept 751 - RECREATION / PARKS DEPARTMENT		107,400.00	107,724.25	8,102.68	(324.25)	100.30
Revenues		107,400.00	107,724.25	8,102.68	(324.25)	100.30

Account Category: Expenditures

<b>Department: 751 RECREATION / PARKS DEPARTMENT</b>						
221-751-702.026	SAL & WAGES TEEN MANAGERS	39,312.00	37,534.53	3,360.00	1,777.47	95.48
221-751-702.035	SAL & WAGES TEEN COORDINATOR	6,800.00	2,156.00	1,134.25	4,642.00	31.74
221-751-702.041	SAL & WAGES - TEEN SUPERVISOR	15,950.00	14,318.00	1,983.75	1,632.00	89.77
221-751-713.000	EMPLOYER SHARE FICA	5,085.00	4,874.48	495.33	210.52	95.86
221-751-714.000	EMPLOYEE MEDICAL INSURANCE	6,000.00	5,916.87	503.74	83.13	98.61
221-751-714.004	ICMA RETIREMENT	8,868.00	7,776.00	0.00	1,092.00	87.69
221-751-727.000	OFFICE SUPPLIES	50.00	5,229.41	5,139.33	(5,179.41)	10,458.82
221-751-740.015	OPER SUPP/CONCESSIONS	2,000.00	2,449.88	403.60	(449.88)	122.49
221-751-740.036	OPER SUPPLIES - TEENS	5,000.00	5,320.29	668.31	(320.29)	106.41
221-751-801.017	BACKGROUND CHECKS	0.00	18.50	18.50	(18.50)	100.00
221-751-840.000	DUES & MEMBERSHIPS	183.33	183.33	0.00	0.00	100.00
221-751-860.000	CONFERENCE /TRANSPORTATION	620.00	438.63	0.00	181.37	70.75
221-751-900.000	PRINTING & PUBLISHING	0.00	34.40	0.00	(34.40)	100.00
221-751-979.100	GRANTS >\$1000 EXP	91,847.17	88,581.17	0.00	3,266.00	96.44
Total Dept 751 - RECREATION / PARKS DEPARTMENT		181,715.50	174,833.49	13,706.81	6,882.01	96.21

Department: 999 TRANS OUT/FUND BAL/RETAIN EARN  
221-999-999.099 ESTIMATED CY FUND BALANCE

Total Dept 999 - TRANS OUT/FUND BAL/RETAIN EARN		(74,315.50)	0.00	0.00	(74,315.50)	0.00
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Expenditures		107,400.00	174,833.49	13,706.81	(67,433.49)	162.79
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Fund 221 - TEEN CENTER:		107,400.00	107,724.25	8,102.68	(324.25)	
TOTAL REVENUES		107,400.00	174,833.49	13,706.81	(67,433.49)	
TOTAL EXPENDITURES		0.00	(67,109.24)	(5,604.13)	67,109.24	
NET OF REVENUES & EXPENDITURES:						

REVENUE AND EXPENDITURE REPORT

Balance As of 11/30/2022

GL Number	Description	2022 Amended Budget	YTD Balance 11/30/2022	Activity For 11/30/2022	Available Balance 11/30/2022	% Bdg't Used
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Fund: 223 DOG PARK

Account Category: Revenues

Department: 751 RECREATION / PARKS DEPARTMENT

223-751-675.074 DOG PARK SALES - FOBS

Total Dept 751 - RECREATION / PARKS DEPARTMENT	10,550.00	9,650.00	420.00	900.00	91.47
Revenues	10,550.00	9,650.00	420.00	900.00	91.47

Account Category: Expenditures

Department: 751 RECREATION / PARKS DEPARTMENT

223-751-740.000 OPERATING SUPPLIES

223-751-801.018 MANAGEMENT SERVICES

223-751-900.000 PRINTING & PUBLISHING

223-751-910.000 INSURANCE

223-751-920.002 UTILITIES - WAT / SEW

223-751-930.000 REPAIR & MAINTENANCE

223-751-967.072 DOG PARK GROUNDS MAINTENANCE

Total Dept 751 - RECREATION / PARKS DEPARTMENT

Expenditures	10,550.00	8,090.24	121.66	2,459.76	76.68
Fund 223 - DOG PARK:					
TOTAL REVENUES	10,550.00	9,650.00	420.00	900.00	76.68
TOTAL EXPENDITURES	10,550.00	8,090.24	121.66	2,459.76	76.68
NET OF REVENUES & EXPENDITURES:	0.00	1,559.76	298.34	(1,559.76)	

Report Totals:

TOTAL REVENUES - ALL FUNDS

TOTAL EXPENDITURES - ALL FUNDS

NET OF REVENUES & EXPENDITURES:

TOTAL REVENUES - ALL FUNDS	1,535,228.73	1,498,207.74	53,484.75	37,020.99	
TOTAL EXPENDITURES - ALL FUNDS	1,535,228.73	1,482,058.87	99,234.68	53,169.86	
NET OF REVENUES & EXPENDITURES:	0.00	16,148.87	(45,749.93)	(16,148.87)	

# HOWELL AREA PARKS AND RECREATION AUTHORITY 2023 BUDGET REPORT

Calculations As Of 12/31/2023

GL Number	Description	2023 BOARD REVIEW
Fund: 208 PARKS & REC AUTHORITY		
Account Category: Estimated Revenues		
208-751-587.001	PK/RC MARION TWP PARTICIPATION	120,000.00
208-751-587.002	PK/RC GENOA TWP PARTICIPATION	120,000.00
208-751-587.003	PK/RC OCEOLA TWP PARTICIPATION	120,000.00
208-751-587.005	PK/RC HOWELL CITY PARTICIPATION	120,000.00
208-751-587.006	PK/RC HOWELL TWP PARTICIPATION	120,000.00
208-751-650.106	FACILITY MEMBERSHIPS	85,000.00
208-751-651.022	OCEOLA BLDG RENTAL FEES	75,000.00
208-751-651.026	GYMANASIUM RENTALS	30,000.00
208-751-665.000	INVESTMENT INTEREST	300.00
208-751-671.002	MISC REVENUES	400.00
208-751-675.026	GIFT CERTIFICATE	1,000.00
208-751-675.075	DOG PARK MAINT SERV FEES	5,000.00
208-751-678.010	SPONSORSHIP FEES	11,000.00
Estimated Revenues		807,700.00
Account Category: Appropriations		
208-751-702.001	SAL & WAGES DIRECTOR	70,233.39
208-751-702.003	SAL & WAGES - BUSINESS MANAGER	46,000.00
208-751-702.004	SAL & WAGES - OPERATIONS MGR	29,809.68
208-751-702.024	SAL & WAGES -MARKETING	29,183.60
208-751-702.030	SAL & WAGES FRONT OFFICE	90,000.00
208-751-702.034	SAL & WAGE FACILITIES MAINT/COORD	75,000.00
208-751-713.000	EMPLOYER SHARE FICA	26,027.34
208-751-714.000	EMPLOYEE MEDICAL INSURANCE	18,040.00
208-751-714.004	ICMA RETIREMENT	20,510.06
208-751-727.000	OFFICE SUPPLIES	1,500.00
208-751-730.000	POSTAGE	5,000.00
208-751-740.000	OPERATING SUPPLIES - GENL	1,500.00
208-751-740.026	OPERATING SUPPLIES SHIRTS/BADGES	2,500.00
208-751-751.000	GASOLINE & DIESEL FUEL	3,000.00
208-751-801.000	PROFESSIONAL SERVICES	30,000.00
208-751-804.000	CONTRACTUAL SERVICES	7,500.00
208-751-840.000	DUES, SUBSCRIPTIONS & MEMBERSHIPS	3,000.00
208-751-850.000	COMMUNICATION - TELEPHONES	10,000.00
208-751-850.008	COMMUNICATION - INTERNET & CABLE	19,000.00
208-751-860.000	TRAVEL	6,000.00
208-751-900.000	MARKETING, PRINTING & PUBLISHING	15,000.00
208-751-910.000	INSURANCE	40,500.00
208-751-920.000	UTILITIES - ELECTRICITY	6,500.00
208-751-920.001	UTILITIES - GAS	6,500.00



208-751-920.002	UTILITIES - WAT / SEW	2,000.00
208-751-920.003	UTILITIES - RUBBISH	900.00
208-751-920.012	UTILITIES - ELEC/OCEOLA	48,000.00
208-751-920.013	UTILITIES - GAS/OCEOLA	12,000.00
208-751-920.014	UTILITIES - WATER/OCEOLA	1,500.00
208-751-920.015	UTILITIES - RUBBISH/OCEOLA	850.00
208-751-930.000	GROUNDS MAINTENANCE BENNETT	4,000.00
208-751-930.006	REPAIR & MAINT - VEHICLES	2,000.00
208-751-930.014	GROUNDS MAINTENANCE OCEOLA	45,000.00
208-751-931.000	BLDG R&M BENNETT	8,000.00
208-751-931.014	BLDG R &M OCEOLA	10,000.00
208-751-940.000	EQUIPMENT RENTAL	35,000.00
208-751-940.040	FACILITY RENT	24,000.00
208-751-956.000	MISCELLANEOUS	1,045.93
208-751-956.003	BANK CHARGES & FEES	18,000.00
208-751-957.000	EDUCATION / TRAINING	600.00
208-751-980.004	EQUIP / COMPUTER HARDWARE	2,500.00
208-751-980.005	EQUIPMENT/COMPUTER SOFTWARE	30,000.00
Appropriations		807,700.00
Fund 208 - PARKS & REC AUTHORITY:		
TOTAL ESTIMATED REVENUES		807,700.00
TOTAL APPROPRIATIONS		807,700.00
NET OF REVENUES & APPROPRIATIONS:		0

2023  
BOARD  
REVIEW

GL Number	Description	
Fund: 214 YOUTH SPORTS		
Account Category: Estimated Revenues		
214-751-650.006	GENOA SOCCER FIELD RENTALS	15,000.00
214-751-650.050	PROGRAM FEES - VOLLEYBALL	11,000.00
214-751-650.051	PROGRAM FEES - ENRICHMENT	17,000.00
214-751-650.052	PROGRAM FEES - PICKLEBALL	2,500.00
214-751-650.053	PROGRAM FEES - SOCCER	100,000.00
214-751-650.054	PROGRAM FEES - BASKETBALL	30,000.00
214-751-650.094	PROGRAM FEES - SOFTBALL	2,300.00
214-751-650.102	DROP IN SPORTS	10,000.00
214-751-678.095	SPONSORSHIP FEES - YOUTH SPORTS	4,500.00
Estimated Revenues		192,300.00
Account Category: Appropriations		
214-751-702.004	SAL & WAGES OPERATION MANAGER	12,423.20
214-751-702.080	SAL & WAGES YOUTH SPORTS MGR	42,848.00
214-751-702.083	SAL & WAGES - YOUTH FACILITIES COOR	25,000.00
214-751-713.000	EMPLOYER SHARE FICA	5,190.37
214-751-714.000	EMPLOYEE MEDICAL INSURANCE	1,000.00
214-751-714.004	ICMA RETIREMENT	4,284.80
214-751-740.000	OPERATING SUPPLIES	3,600.00
214-751-740.080	OPER SUPPLIES/VOLLEYBALL	1,500.00
214-751-740.081	OPER SUPP/ SOCCER	25,000.00
214-751-740.083	OPERATING SUPPLIES - PICKLEBALL	2,000.00
214-751-740.086	OPERATING SUPPLIES - BASKETBALL	5,000.00
214-751-801.017	BACKGROUND CHECKS	750.00
214-751-804.008	CONTRACT SERV - INSTRUCTORS	4,500.00
214-751-804.009	CONTRACT SERV - OFFCL /COACHES	7,000.00
214-751-804.010	CONTRACT SERV - FIELD MAINTENANCE	40,000.00
214-751-840.000	DUES & MEMBERSHIPS	200.00
214-751-860.000	CONFERENCE /TRANSPORTATION	1,000.00
214-751-920.002	UTILITIES - WAT / SEW	3,000.00
214-751-942.001	PORTA JOHN RENTALS	4,000.00
214-751-957.000	EDUCATION / TRAINING	50.00
214-751-970.000	CAPITAL OUTLAY EQUIP	3,953.63
Appropriations		192,300.00
Fund 214 - YOUTH SPORTS:		
TOTAL ESTIMATED REVENUES		192,300.00
TOTAL APPROPRIATIONS		192,300.00
NET OF REVENUES & APPROPRIATIONS:		0

2023  
BOARD  
REVIEW

GL Number	Description	
Fund: 216 FESTIVALS		
Account Category: Estimated Revenues		
216-751-650.003	PROGRAM FEES SPECIAL EVENTS	30,000.00
216-751-675.101	FUNDRAISING - SPECIAL EVENTS	1,000.00
216-751-678.039	PROGRAM FEES - MELON FESTIVAL	15,000.00
216-751-678.040	SPONSORSHIP FEES MELON FESTIVAL	32,000.00
216-751-678.041	STREET VENDOR FEES MELON	15,000.00
216-751-678.042	FESTIVAL TENT MELON FEST	18,000.00
216-751-678.047	SPONSORSHIP FEES MELON RUN	10,000.00
216-751-678.048	PROGRAM FEES MELON RUN	17,500.00
216-751-678.049	FOOD VENDOR FEES MELON	10,000.00
216-751-678.050	SPONSORSHIP FEES LEGEND	12,000.00
216-751-678.054	PROGRAM FEES - LEGENDS	2,500.00
216-751-678.057	SPONSORSHIP FEES HORSEMAN RUN	4,000.00
216-751-678.058	PROGRAM FEES HORSEMAN RUN	14,000.00
216-751-678.070	SPONSORSHIP FEES - SPECIAL EVENTS	10,000.00
	Estimated Revenues	191,000.00
Account Category: Appropriations		
216-751-702.001	SAL & WAGES FESTIVAL DIRECTOR	41,600.00
216-751-702.004	SAL & WAGES OPERATIONS MANAGER	7,453.92
216-751-702.103	SALARY & WAGES STAFF	17,400.00
216-751-713.000	EMPLOYER SHARE FICA	5,083.72
216-751-714.000	EMPLOYEE MEDICAL INSURANCE	1,000.00
216-751-714.004	ICMA RETIREMENT	4,160.00
216-751-727.000	OFFICE SUPPLIES	115.00
216-751-730.000	POSTAGE	100.00
216-751-740.000	OPERATING SUPPLIES	1,000.00
216-751-740.035	OPER SUPPLIES - SPECIAL EVENTS	24,500.00
216-751-740.102	OPER SUPP MELON FESTIVAL	47,800.00
216-751-740.106	OPER SUPP MELON RUN	5,800.00
216-751-740.201	OPER SUPP LEGEND OF SLEEPY HOWELL	15,000.00
216-751-740.203	OPER SUPPLIES HEADLESS HORSEMAN RUN	3,500.00
216-751-840.000	DUES & MEMBERSHIPS	200.00
216-751-860.000	CONFERENCE /TRANSPORTATION	1,000.00
216-751-900.000	PRINTING & PUBLISHING	3,500.00
216-751-942.001	PORTA JOHN RENTALS	6,000.00
216-751-957.000	EDUCATION / TRAINING	100.00
216-751-970.000	CAPITAL OUTLAY EQUIP	3,987.36
216-751-980.004	EQUIP / COMPUTER HARDWARE	1,700.00
	Appropriations	191,000.00
Fund 216 - FESTIVALS:		
	TOTAL ESTIMATED REVENUES	191,000.00
	TOTAL APPROPRIATIONS	191,000.00
	NET OF REVENUES & APPROPRIATIONS:	0

GL Number	Description	2023 BOARD REVIEW
Fund: 217 PRESCHOOL		
Account Category: Estimated Revenues		
217-751-651.003	PRESCHOOL CAMP TUITION	4,160.00
217-751-651.007	PRESCHOOL TUITION	58,560.00
217-751-675.015	PRESCHOOL FUNDRAISING	1,000.00
Estimated Revenues		63,720.00
Account Category: Appropriations		
217-751-702.023	SAL & WAGES PRESCHOOL	54,840.00
217-751-713.000	EMPLOYER SHARE FICA	4,195.26
217-751-714.000	EMPLOYEE MEDICAL INSURANCE	1,000.00
217-751-740.028	OPER SUPP/PRESCHOOL	1,500.00
217-751-801.017	BACKGROUND CHECKS	37.00
217-751-840.000	DUES & MEMBERSHIPS	75.00
217-751-860.000	CONFERENCE /TRANSPORTATION	400.00
217-751-957.000	EDUCATION / TRAINING	150.00
217-751-980.015	PRESCHOOL EQUIPMENT	1,522.74
Appropriations		63,720.00
Fund 217 - PRESCHOOL:		
TOTAL ESTIMATED REVENUES		63,720.00
TOTAL APPROPRIATIONS		63,720.00
NET OF REVENUES & APPROPRIATIONS:		0

GL Number	Description	2023 BOARD REVIEW
Fund: 218 SENIOR CENTER		
Account Category: Estimated Revenues		
218-751-590.000	GRANTS	3,000.00
218-751-650.030	PROGRAM FEES - ENRICHMENT	8,000.00
218-751-650.098	PROGRAM FEES - FITNESS	45,000.00
218-751-650.107	TRAVEL	20,000.00
218-751-675.009	DONATIONS / PKS & RECS SENIORS	600.00
218-751-675.013	UNITED WAY SENIORS	5,000.00
218-751-675.100	FUNDRAISING ENRICHMENT	500.00
218-751-678.012	MEMBERSHIP FEES	35,000.00
218-751-678.030	SPONSORSHIP FEES - ENRICHMENT	1,000.00
	Estimated Revenues	118,100.00
Account Category: Appropriations		
218-751-702.024	SAL & WAGES -MARKETING	5,056.80
218-751-702.027	SAL & WAGES SENIORS	41,600.00
218-751-713.000	EMPLOYER SHARE FICA	3,569.25
218-751-714.000	EMPLOYEE MEDICAL INSURANCE	1,000.00
218-751-714.004	ICMA RETIREMENT	4,160.00
218-751-727.000	OFFICE SUPPLIES	100.00
218-751-730.000	POSTAGE	900.00
218-751-740.032	OPER SUPP/SENIORS	4,500.00
218-751-740.061	OPER SUPP/FITNESS	10,000.00
218-751-740.070	OPER SUPP/ TRAVEL	20,000.00
218-751-804.008	CONTRACT SERV - INSTRUCTORS	20,000.00
218-751-840.000	DUES & MEMBERSHIPS	300.00
218-751-860.000	CONFERENCE /TRANSPORTATION	1,000.00
218-751-957.000	EDUCATION / TRAINING	500.00
218-751-967.002	GRANT EXPENSES	3,000.00
218-751-970.000	CAPITAL OUTLAY EQUIP	2,413.95
	Appropriations	118,100.00
Fund 218 - SENIOR CENTER:		
	TOTAL ESTIMATED REVENUES	118,100.00
	TOTAL APPROPRIATIONS	118,100.00
	NET OF REVENUES & APPROPRIATIONS:	0

GL Number	Description	2023 BOARD REVIEW
Fund: 219 SUMMER DAY CAMP		
Account Category: Estimated Revenues		
219-751-651.003	SUMMER CAMP	70,000.00
219-751-651.025	SPECIALTY CAMPS	5,000.00
219-751-678.030	SPONSORSHIP FEES - ENRICHMENT	5,000.00
	Estimated Revenues	80,000.00
Account Category: Appropriations		
219-751-702.025	SAL & WAGES SUMMER CAMP MANAGER	4,800.00
219-751-702.036	SAL & WAGE SUMMER CAMP SUPERVISOR	8,820.00
219-751-702.037	SAL & WAGES SUMMER CAMP COUNSELOR	44,000.00
219-751-713.000	EMPLOYER SHARE FICA	4,407.93
219-751-740.003	OPER SUPPLIES/T-SHIRTS	1,500.00
219-751-740.033	OPER SUPP/SUMMER CAMP	5,000.00
219-751-740.041	OPERATING SUPPLIES SNACKS	500.00
219-751-740.042	FIELD TRIPS	10,000.00
219-751-801.017	BACKGROUND CHECKS	180.00
219-751-860.000	CONFERENCE /TRANSPORTATION	150.00
219-751-900.000	MARKETING PRINTING & PUBLISHING	500.00
219-751-957.000	EDUCATION / TRAINING	142.07
	Appropriations	80,000.00
Fund 219 - SUMMER DAY CAMP:		
	TOTAL ESTIMATED REVENUES	80,000.00
	TOTAL APPROPRIATIONS	80,000.00
	NET OF REVENUES & APPROPRIATIONS:	0

GL Number	Description	2023 BOARD REVIEW
Fund: 221 TEEN CENTER		
Account Category: Estimated Revenues		
221-751-649.000	CONCESSION SALES TEEN	3,604.33
221-751-650.005	PROGRAM FEES TEENS	26,000.00
221-751-675.010	DONATIONS - TEEN	1,000.00
221-751-675.012	UNITED WAY - TEENS	20,000.00
221-751-675.110	FUNDRAISING	18,000.00
221-751-678.010	SPONSORSHIPS	12,000.00
221-751-679.100	GRANTS > \$1000	40,000.00
Estimated Revenues		120,604.33
Account Category: Appropriations		
221-751-702.026	SAL & WAGES TEEN MANAGERS	36,648.00
221-751-702.035	SAL & WAGES TEEN COORDINATOR	14,700.00
221-751-702.041	SAL & WAGES - TEEN SUPERVISOR	23,940.00
221-751-713.000	EMPLOYER SHARE FICA	5,759.53
221-751-714.000	EMPLOYEE MEDICAL INSURANCE	5,500.00
221-751-714.004	ICMA RETIREMENT	4,544.80
221-751-727.000	OFFICE SUPPLIES	300.00
221-751-740.003	OPER SUPPLIES/T-SHIRTS	300.00
221-751-740.015	OPER SUPP/CONCESSIONS	1,800.00
221-751-740.036	OPER SUPPLIES - TEENS	3,300.00
221-751-840.000	DUES & MEMBERSHIPS	200.00
221-751-860.000	CONFERENCE /TRANSPORTATION	700.00
221-751-900.000	PRINTING & PUBLISHING	500.00
221-751-970.000	CAPITAL OUTLAY EQUIP	2,412.00
221-751-979.100	GRANTS >\$1000 EXP	20,000.00
Appropriations		120,604.33
Fund 221 - TEEN CENTER:		
TOTAL ESTIMATED REVENUES		120,604.33
TOTAL APPROPRIATIONS		120,604.33
NET OF REVENUES & APPROPRIATIONS:		0

GL Number	Description	2023 BOARD REVIEW
Fund: 223 DOG PARK		
Account Category: Estimated Revenues		
223-751-675.074	DOG PARK SALES - FOBS	10,550.00
223-751-678.010	SPONSORSHIP FEES	1,000.00
Estimated Revenues		11,550.00
Account Category: Appropriations		
223-751-740.000	OPERATING SUPPLIES	2,200.00
223-751-801.018	MANAGEMENT SERVICES	5,000.00
223-751-910.000	INSURANCE	500.00
223-751-930.000	REPAIR & MAINTENANCE	650.00
223-751-967.072	DOG PARK GROUNDS MAINTENANCE	2,800.00
223-751-970.000	CAPITAL OUTLAY EQUIP	400.00
Appropriations		11,550.00
Fund 223 - DOG PARK:		
TOTAL ESTIMATED REVENUES		11,550.00
TOTAL APPROPRIATIONS		11,550.00
NET OF REVENUES & APPROPRIATIONS:		0

**Report Totals:**

<b>TOTAL ESTIMATED REVENUES - ALL FUNDS</b>	<b>1,584,974.33</b>
<b>TOTAL APPROPRIATIONS - ALL FUNDS</b>	<b>1,584,974.33</b>
<b>NET OF REVENUES &amp; APPROPRIATIONS:</b>	<b>0</b>





## New Board Agenda Structure and Actions

Call to order

Pledge of Allegiance (all stand)

Call to the Public (for any items not on the agenda)

### Approval-Consent Agenda

1. Regular Board Meeting Minutes dated
2. Check Register Report Ending
3. Bank Statements Ending
4. Financial Report Ending

### Approval- Regular Agenda

5. Presentation item
6. Discussion/Approval item
7. Events and Programs Report
  - a. Upcoming events & programs
    - i. Sign-up for board support at events
  - b. Sponsorship & marketing updates
    - i. Action items
  - c. Seasonal Program Guide Distribution (December, April, September)
    - i. Actions items
9. Preventive Maintenance Report
  - a. Completed projects & requests
    - i. Action items
  - b. Calendar of construction/projects/events (utilize & update calendar within board packet)
    - i. City of Howell Board Rep:
    - ii. Oceola Township Board Rep:
    - iii. Marion Township Board Rep:
    - iv. Genoa Township Board Rep:
    - v. Howell Township Board Rep:
10. Directors Report
  - a. Strategic Plan Update
  - b. Remaining Special Events Updates
  - c. Municipality Meetings
11. Board Member Reports
12. Old Business
13. New Business
14. Next Meeting:
15. Adjournment

Action items from each discussion – new practice – after the discussion is over Nick asks “What are the action items from this discussion.”



## Agenda Item Notes:

### 5. Discussion/Approval- 2023 HAPRA Budget

The 2023 HAPRA Budget has officially been approved by all 5 municipalities. The final step to the board process is for the HAPRA board to make a motion to adopt the 2023 Budget as presented.

**Recommendation: Approval of the 2023 Budget**

### 6. Discussion/Approval- New Board Meeting Agenda Format

The new format for HAPRA board meetings designed to allow for more effective reporting, documenting action items and allowing for the accountability needed to succeed with our strategic plan. I will explain in more detail the reporting areas during the meeting and will welcome all feedback. The new agenda if approved will go into effect January 2023

**Recommendation: Approval of the new board meeting agenda format**

### 7. Directors Report

#### a. All Staff Meeting

- i. On December 22 we will hold our All-Staff meeting. During the meeting we will review day to day policies and procedures, refresh everyone on expectations and “re-train” on any house keeping items (cleaning, equipment set-up etc.) More importantly this meeting is a great chance for all of us to be in the same place and be able to meet the staff. There are a lot of times in which the daytime staff or staff from Bennett/Oceola never see each other once they are hired. We will also we will have a nice holiday lunch so please feel free to stop in between 11a-1pm on the 22<sup>nd</sup> to say hi and introduce yourselves as well.

#### b. 2022 Audit Dates

- i. Our 2022 audit dates are set for February 6<sup>th</sup>- 8<sup>th</sup>. I will have the agreement for the board to approve for our January meeting

#### c. Strategic Plan Update

- i. I will have an update in person with for everyone. We will check off together!